

**Boonsboro Public Safety Commission
Minutes
Thursday, August 17, 2020**

Present: Rick Stevens-Chairman, Christi Weaver, Kim LaBrush, Chief Kevin Morgan and Ray Hanson-Liaison

Absent: Jean Burns and Greg Seymour

Rick Stevens called the meeting to order at 7:04 p.m. The minutes were reviewed and voted to move as read.

Chairman Stevens discussed our vacancies. Kris Galivan was approved and accepted by the PSC and was contacted by Rick and invited to our June meeting, which she said she would attend. She did not attend any meeting and Rick then received an email stating she never received confirmation from the Mayor & Council and now has resigned from the PSC. She said that she and her husband will be moving out of Boonsboro. Further discussion led to the second recognition from Jen Paugh. Rick received an email from Jen (June 18) and she stated that her commission expired in July said she just wasn't coming back. She thought when we voted Kim Labrush to the PSC we were replacing her. Jen was misinformed, as Kim was voted in for an open vacancy which was held by Chad. Christi expressed concerns that she spoke with Oley with Mayor Long for a representative from the Fire Company. Oley Griffith told us he would (again) send a young member so he could grow with the commission. Ray thought we should have an officer represent the Fire department. The PSC now has 3 vacancies and discussed that it would be a good choice to find replacement candidates from all areas of town. Christi will have Kim Miller update the website for the vacancies and share concerns with her about a form letter to acknowledge new members. Maybe a simple form letter to congratulate and or acknowledge them to their commission/position.

The Commission discussed NNO and Christi made a motion to cancel Boonsboro NNO and was seconded by Kevin for this year due to Covid 19, social distancing and no food at the park. Ray will take the recommendation to the Mayor & Council for their meeting on Monday.

We discussed Washington Goes Purple and decided to table this until the first of the year. We are looking for a date, in the spring, to complete our walk-through town collecting expired prescriptions, etc. Chief Morgan also reminded us that the drug box was located at the police station for those who needed to dispose of all unused drugs.

Chief Morgan said the police cars are all complete. They are waiting for the Tech High School to open so they can strip the last car to be sold. Kevin stated that his secretary, Amy, would like to take a class so she can write grants for the town and department. The commission thought it was a great idea.

Ray discussed the Mayor & Council report and stated that we are still in the state of emergency due to Covid 19. Signs have been put up on Center Street and seem to be working well. The election recount was done because of the mail carrier's mistake of putting ballots in the old book drop. All candidates were sworn in again.

Kim Labrush made a motion to adjourn the meeting at 8:00. Seconded by Christi

Next meeting scheduled for Thursday, September 17 @ 7p.m.

Respectfully submitted,

Christi Weaver

Boonsboro Park Board

August 26, 2020

Present: Laura Schnackenberg, Isaac Whitmore, Jeff Davidson, Greg Solberg, Sandra Shifler,
Council Liaison Rick Weaver

Absent: Rich Hawkins, Chris Hawkins

The meeting was called to order at 7:03 by Chairperson Schnackenberg.
The June minutes were read and approved. Motion Jeff, second Isaac, all approved.
There was no July meeting.

Unfinished Business

Mission 22 Car Show

Park Board recommends to Town Council that the event promoter(s) provide in writing to Town Council their plan to meet all state and county health dept. guidelines to prevent the spread of Covid 19. If this isn't done Town Council can terminate the event.

Concerts

Sept. 6 - 5:00 - 7:00 - South Mountain Jam

Movies

Sept. 12 - Spider Man Far From Home

Tree Board

Dead wood is being removed from park trees.

A claim has been filed with the insurance company of the man that hit the tree in the park. The estimate to replace, deliver, and plant a tree similar to the one damaged is \$5895. We are waiting for an update on the claim.

Discussion

Park Board requests feedback on the list of items submitted for repair during the April walk through.

Park Board suggests repainting the lines on the basketball court near the scout building.

Flag lights need to be replaced with LED lights.

There were questions/discussion about the possibility of speed bumps being put in the streets through the park. Feedback is requested on the possibility of this.

Meeting adjourned.

