

ORDINANCE NO. 2014-02

THE MAYOR AND COUNCIL OF BOONSBORO

STREET NUMBER DISPLAY

WHEREAS, in order to promote the public health, safety and welfare of the Citizens of the Town of Boonsboro, and pursuant to the recommendation of the Public Safety Commission, the Mayor and Council deems it beneficial and necessary to require property owners to display assigned street address numbers associated with properties in the Town;

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF BOONSBORO AS FOLLOWS:**

**1. Purpose and Intent.**

The purpose and intent of this Ordinance is to establish requirements and minimum standards for displaying the Street Numbers assigned to properties within the Town to facilitate identification by emergency response personnel. The requirements of this Ordinance are in addition to the requirements of any building code or other law, ordinance or regulation now or hereafter enacted by the Town. Wherever the provisions of this Ordinance impose a higher standard than required by any other law, ordinance or regulation, the provisions of this Ordinance shall govern.

**2. Scope.**

This Ordinance applies to the display of Street Numbers assigned to properties within the Town by the United States Postal Service, the Planning Commission or other methods approved by the Mayor and Council. This Ordinance shall apply to existing and newly constructed Principal Buildings in the Town, except that existing Street Numbers on existing Principal Buildings which do not currently conform to the requirements of this Ordinance shall be exempt from this Ordinance through July 1, 2015.

**3. Definitions.**

Accessory Structure – A structure which is on the same parcel of property as a Principal Building and the use of which is incidental to the use of that Principal Building structure, including detached garages, outbuildings, sheds, barns and the like.

Address Street – The public street or road identified in the address assigned to a property.

Address Side – The side of the Principal Building that faces the Address Street.

Avenues of Approach – Routes of travel used or available for use by emergency response vehicles to access property. Multiple Avenues of Approach exist when more than one route is available for access by emergency response vehicles. Single Avenues of Approach exist when a property is located on a dead-end street, cul-de-sac, or private lane.

Principal Building – The main building located on the property to which a street address is assigned.

Street Number - The numerical component of the street address assigned to a property, expressed in Arabic numerals.

**4. Displaying Street Numbers.**

Except as otherwise provided in this Ordinance, the owner of each property in the Town to which a street address has been assigned shall conspicuously and legibly display the Street Number in the following manner:

**A. All Structures**

1. The Street Number shall be displayed on the Address Side of the Principal Building at a location near the primary entrance to the Principal Building where the number will be readily visible from the Address Street.
2. If a Principal Building is more than 25 feet from the paved surface of the Address Street, the Street Number shall be conspicuously displayed on a mailbox, monument, pole, sign, panel, marker or Accessory Structure in the vicinity of an existing driveway, or if there is no driveway, in the front yard within 10 feet of the Address Street, in a location and manner which shall provide unobstructed visibility from the Address Street.
3. Any structure having access to the rear of the property by way of an adjacent alley, drive, right-of-way, or thoroughfare serving two or more structures, or rear-facing garages, sheds, or other accessory structures facing such forms of passage, shall affix numbers to the Accessory Structure.
4. The owner shall not create or allow obstructions which materially impede the visibility of the Street Number from the Address Street.
5. Street Numbers shall be displayed on a contrasting background.
6. All Street Numbers shall have a minimum stroke width of one-half inch.
7. Numbers other than the currently assigned Street Number which are misleading shall not be displayed.

**B. Residential Structures**

1. Street Numbers displayed on property devoted to single-family or two-family dwelling use shall be not less than four (4) inches high.
2. Where a Street Number has been assigned to a property improved by more than two dwellings in one or more buildings, the Street Number shall be not less than six (6) inches high and shall be displayed on each building.
3. Numbers or letters designating individual apartments or units as part of a multi-family dwelling or other multi-unit use shall be displayed on or adjacent to any main exterior entrance of each apartment or unit.

