

21 North Main Street
Boonsboro, Maryland 21713
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**MINUTES OF A MEETING OF THE PLANNING COMMISSION
TUESDAY, JANUARY 25, 2022**

PRESENT: Chairman Robert Maricle, Vice Chairman David Parmelee, Doug Moore, Steve Jamison, Rico Aiello(virtually), Mayor and Council Liaison Rick Byrd
Staff Member(s): Town Planner / Zoning Administrator, Reiley Stanley, Town Manager, Paul Mantello
Citizen(s): Eric Kitchen, Steve Oder

APPROVAL OF MINUTES: September 28, 2021

OLD BUSINESS

As-builts Sycamore Run/Bond Reduction

Steve Oder was present representing Sycamore Run. Mr. Oder thanked the Commission for having him into speak. He stated that he did understand the reason for the denial, and he is looking to do something that would benefit both parties. He then asked for the Phase III bond to be reduced to 25% which would leave over \$336,000 in case anything was to happen. He then asked for the release of the Young Avenue Pump Station Bond. He explained that this would benefit them because there is still over \$1,000,000 being kept in the bonding for this neighborhood in case anything was to happen. Mr. Oder stated to the Commission that he would come back in the Spring to ask for the 5% reduction again on all other parties. Chairman Maricle asked Town Planner Stanley how she felt about that, Town Planner Stanley stated that she felt that was a good compromise and the issues should be able to be fixed with a few nice days. Chairman Parmelee asked what the bulk of the problems were, and Mr. Oder stated that it was the roundabouts and curbs being cracks from snowplows. Mr. Oder did state that they changed plow companies to the company the Town uses.

Chairman Maricle asked for a motion, Vice Chairman Parmelee made the motion and Chairmember Moore seconded the motion. All were in favor and the reduction of Phase III, and the release of the Young Avenue Pump Station was approved.

NEW BUSINESS

Eric Kitchen-Project Request Form

Mr. Kitchen gave a presentation to the Commission about the project request form he set up for the American Rescue Plan money that the Town received.

The Commission agreed our areas of needs are the new Comprehensive Plan for the Town as well as the Chase Six/Campus Avenue intersection.

Kathryn Gratton-Sustainable Communities Presentation

Ms. Gratton joined the meeting virtually to give a presentation on the Sustainable Communities Designation she is working on applying for for the Town. She stated that any feedback from the Commission would be extremely helpful.

PLANNING AND ZONING UPDATES

BZA Request- Brewery

Town Planner Stanley gave an update to the Commission about a BZA request she received for a brewery use to go at 7700 Old National Pike. She asked for feedback from the Commission, it was stated that they wanted to see a plan, but they were in favor of the use.

ADJOURN

Chairman Robert Maricle adjourned the meeting at 7:45 PM.

Respectfully submitted,

Reiley Stanley, Town Planner/Zoning Administrator
Town of Boonsboro