



Town of Boonsboro Planning

DATE: February 6, 2024

TO: Mayor & Council
Town Manager

FROM: Andrew J. Bowen
Staff Planner

SUBJECT: RESOLUTION TO AMEND CONNECTION FEES

ISSUE

Should the Mayor and Council change the wording used with fees associated with connection to the Town's water and wastewater system to clarify the fees intended use?

BACKGROUND

In 2013, the Town of Boonsboro contracted with Triad Engineering, Inc. to conduct a Connection Fee and Capacity Analysis. It was from this study that current water and sewer connections fees were established. These are as follows:

Water User Fee (Benefit Charge)	\$ 8,550.00
Water Connection Fee	<u>\$ 2,000.00</u>
	\$10,550.00
Sewer User Fee (Benefit Charge)	\$13,500.00
Sewer Connection Fee	<u>\$ 2,000.00</u>
	\$15,500.00

The terms Water/Sewer User Fee and Water/Sewer Connection are used throughout the Triad study and have specific meanings as it related to capital expenditures. These meanings are not generally the same when most individuals hear these terms. For example, if you were a resident and had to pay the Town for a Water/Sewer EDU, and your bill states \$2,000 water and \$2,000 sewer connection fee, people assume that is the cost to physically connect to the system. But Connection Fee is a term used in the Triad study that in no way relates to the cost of physical connection to the system.

RECOMMENDATION

Staff would recommend amending the Water and Sewer Connection Fees as one fee, as shown below:

Water Connection Fee \$10,550.00

Sewer Connection Fee \$15,500.00

These amendments do not increase the cost of the fees, only reclassify the names.

ATTACHMENTS

- Draft Resolution 24-02 – Amendment to Water & Sewer Connection Fees

**RESOLUTION NO. 2024-02
MAYOR & COUNCIL OF BOONSBORO**

A **RESOLUTION** to amend the fees for connection to the Town of Boonsboro Water & Wastewater System.

WHEREAS, the Mayor & Council of Boonsboro wishes to establish fees for the connection to the public water and wastewater system.

NOW THEREFORE: Be it resolved and enacted by the Mayor and Council of Boonsboro that fees for water and sewer, and hereby is, amendments as follows. Material being deleted is designated by being ~~[in brackets and stricken through.]~~ New material is designated by being in **BOLD CAPITAL LETTERS OR NUMBERS**:

Water & Sewer Fees & Charges

Connection Fees

Any landowner, developer, or applicant applying to the Town's water and sewer system shall pay to the Town the following fees at the time of application and before any connection may be made:

{Water User Fee (Benefit Charge)}	[\$8,550.00]	WATER CONNECTION FEE
{Water Connection Fee}	[\$2,000.00]	\$10,550.00
Total	\$10,550.00	
{Sewer User Fee (Benefit Charge)}	[\$13,500.00]	SEWER CONNECTION FEE
{Sewer Connection Fee}	[\$2,000.00]	\$15,500.00
Total	\$15,500.00	

METER COSTS AT PREVAILING RATES

BE IT FUTHER RESOLVED that this Resolution shall take effect twenty (20) calendar days following is approval by the Mayor and Council of Boonsboro.

Date of Introduction: _____

Date of Passage: _____

Effective Date: _____

Howard Long, Mayor

Date: _____

Witness

Date: _____