




**Town of Boonsboro**  
**Planning**  
**STAFF REPORT**

DATE: 03/31/2025

TO: Mayor & Council  
Town Manager

FROM: Andrew J. Bowen   
Staff Planner/Zoning Administrator

RE: **FUTURE STORMWATER MANAGEMENT POND RESPONSIBILITY**

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At the Town Meeting on March 10, 2025, the Town Council requested information on maintenance cost for stormwater management (SWM) ponds to be able to better determine what the policy of the Town of Boonsboro should be for maintenance responsibility for SWM ponds in future developments.

Staff reached out to the Town of Middletown and obtained a copy of their Mowing Contract Bids which were recently awarded. The cost calculations below are based on FY 2025 costs.

- Average Cost per Acre/Cut - \$34.18/AC
- Number of Cuts per Year - 31
  
- SWM Ponds Maintained by Town (7)- 5.7AC
- Cost per Acre - \$34.18/AC
- Number of Cuts per Year - 31
  
- **Estimated Yearly Cost**                      **\$6,039.60**

*\*\*These costs do not include any maintenance of the structures or piping.*

Attached is the bid information from Middletown and an updated map showing the locations of the existing SWM ponds and ownership.

Town of Middletown  
Mowing Contract  
Calendar Years 2025, 2026 & 2027

Item	Description	Unit	AC	Quantity	2025		2026		2027		
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	Wiles Branch Park & FRO			16	31	\$ 301.23	\$ 9,338.13	\$ 310.27	\$ 9,618.27	\$ 319.57	\$ 9,906.82
2	Wiles Branch SHA SWM Pond			2	31	\$ 98.23	\$ 2,953.13	\$ 99.12	\$ 3,072.82	\$ 102.09	\$ 3,164.80
3	Brookridge South SWM Pond			1.5	16	\$ 48.36	\$ 773.76	\$ 49.81	\$ 796.97	\$ 51.31	\$ 820.88
4	North Point Areas, Slope, SWM Pond and Water Quality Pond, 2 Outlets			5.5	31	\$ 164.23	\$ 5,091.13	\$ 169.16	\$ 5,250.41	\$ 174.23	\$ 5,401.18
5	West Wastewater Treatment Plant, ROW, Dog Park			5.35	31	\$ 117.23	\$ 3,634.13	\$ 120.75	\$ 3,743.15	\$ 124.37	\$ 3,855.45
6	Memorial Park & War Memorial			4	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
7	Jefferson Village, Out Lots, Washington St.			3.1	31	\$ 147.23	\$ 4,564.13	\$ 151.65	\$ 4,701.05	\$ 156.20	\$ 4,842.06
8	Washington St SWM			0.44	16	\$ 46.05	\$ 736.80	\$ 47.43	\$ 758.90	\$ 48.85	\$ 781.67
9	Elm Street Parking Lot - Mailbox Area			0.02	31	\$ 50.23	\$ 1,557.13	\$ 51.74	\$ 1,603.84	\$ 53.29	\$ 1,651.96
10	Willow St Yard			0.13	31	\$ 50.23	\$ 1,557.13	\$ 51.74	\$ 1,603.84	\$ 53.29	\$ 1,651.96
11	Gladhill Slope (Walnut Street)			0.1	31	\$ 50.91	\$ 1,578.21	\$ 52.44	\$ 1,625.56	\$ 54.01	\$ 1,674.32
12	Water Tank			0.59	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
13	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Cone Branch SWM Large Pond & Caroline Dr SWM Pond			1.68	16	\$ 98.95	\$ 1,583.20	\$ 101.92	\$ 1,630.70	\$ 104.98	\$ 1,678.62
15	Cone Branch SWM Small Pond			0.6	16	\$ 72.50	\$ 1,160.30	\$ 74.88	\$ 1,194.80	\$ 76.92	\$ 1,230.64
16	Cone Branch Park			0.4	31	\$ 80.23	\$ 1,557.13	\$ 81.74	\$ 1,603.84	\$ 83.29	\$ 1,651.96
17	Cone Branch Court SWM Pond			0.75	16	\$ 46.05	\$ 736.80	\$ 47.43	\$ 758.90	\$ 48.85	\$ 781.67
18	Coblentz Farm SWM Pond			0.4	16	\$ 72.50	\$ 1,160.30	\$ 74.88	\$ 1,194.80	\$ 76.92	\$ 1,230.64
19	Coblentz Road SWM Pond			1.2	16	\$ 72.50	\$ 1,160.30	\$ 74.88	\$ 1,194.80	\$ 76.92	\$ 1,230.64
20	Forfield Pass SWM Pond and Median Strip			2.5	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
21	Smithfield Drive SWM			1.1	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
22	Foxfield walking trail & Foxfield PS			1.7	31	\$ 88.23	\$ 2,735.13	\$ 90.88	\$ 2,817.18	\$ 93.60	\$ 2,901.70
23	Lays Drive Slopes, Open Space, & FRO (2/year)			1.25	31	\$ 118.23	\$ 3,665.13	\$ 121.78	\$ 3,775.05	\$ 125.43	\$ 3,888.34
24	Well Field 1 & Foxfield SWM			3.8	16	\$ 109.30	\$ 1,748.80	\$ 112.58	\$ 1,801.26	\$ 115.96	\$ 1,855.30
25	Well Field 2			0.6	16	\$ 46.37	\$ 741.92	\$ 47.76	\$ 764.18	\$ 49.19	\$ 787.10
26	Reservoir			1.38	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
27	Glenbrook Soccer Field and Parking Area			2.2	31	\$ 98.23	\$ 2,953.13	\$ 99.12	\$ 3,072.82	\$ 102.09	\$ 3,164.80
28	Glenbrook ROW			0.18	31	\$ 50.23	\$ 1,557.13	\$ 51.74	\$ 1,603.84	\$ 53.29	\$ 1,651.96
29	Middletown Parkway			6.4	31	\$ 175.23	\$ 5,432.13	\$ 180.49	\$ 5,595.09	\$ 185.90	\$ 5,762.95
30	East Wastewater Treatment Plant			4.9	31	\$ 201.23	\$ 6,238.13	\$ 207.27	\$ 6,425.27	\$ 213.48	\$ 6,618.03
31	Walnut Pond SWM, ROW and Cone Branch PS			1.32	31	\$ 73.23	\$ 2,270.13	\$ 75.43	\$ 2,338.23	\$ 77.69	\$ 2,408.38
32	Remsburg Park Fields & SWM			28.4	31	\$ 450.23	\$ 13,957.13	\$ 463.74	\$ 14,375.84	\$ 477.65	\$ 14,803.16
33	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Middletown  
Mowing Contract  
Calendar Years 2025, 2026 & 2027

