

Boonsboro Mayor and Council
Public Hearing
Ordinance 2021-02; Adopt the Fiscal Year 2022 Budgets and Tax Rates for the
Town of Boonsboro
June 14, 2021

The Boonsboro Mayor and Council held a Public Hearing, as duly advertised in The Herald-Mail Newspaper and Town website, on Monday, June 14, 2021 in the Meeting Chambers. The Meeting was streamed via GoToMeeting online for the public. In attendance were Mayor Howard Long, Assistant Mayor Rick Byrd, Council Members Marilee Kerns, Ray Hanson, Tony Nally and Rick Weaver. Council Member Terri Hollingshead was absent. Also present were Town Manager Paul Mantello and Office Manager Kimberly Miller.

Mayor Long opened the Public Hearing at 6:30 PM for the purpose of receiving public input, either in support of or in opposition to the proposed Ordinance 2021-02; *Adopt the Fiscal Year 2022 Budgets and Tax Rates for the Town of Boonsboro.*

Council Member Kerns provided a Power Point presentation.

Ordinance 2021-02; Fiscal Year 2022 Budgets and Tax Rates

General Fund Budgetary highlights include:

- Maintaining the current Constant Yield Tax Rate of \$0.3591 per \$100 of assessed property value for Fiscal Year 2022 will provide the potential revenue of \$1,205,573
- Maintaining the current Personal Property Tax Rate of \$0.87 per \$100 of assessed personal property value for Fiscal Year 2022 will provide the potential revenue of \$80,000
- **Highway User Revenues:** Highway User Revenues will remain the same at \$125,000 for Fiscal Year 2022
- **Program Open Space:** The expected allocation for Fiscal Year 2022 is \$0
- **Fire and Rescue Donations:** The annual contribution amount to both agencies for Fiscal Year 2022 will be \$25,000 per agency
- **Sanitation Rates:** Sanitation Rates will not increase and will stay at \$25 per quarter per EDU (EDU – Equivalent Dwelling Unit or One dwelling unit, each individual apartment is an EDU)
- **Capital Improvements:** \$90,000
 - MS4 Permitting - \$25,000
 - Police Vehicle - \$65,000
- **Debt: \$100,925**
 - New Park Development - \$81,519
 - Wellhead Protection - \$15,500
 - Interest Expense - \$3,906
- **Total Revenues and Expenses of \$2,059,630**

Water and Sewer Fund Budgetary highlights include:

- Based on the 5-Year Capital Improvement Plan for the Water and Sewer Fund, and at the recommendation of the Debt Task Force, a Tiered Rate Plan was provided by the Task Force and the Utilities Commission. The Mayor and Council approved and implemented a tiered rate structure in Fiscal Year 2016, which charges users a small fixed fee and for the quantity of Water/Sewer that they use, per 1000 gallons. There are no proposed Water and Sewer Rates increases for Fiscal Year 2022.

Proposed Rates July 1, 2021	In-Town Residential	Out of Town Residential	In-Town Commercial	Out of Town Commercial
Wastewater (Sewer) Fixed Fee	\$55	-	\$55 per EDU	-
1 - 18000 gallons Wastewater	\$9/1,000 gal	-	\$9/1,000 gal	-
1 - 8001+ gallons wastewater	\$13/1,000 gal	-	\$13/1,000 gal	-
Water Fixed Fee	\$15	\$22.50	\$15 per EDU	\$22.50 per EDU
1 – 18,000 gallons water	\$6.20/1,000 gal	\$9.30/1,000 gal	\$6.20/1,000 gal	\$9.30/1,000 gal
18,001+ gallons water	\$9.30/1,000 gal	\$11.30/1,000 gal	\$9.30/1,000 gal	\$11.30/1,000 gal

Water Fund Budgetary highlights include:

- Revenue from Water charges will be **\$645,000**
- **Expenses:** Reflects a percentage of the expense of the Salaries and Insurance for the Administration and Public Works Employees, as well as 60% of the salary for the Water and Sewer Operators.
- **Total Revenues of \$740,768** and the establishment of a Contingency Fund of \$598 for Water Fund
- **Capital Improvements:** \$96,500
 - New Well - \$80,000
 - Water Meter Replacement - \$16,500
- **Debt:** \$48,492
 - Long Term Debt - \$27,088
 - MDE Alternate 40 Waterline – \$21,404
- **Total Revenues and Expenses of \$798,768**

Sewer Fund Budgetary highlights include:

- Revenue from Sewer charges will be **\$1,042,000**
- **Expenses:** Reflects a percentage of the expense of the Salaries and Insurance for the Administration and Public Works Employees, as well as 40% of the salary for the Water and Sewer Operators.
- **Total Revenues of \$2,139,000** and the establishment of a Contingency Fund of \$4,867 for Sewer Fund
- **Capital Improvements:** \$900,000
 - Volute Press - \$900,000
- **Debt:** **\$316,836**
 - Waste Water Treatment Plant CDA Bond - \$309,335
 - Park View Loan - \$7,501
- **Total Revenues and Expenses of \$2,139,000**

The floor was opened for public comment. No comments were received.

Mayor Long asked if there were any additional comments from the Council. No comments were received.

Motion by Council Member Nally, second by Assistant Mayor Byrd to close the Public Hearing at 7:04pm. **Motion carried.**

Respectfully submitted,

Kimberly Miller
Office Manager