



Town of Boonsboro

Planning

Monthly Staff Report

DATE: 04/07/2024

TO: Mayor & Council
Planning Commission
Boonsboro Municipal Utilities Commission
Town Manager

FROM: Andrew J. Bowen
Staff Planner

RE: **MONTHLY PLANNING UPDATE – March 2024**

COMPREHENSIVE PLAN:

- Reviewing Population Growth and Projections – Planning Commission
 - Detailed Full Buildout Projections and Discussion of Growth Rates for the Town

ANNEXATIONS:

- Flook & TT&K Properties – Provided Emergency Services Site Plan for a joint facility for discussion purposes. **NO CHANGE IN STATUS**
- King Road Associates – The Town Officials and Staff met with representatives of the family to discuss the future of the property. Family is determining if they want to develop the property or sell it. **NO CHANGE IN STATUS.**

MAJOR SUBDIVISIONS:

- The Preserve at Fox Gap
 - Bonding Company has prepared a Take Over Agreement which outlines the priority of where the Bonding Funds will be spent. This agreement will have to be approved by the Mayor & Council.
 - New Post Office – Cable & Internet Lines Installed
 - High's – Met on Site with John Phelps, President of High's (*Carroll Motor Fuels*) and was told they are moving forward with construction.

- Fletcher's Grove
 - Chase Six / Campus Drive Realignment
 - SHA is reviewing the Construction Drawings for Chase 6/Campus Drive Realignment
 - Draft Final Plats for Land Swap
 - Meeting with Mr. Scott McIlwee – He is considering the Town's offer for cash value of the home.
 - Concept Plan – LP Tank Farm – Presenting to Planning Commission
 - Site Plan required for Final Approvals
 - Dean South Improvement Plans
 - Utility Conflict with Waterline in Knode Circle, Redesign of Storm Drain completed.

MINOR SUBDIVISIONS:

- None

TEXT AMENDMENTS:

- None

INFRASTRUCTURE PROJECTS

- Reservoir Project
 - Design to be submitted to MDE for approval. We have received the first round of comments.
 - Water & Sewer Amendments filed with the County
 - Meeting with Property Owners
- Auction House (Vanish Brewery)
 - Working with owners Dipeitro and Clements and WRA on developing a regional sanitary sewer pumps station for servicing their needs and future needs of the surrounding properties.
 - Received draft Engineering Plan for connection of Auction House, currently under review by Staff.
- WWTP Sludge Dewatering
 - Buildings Completed
 - Dewatering equipment Installed
 - Start Up Underway



Town of Boonsboro

Zoning

Monthly Staff Report

DATE: 04/07/2024

TO: Mayor & Council
Planning Commission
Boonsboro Municipal Utilities Commission
Town Manager

FROM: Andrew J. Bowen
Zoning Administrator

RE: MONTHLY PLANNING UPDATE – March 2024

BOARD OF APPEALS HEARINGS:

- None

ZONING VIOLATIONS AND COMPLAINTS:

- Investigating Potential Zoning Violations on:
 - Thompson Court – Building Material Storage
 - Lanafield Circle – C Container
 - Della Lane – Unregistered Vehicles
- Numerous Stormwater Drainage Calls during three (3) day rain event

ZONING CERTIFICATES / BUILDING PERMITS:

Boonsboro Permits

Building Permits Applied From 3/1/2024 Through 3/31/2024

Record No.	Address	Applicant	Applied	Issued	Status	Fees Due
BO2024-0003	112 GREEN FERN Lane	Matthew Barton	03/20/24		Pending Information	\$113
				Totals:	1 Permits	\$113