

**Boonsboro Mayor and Council  
Public Hearing  
Ordinance 2023-02; Adopt the Fiscal Year 2024 Budgets and Tax Rates for the  
Town of Boonsboro, Maryland  
June 12, 2023**

The Mayor and Council of Boonsboro held a Public Hearing, as duly advertised in The Herald-Mail Newspaper and Town website, on Monday, June 12, 2023 in the Meeting Chambers. The Meeting was streamed via GoToMeeting online for the public. In attendance were Mayor Howard Long, Assistant Mayor Tony Nally, Council Members Ray Hanson, Terri Hollingshead, Eric Kitchen and Ricky Weaver. Also present were Interim Town Manager Kimberly Miller and Town Clerk Bryan Wachtel. Council Member Marilee Kerns was not in attendance and participated via GoToMeeting.

Mayor Long opened the Public Hearing at 6:30 PM for the purpose of receiving public input, either in support of or in opposition to the proposed Ordinance 2023-02; *Adopt the Fiscal Year 2024 Budgets and Tax Rates for the Town of Boonsboro.*

**Ordinance 2022-02; Fiscal Year 2023 Budgets and Tax Rates**

**General Fund Budgetary highlights include:**

- Maintaining the current Constant Yield Tax Rate of \$0.3591 per \$100 of assessed property value for Fiscal Year 2024 will provide the potential revenue of \$1,335,388
- Maintaining the current Personal Property Tax Rate of \$0.87 per \$100 of assessed personal property value for Fiscal Year 2024 will provide the potential revenue of \$80,000
- **Highway User Revenues:** Highway User Revenues is estimated at \$220,000 for Fiscal Year 2024
- **Anticipated Grant Funding:** The anticipated grant funding for Fiscal Year 2024 is \$2,222,972
- **Fire and Rescue Donations:** The annual contribution amount to both agencies for Fiscal Year 2024 will be \$25,000 per agency
- **Sanitation Rates:** Sanitation Rates will not increase and will stay at \$25 per quarter per EDU (EDU – Equivalent Dwelling Unit or One dwelling unit, each individual apartment is an EDU)
- **Capital Improvements:** \$1,782,563
  - Shafer Park Trail Extension (CP&P) - \$165,000
  - Shafer Park Restroom Renovations - \$75,000
  - School Intersection Project - \$1,220,000
- **Debt: \$15,500**
  - Wellhead Protection - \$15,500
- **Total Revenues and Expenses of \$4,690,270**

**Water and Sewer Fund Budgetary highlights include:**

- Based on the 5-Year Capital Improvement Plan for the Water and Sewer Fund and at the recommendation of the Debt Task Force, a Tiered Rate Plan was provided by the Task Force and the Utilities Commission. The Mayor and Council approved and implemented a tiered rate structure in Fiscal Year 2016, which charges users a small fixed fee and for the quantity of Water/Sewer that they use, per 1,000 gallons. The proposed Water and Sewer Fixed Fee Rates increase for Fiscal Year 2024 is as follows:

	<b>Residential</b>	<b>Commercial</b>	<b>Out of Town</b>
<b>Sewer Fixed Fee</b>	\$60.50 per EDU per quarter	\$60.50 per EDU per quarter	----
1-18,000 gallons waste water	\$9.00/1,000gal	\$9.00/1,000gal	----
18,001+ gallons waste water	\$13.00/1,000gal	\$13.00/1,000gal	----
<b>Water Fixed Fee</b>	\$22.50 per EDU per quarter	\$22.50 per EDU per quarter	\$34.00
1-18,000 gallons water	\$6.20/1,000gal	\$6.20/1,000gal	\$9.30/1,000gal
18,001+ gallons water	\$9.30/1,000gal	\$9.30/1,000gal	\$11.30/1,000gal

**Water Fund Budgetary highlights include:**

- Revenue from Water charges will be **\$809,000**
- **Expenses:** Reflects a percentage of the expense and 30% of the Salaries and Insurance for the Administration staff, Public Works Employees and the Water and Sewer Operators.
- **Total Revenues of \$7,276,570** and the establishment of a Contingency Fund of \$33,983 for Water Fund
- **Capital Improvements: \$7,257,020**
  - Drinking Water Reservoir Replacement - \$6,100,000
  - Shafer Park Well Replacement - \$250,000
  - Advanced Metering Infrastructure – \$650,000
  - Alternate 40 Waterline Looping – \$200,000
  - Water Treatment Plant Solar Arrays - \$57,020
- **Debt: \$86,190**
  - MDE Alternate 40 Waterline – \$86,190
- **Total Revenues and Expenses of \$8,109,338**

**Sewer Fund Budgetary highlights include:**

- Revenue from Sewer charges will be **\$1,090,000**
- **Expenses:** Reflects a percentage of the expense and 20% of the Salaries and Insurance for the Administration staff, Public Works Employees and the Water and Sewer Operators.
- **Total Revenues of \$1,133,000** and the establishment of a Contingency Fund of \$15,858 for Sewer Fund
- **Capital Improvements: \$1,882,000**
  - Waste Water Treatment Plant Dewatering Facility - \$1870,000
  - Billing Software Replacement – \$12,000
- **Debt: \$229,283**
  - Waste Water Treatment Plant CDA Bond - \$222,000
  - Park View Loan - \$7,283
- **Total Revenues and Expenses of \$3,124,650**

The floor was opened for public comment. No comments were received.

**Motion** by Council Member Hollingshead, second by Assistant Mayor Nally to close the Public Hearing at 6:40pm. **Motion carried.**

Respectfully submitted,

Kimberly Miller, Interim Town Manager