Respectfully submitted,
Sandra Shifler
Secretary

**BOONSBORO MUNICIPAL UTILITIES COMMISSION
REGULAR MEETING
Wednesday August 19th, 2020**

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Wednesday, August 19th, 2020 in the Charles F. "Skip" Kauffman Building's Meeting Chambers. Participants included Commission Chair Bob Sweeney and Commission Members Bobby Mose, Stu Mullendore, Ken Eshbaugh and David Wade. Also, in attendance were Mayor and Council Liaison Anthony Nally, Town Manager Paul Mantello, Pete Shumaker W/S Superintendent and Greg Huntsberry Public Works Superintendent. Tim Lung from the P&Z Board and Citizen Eric Kitchen from the water loss task force were also present. Commission Chair called the meeting to order at 6:00 PM.

Public/Other Comments:

There were no public comments

Meeting Minutes

The Regular BMUC Meeting Minutes for July 17th, 2020 were reviewed by the commission members. Commission member Bob Mose motioned to approve the minutes; Motion was carried 5-0.

Treasurer's Report

The July Treasurers report was reviewed. Commission member Ken Eshbaugh made a motion to approve the report, Motion was passed 5-0

Unfinished Business:

Meter replacement program. One Hundred Seventy-Five meters were installed last month, One Hundred Three remain to be installed.

Water Loss Taskforce. Eric Kitchen provided an update to the water loss task force.

1 The reservoir needs to be checked for leakage. The plan is to shut the reservoir for up to 2 days to ascertain if it is in fact leaking. Ultra-Sonic testing will be used. Commission member Bob Mose made a motion to proceed with the plan, motion carried 5-0

2 Crestview Testing still in progress

3 New billing Software This project will not be pursued at this time.

Wastewater Model Update. WRA is still crunching data for the report as there are still some outstanding observations needed.

South End Pumping Station Upgrade update. Phase One Pumping Stations phase one almost complete. Some finish construction issues need to be reviewed then addressed before County inspection.

Crestview Pump Station Streambank Restoration (RT 34). The Town is working with the Soil Conservation District for Grants on the Streambank Stabilization project. A Formal Complaint has been filed against the SHA as it is the Town's position that it is the SHA's issue to resolve. A permit has been approved by the SHA for work on the project to proceed. Estimated cost Eighty-Three Thousand Dollars. Commissioner Dave Wade made a motion to proceed with options for this project and proceed as expediently as possible due to public safety issues on possible collapse of the Streambank. Motion carried 5-0.

Strategic Plan Update Commissioner Stu Mullendore presented the first draft of a Strategic Plan for the BMUC. Commissioners Bob Sweeny and Dave Wade along with Eric Kitchen volunteered to help with the plan.

Collections System Rehabilitation Project, Phase II. Insituform bid for Phase II was accepted by the Mayor and Council. An Environmental review impact statement needs to go to the Appalachian Regional Council and the Department of Housing and Community Development.

BHS Irrigation Well Update. The Board of Education received no bidders for the project in March. Will invite Peter Bickford to attend the next BMUC meeting. Commissioner Stu Mullendore motion for the invite, motion passed 5-0.

New Business:

Shafer Park Well Replacement. The replacement well will not need an increase allocation permit. The 10" RFP will be going out soon for review.

Easterday Post Office- Public Works Agreement & Cost Estimate. The Public Works Agreement and Cost Estimate Phase II was discussed. Commissioner Dave Wade motion to have the agreement move forward to the Mayor and Council, motion passed 5-0.

Alt. 40 Waterline Flushing Review and Fees. The issue of flushing dead-end line was raised. Essentially dead-end lines need to be flush as the chlorine deteriorates causing a potential health hazard. The longest dead-end line is the Alt 40 line. As such the flushing increases with length of the pipe and the amount of uncharged water increases. Discussions concerning looping the line ensued with the realization of a large fiscal outlay for such a project. Further discussion ensued concerning the lack of operational maintenance funds for this line from the line's customers.

Dewatering Press-ARC award & Concept Plan. The ARC has ranked favorably for the Dewatering Press. The Town has been asked to supply additional grant information and justification.

Leak Detection Survey Bids. The yearly contract for water loss leak detection was discussed. Commissioner Bob Mose made a motion to accept the bid of Six Thousand Dollars from Nathan Stauffer to do the work, motion carried 5-0.

The BMUC presently has a vacancy for a Commissioner

Town Managers report Paul Mantello

Systems Report- Pete Shumaker

Mayor and Council Report – Mayor and Council Liaison, Anthony Nally, provided a brief summary of Mayor and Council activities since the last BMUC meeting.

Adjourn:

A motion to adjourn was made by Commission Member Mose at 8:40, the Motion approved 5-0.

Next Meeting is scheduled for Wednesday September 16th at 6:00 PM.

Respectfully Submitted,

Dave Wade
Secretary