



BOONSBORO PLANNING COMMISSION

21 N. MAIN STREET • BOONSBORO, MARYLAND 21713 • 301-432-5141

SIGN PERMIT APPLICATION

In accordance with Article 7 of the Zoning Ordinance

1. Property Location

Street Address _____

Neighborhood/Subdivision _____

Zoning District (*check only one*)

RR GC MR TC

SR NC TR EC

In a Historic Preservation District? YES NO

2. Property Owner

Name _____ Phone _____

Street Address _____

City _____ State _____ Zip Code _____

3. Applicant

Name _____ Phone _____

Street Address _____

City _____ State _____ Zip Code _____

4. Sign Type

- Monument
- Wall
- Readerboard
- Awning and Marquee
- Projecting
- Suspended
- Re-face

5. Illumination

Describe type of illumination (*if any*) _____

| |
|---|
| BS _____ - _____ |
| Date Received: _____ |
| Fees: |
| Technology Fee _____ |
| Sign Permit Fee _____ |
| Amount Due _____ |
| Approval: |
| _____ |
| Date: _____ |
| BO _____ - _____ (<i>if applicable</i>) |

6. Project Details

Square footage of sign _____ (Height) x _____ (Width) = _____

Square footage of wall holding sign _____ (Height) x _____ (Width) = _____

Primary Frontage? YES NO

Exact wording of sign _____

Number of faces _____ Color(s) of sign _____

Height above grade _____ Setback _____

Exact placement of sign _____

7. Submission Requirements

TWO (2) COPIES of plans for the signs that include:

a. **SITE PLAN**, drawn to scale including property lines, streets, etc.

b. **DIMENSION DRAWING** of proposed sign including illumination, color and materials

For **ATTACHED SIGNS:**

Dimensioned elevations of building and frontage including proposed location of sign on frontage

For **MONUMENT SIGNS:**

Dimensioned elevations of monument sign

Setback dimensions and location of existing and proposed signs

8. Historic Preservation District and Town Center (TC) Requirements

PHOTOGRAPHS of existing buildings, existing signage, and surrounding area

APPLICATION for Certificate of Approval by Historic Preservation District Commission

I hereby certify that I have read and examined this application and that all statements are true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate the provisions of any other state or local law regulation construction or the performance of construction.

Applicant's Name (please print) _____

Applicant's Signature _____ Date _____

Property Owner's Signature _____ Date _____