

**Public Safety Commission
Meeting
17 April 2014**

The Public Safety Commission's (PSC) monthly meeting was held on Thursday, 17 April 2014 at 7:00 PM in the first floor conference room (former town library) of Town Hall. Present: Commission Chairperson Cindy Collier, Commission Members Terri Hollingshead, Marty Love and Scott Stavrou. Also present Police Chief Stanford of the Boonsboro Police Department (BPD). Absent PSC Council Liaison Sean Haardt of the Mayor and Council (M&C), Captain Tommy Carter of the Boonsboro Ambulance and Rescue Services {henceforth Boonsboro Recue Company (BRC)} with prior notice and Bryan Hill of PSC. There were no Guests.

WELCOME:

Collier welcomed those in attendance and distributed April's meeting agenda, and February and March PSC Minutes.

MINUTES:

Collier allowed a few minutes to review both previously suspended February Minutes and current March Minutes. Motion Stavrou seconded Love to officially approve both sets of Minutes. Motions carried.

UNFINISHED BUSINESS:

Discussions were held on availability and duties for National Wildfire Community Preparedness Day (NWCPD) being held 3 May 2014 from 8 AM to 3 PM at Boonsboro Yard Debris Site on Monroe Street. Hill, Hollingshead, and Love would not be able to attend due to prior commitments. Stavrou could attend till noon but then had soccer commitments. Collier was still working on getting day off but would try to be there in morning.

Collier reported that it would be advertised on the official town website and the town's Facebook page.

Hollingshead queried the best way to get pictures of damaged sidewalks to Haardt. Consensus was via email or thumb drive.

Love queried Chief Stanford if State Highway had responded to his concerns of left turns from Main Street onto MD66 (Maple Ave.). Chief had not heard back from them.

NEW BUSINESS:

Collier suggested that the PSC begin planning for the Annual National Night Out (NNO). The commission briefly reviewed past logistics. Consensus was to approach Costco again for ease of dealing with and their past generosity. Collier would approach Cindy Kaufman about contact information for the Martin Chips representative and Kim Miller about the temporary food permit.

Consensus was to generate a Master Task and Duties List similar to previous years and divide duties.

MAYOR & COUNCIL REPORT:

No formal report by Liaison Haardt.

CHIEF'S REPORT:

No formal report by Chief Stanford.

FIRE & RESCUE REPORT:

Collier reported for Captain Tommy Carter that the BRC would advertise for Boonsboro's Annual Green Fest on its electronic message board outside its facility. Green Fest occurs on 10 May 2014 at Shafer Park. Collier suggested that the PSC should approach Captain Carter about advertising for the NNO sponsored by the PSC.

Consensus was that this along with approaching Mountainside Deli would help 'spread the word'. Carter also relayed that Carnival was fast approaching.

ADJOURNMENT:

Motion by Stavrou, seconded by Love to adjourn at 7:25 PM. Next PSC meeting to be held 15 May 2014 at 7:00 PM.

Respectfully submitted,

/s/

Cindy Collier,
Public Safety Commission Chairperson