Item	Description	Unit	AC	Quantity	2025		2026		2027		
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
34	Remsburg Park ROW			0.96	16	\$ 13.93	\$ 222.88	\$ 14.35	\$ 229.57	\$ 14.78	\$ 236.43
35	Primary School Walking Path			1.84	31	\$ 50.23	\$ 1,557.13	\$ 51.74	\$ 1,603.84	\$ 53.29	\$ 1,651.96
36	Heritage Park			0.05	31	\$ 37.23	\$ 1,154.13	\$ 38.35	\$ 1,188.75	\$ 39.50	\$ 1,224.42
37	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40	Trunkline ROW			0.5	16	\$ 84.83	\$ 1,034.08	\$ 86.57	\$ 1,065.10	\$ 88.57	\$ 1,097.06
41	Maintenance Shop			0.12	31	\$ 52.23	\$ 1,619.13	\$ 53.90	\$ 1,667.70	\$ 55.41	\$ 1,717.74
42	PRV at School Entrance			0.07	31	\$ 37.23	\$ 1,154.13	\$ 38.35	\$ 1,188.75	\$ 39.50	\$ 1,224.42
43	DELETED					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44	Truck with plow & operator	HR		1		\$ 186.00	\$ 186.00	\$ 191.00	\$ 191.00	\$ 197.00	\$ 197.00
45	Truck with spreader & operator	HR		1		\$ 305.00	\$ 305.00	\$ 315.00	\$ 315.00	\$ 324.00	\$ 324.00
46	Skid Loader with operator	HR		1		\$ 198.00	\$ 198.00	\$ 201.00	\$ 201.00	\$ 207.00	\$ 207.00
47	Dump Truck with operator	HR		1		\$ 235.00	\$ 235.00	\$ 242.00	\$ 242.00	\$ 249.00	\$ 249.00
48	Hand Laborer with shovel-steps & walkie	HR		1		\$ 83.00	\$ 83.00	\$ 86.00	\$ 86.00	\$ 89.00	\$ 89.00
49	Hand Laborer with backpack blower	HR		1		\$ 111.00	\$ 111.00	\$ 114.00	\$ 114.00	\$ 117.00	\$ 117.00
50	Hand Laborer with snow blower	HR		1		\$ 111.00	\$ 111.00	\$ 114.00	\$ 114.00	\$ 117.00	\$ 117.00
51	Hand laborer for Ice Control Application	HR		1		\$ 83.00	\$ 83.00	\$ 86.00	\$ 86.00	\$ 89.00	\$ 89.00
52	Ice Control Materials	Bag		1		\$ 60.00	\$ 60.00	\$ 62.00	\$ 62.00	\$ 64.00	\$ 64.00
53	Rock Salt	ton		1		\$ 354.00	\$ 354.00	\$ 344.00	\$ 344.00	\$ 354.00	\$ 354.00
Contract Year Total							\$98,592.00		\$101,558.00		\$104,592.00
3 Year Contract Total					104						\$304,740.00