**C. Other Structures**

1. Street Numbers on properties devoted to all other uses shall be not less than six (6) inches high.

2. The assigned number shall be conspicuously displayed on, immediately above or adjacent to the main entrance of the Principal Building, or by numerals not less than six (6) inches high adjacent to the main driveway or access.

**5. Modification.**

Upon written application, the Town Manager may approve other reasonable locations for the display of assigned street numbers in accordance with the spirit, intent and purpose of this Ordinance.

**6. Municipal Infraction.** A violation of this Ordinance shall constitute a municipal infraction.

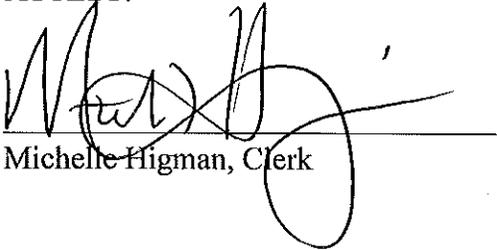
**7. Severability.**

If any provision of this Ordinance shall be adjudicated by a court of competent jurisdiction to be invalid, such adjudication shall not invalidate the remaining provisions of this Ordinance.

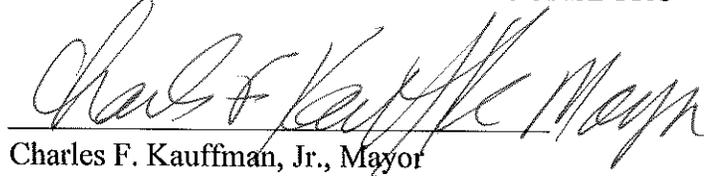
**8. Effective Date.**

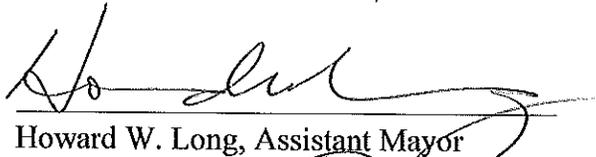
This Ordinance shall become effective at the expiration of twenty days following its enactment and approval by the Mayor or enactment by the Council over the veto of the Mayor in accordance with Section 210 of the Charter of the Town.

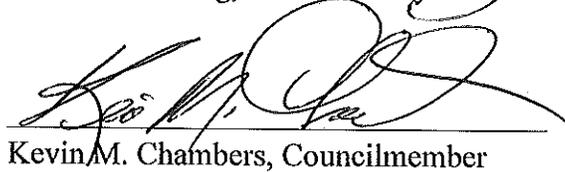
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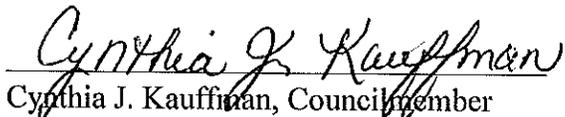
  
Michelle Higman, Clerk

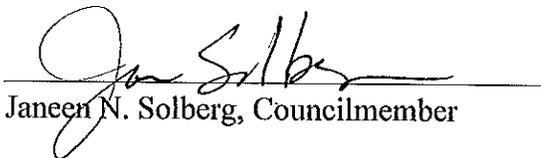
THE MAYOR AND COUNCIL OF BOONSBORO

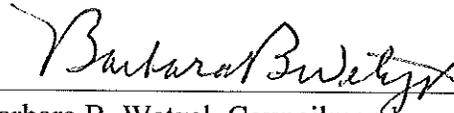
  
Charles F. Kauffman, Jr., Mayor

  
Howard W. Long, Assistant Mayor

  
Kevin M. Chambers, Councilmember

  
Cynthia J. Kauffman, Councilmember

  
Janeen N. Solberg, Councilmember



Barbara B. Wetzel, Councilmember



Sean K. Haardt, Councilmember

Date of Introduction: April 7, 2014

Date of Passage: MAY 5, 2014

Effective Date: MAY 26, 2014