



Town of Boonsboro

Planning

Monthly Staff Report

DATE: 01/02/2024

TO: Mayor & Council
Planning Commission
Town Manager

FROM: Andrew J. Bowen
Staff Planner

RE: **MONTHLY PLANNING UPDATE – December 2023**

COMPREHENSIVE PLAN:

- Planning Commission met with BMUC on 12/20/23

ANNEXATIONS:

- Flook & TT&K Properties – Provided Emergency Services Site Plan for a joint facility for discussion purposes.
- Received a call from representatives of King Road Development asking about developing a long-term plan for buildout over the next 15-20 years.

MAJOR SUBDIVISIONS:

- The Preserve at Fox Gap
 - Bonding Company negotiating agreement with the Town for completion of the Public Improvements
 - New Post Office – Passed by USPS Inspectors
- Fletcher's Grove – Chase Six / Campus Drive Realignment
 - SHA has approved Realignment
 - Full Construction Plans have been submitted to SHA for review and approval
 - Town will be moving forward with surveys for the parcel swaps needed for this project
 - Town is scheduling an Architect to document the McIlwee house at 202 Maple Ave for purposes of designing similar house for the swap.

MINOR SUBDIVISIONS:

- None

TEXT AMENDMENTS:

- None

INFRASTRUCTURE PROJECTS

- Reservoir Project

- County has waved FRO Requirements
- Design to be submitted to MDE for approval
- Water & Sewer Amendments to be filed with the County
- Notifications will be sent to all adjacent property owners regarding the project

- Auction House (Vanish Brewery)
 - Working with owners DiPietro and Clements and WRA on developing a regional sanitary sewer pumps station for servicing their needs and future needs of the surrounding properties.

- WWTP Sludge Dewatering
 - Buildings completed
 - Dewatering equipment installed
 - Yard piping complete



Town of Boonsboro

Zoning

Monthly Staff Report

DATE: 01/02/2024

TO: Mayor & Council
 Planning Commission
 Town Manager

FROM: Andrew J. Bowen
 Zoning Administrator

RE: **MONTHLY PLANNING UPDATE – DECEMBER 2023**


BOARD OF APPEALS HEARINGS:

- None

ZONING VIOLATIONS AND COMPLAINTS:

- 21 St. Paul Street – Owner has moved into the house.
- 611 North Main Street – Contractor Cleaned up property.
- Investigating overgrowth on empty lot Maple Avenue.

ZONING CERTIFICATES / BUILDING PERMITS:

	Mayor & Council		
	Boonsboro, Maryland		
	Zoning Certificate Log		
Application Date	Address	Name	Type of Work
10/24/2023	320 Monument Road	Dorrett E. Johnson	Deck
10/25/2023	6 McKeldin Drive	Adam & Kathryn Baker	Wood Stove Installation
10/31/2023	15 Thompson Court	Trudy Eisenberg	Deck
11/1/2023	6720 Old National Pike	Anderson Enterprises LLC	Storage Units & RV Parking
11/2/2023	112 St. Paul Street	Lauren A. Mahon	Basement Gutters
11/2/2023	318 North Main Street	Erin Elliott & Phyllis Callaway	Addition
11/7/2023	106 St. Paul Street	Loelynn Renovations LLC	Internal Renovations
12/4/2023	1-5 South Main Street	Admiral SpenLu LLC	Easting Establishment with Alcohol
12/18/2023	215 South Main Street	Anne L. Bancroft	Structural Support