



**TOWN OF BOONSBORO  
SHAFAER PARK WELL REPLACEMENT  
REQUEST FOR PROPOSAL**

Proposal Information: This Request for Proposal (RFP) is to solicit proposals from qualified firms to replace the 6-inch Shafer Park Municipal Drinking Water Well, with a 10-inch well and all related appurtenances.

Pre-Bid Meeting: The Town will host a pre-bid meeting on \_\_\_\_\_, at the well site, 37 Park Drive Boonsboro, MD. Attendance at the pre-bid meeting is not mandatory, but it is encouraged.

Scope of Work: This project entails the installation of a 10-inch well and related appurtenances, to replace the Town's existing 6-inch well, under the Town's State Water Appropriation Permit, No. WA1988G006 (3). The scope includes, but is not limited to:

- State & County Permitting
- Pilot Well Drilling & Aquafer Testing
- Installation of a 10-inch diameter Municipal Supply Well & All Appurtenances
- Plumbing & Electrical Connections to Shafer Park Water Treatment Plant
- Abandonment & Sealing of Existing 6-Inch Well

The project consists of all necessary preparations, materials, and labor to install a 10-inch municipal drinking water well, seal and abandon the existing 6-inch well per state requirements, and install all the necessary plumbing and electrical appurtenances necessary to deliver a fully functional end product.

- The Contractor is responsible for all permits and fees associated with completing the project.
- The Contractor will return all impacted grounds and/or buildings to their original state, including any excavation and landscaping activities that may be required.
- With approval from MDE, the Town will determine the best location for the well. The well will be located within a 100-foot perimeter of the Shafer Park Water Treatment Plant.
- The Contractor must call Miss Utility before performing any digging/excavation.
- The Contractor's quote shall include all work required to deliver a fully functional well and appurtenances.
- This project includes Federal Funding and must comply with OMB 2 CFR Part 200.

Submittal Format & Requirements: One (1) Copy of the bid proposal shall be submitted and include the following criteria:

1. An itemized scope of work detailing each task and associated cost.
1. Contractor/Company Qualifications, including licenses/certifications
2. Certificate of Insurance
3. List of References

Inquiries & Receipt of Bid Proposals: Bids must be received by the Town of Boonsboro, either by mail or hand delivery, no later than \_\_\_\_\_, in a Sealed Envelope marked “Shafer Park Well Replacement” at the following address. Any bids received after the above time will not be accepted, under any circumstances. Bids shall remain valid for 90 days. All bidders are notified that regarding any contract pursuant to this advertisement, businesses will be afforded full opportunity to submit bids in response to this notice and will not be subject to discrimination on the basis of gender, race, color, creed, sex, age, physical disability or national origin in consideration for an award.

Town of Boonsboro  
ATTN: Town Manager  
21 North Main Street  
Boonsboro, Maryland 21713

The Bids will be opened publicly and read aloud at 2:15 PM, \_\_\_\_\_, in the Town Hall Meeting Chambers, located at 21 North Main Street, Boonsboro, MD.

Bid proposals will be presented to the Mayor and Council of Boonsboro for final review and consideration for award of contract. Owner reserves the right:

1. To reject any or all Bids.
2. To waive any informality or irregularity in any Bid received.
3. To accept the Bid deemed by the Town of Boonsboro to be the most advantageous to its interests.

Thanks!

Paul Mantello, Town Manager  
Town of Boonsboro

*“In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age, familial status, religion, or disability. To file a complaint of discrimination you may file in person with, or write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800)795-3272 (voice) or (202)720-6382 (TDD)”*