



Town of Boonsboro

Planning

Monthly Staff Report

DATE: 03/02/2024

TO: Mayor & Council
Planning Commission
Boonsboro Municipal Utilities Commission
Town Manager

FROM: Andrew J. Bowen
Staff Planner

RE: **MONTHLY PLANNING UPDATE – February 2024**

COMPREHENSIVE PLAN:

- Comp Plan Presentations have been provided to the following:
 - Mayor and Council
 - Planning Commission
 - Boonsboro Municipal Utilities Commission
 - Boonsboro Economic Development Commission
 - Boonsboro Parks Board
 - Boonsboro Lions Club
- Reviewing Population Growth and Projections – Planning Commission

ANNEXATIONS:

- Flook & TT&K Properties – Provided Emergency Services Site Plan for a joint facility for discussion purposes. **NO CHANGE IN STATUS**
- King Road Associates – The Town Officials and Staff met with representatives of the family to discuss the future of the property. Family is determining if they want to develop the property or sell it.

MAJOR SUBDIVISIONS:

- The Preserve at Fox Gap
 - Bonding Company negotiating agreement with the Town for completion of the Public Improvements **NO CHANGE IN STATUS**
 - New Post Office – Cable & Internet Lines being run to the Building

- Fletcher's Grove
 - Chase Six / Campus Drive Realignment
 - SHA is reviewing the Construction Drawings for Chase 6/Campus Drive Realignment
 - Draft Final Plats for Land Swap
 - Meeting with Mr. Scott McIlwee – Working out the specifics of the land transfers
 - Concept Plan – LP Tank Farm – Presenting to Planning Commission
 - Site Plan required for Final Approvals
 - Dean South Improvement Plans
 - Utility Conflict with Waterline in Knode Circle, Redesign of Stormdrain Underway

MINOR SUBDIVISIONS:

- None

TEXT AMENDMENTS:

- None

INFRASTRUCTURE PROJECTS

- Reservoir Project
 - Design to be submitted to MDE for approval
 - Water & Sewer Amendments filed with the County
 - Meeting with Property Owners

- Auction House (Vanish Brewery)
 - Working with owners Dipeitro and Clements and WRA on developing a regional sanitary sewer pumps station for servicing their needs and future needs of the surrounding properties.
 - Received draft Engineering Plan for connection of Auction House, currently under review by Staff.

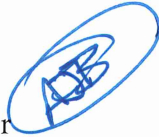
- WWTP Sludge Dewatering
 - Buildings Completed
 - Dewatering equipment Installed
 - Mechanical & Electrical
 - Sludge Building – Concrete Floor Completed



Town of Boonsboro
Zoning
Monthly Staff Report

DATE: 03/02/2024

TO: Mayor & Council
Planning Commission
Boonsboro Municipal Utilities Commission
Town Manager

FROM: Andrew J. Bowen
Zoning Administrator 

RE: **MONTHLY PLANNING UPDATE – February 2024**

BOARD OF APPEALS HEARINGS:

- None

ZONING VIOLATIONS AND COMPLAINTS:

- Investigating food truck parked on Midlothian Way – **FOOD TRUCK REMOVED**
- Investigating Potential Zoning Violations on:
 - Thompson Court – Building Material Storage
 - Lanafield Circle – C Container
 - Della Lane – Unregistered Vehicles

ZONING CERTIFICATES / BUILDING PERMITS:

16 Chestnut Avenue – Shed Replacement
59 South Main Street – Shed Inspection