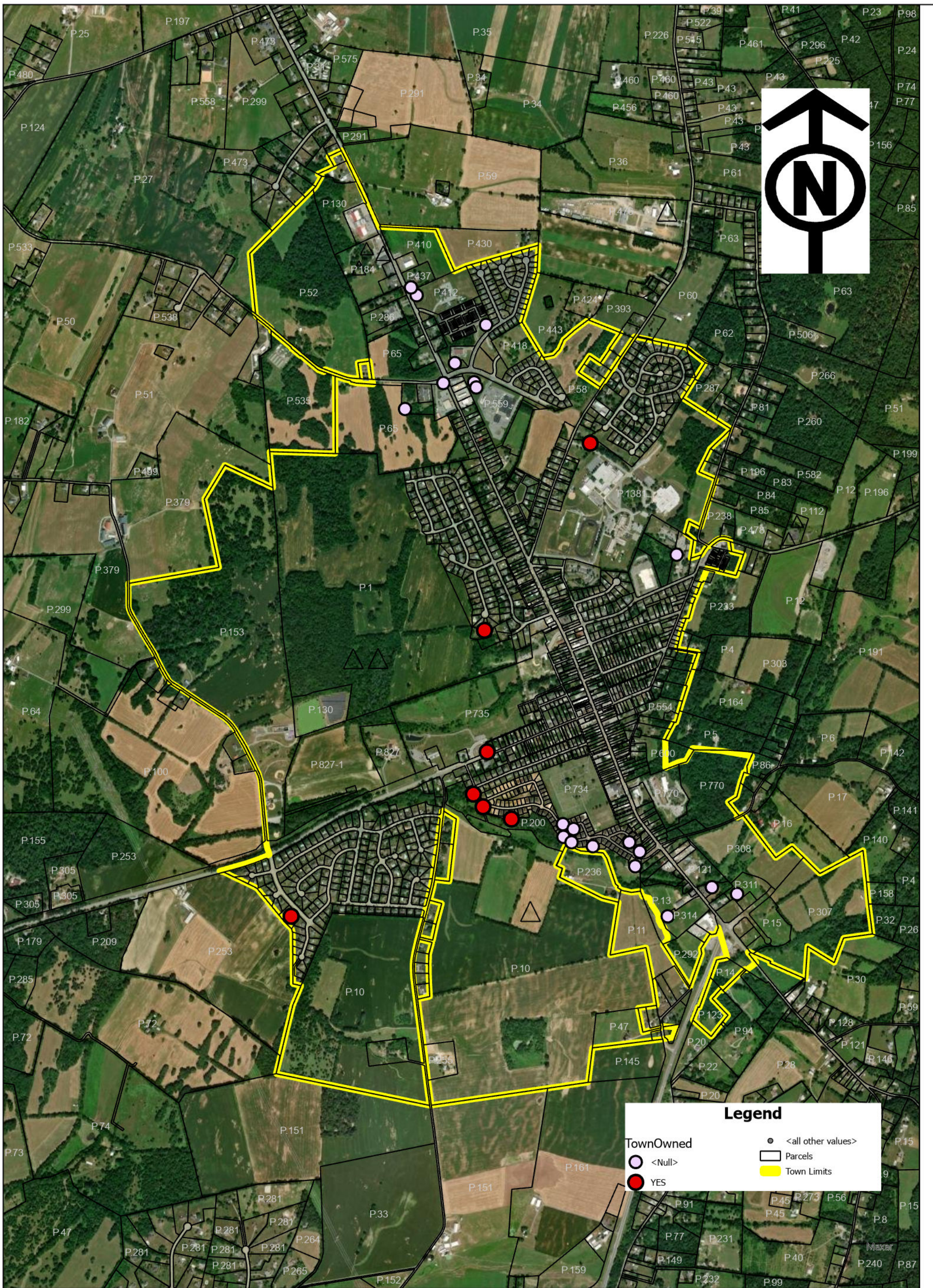
Total Amount of Bid (All three contract years)

\$304,740

Total Amount of Bid In Words

Three hundred four thousand seven hundred and forty dollars and zero cents





**BOONSBORO**

*Maryland*

Department of Planning Zoning and Engineering  
21 N. Main St. Boonsboro MD 21713

# SWM Facilities

Date: 3/31/2025 1:49 PM

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