

Town of Boonsboro
21 North Main Street
Boonsboro, Maryland 21713
Telephone: (301) 432-5141

MINUTES OF A MEETING OF THE PLANNING COMMISSION
TUESDAY, JANURARY 24, 2023

PRESENT: Chairman David Parmelee, Vice Chairman Rick Byrd, Doug Moore, Steve Jamison, Scott Shippey, and Mayor and Council Liaison Eric Kitchen *Absent:* Anita Colliere, Riccardo Aiello
Staff Member: Reiley Stanley, Town Planner

PRESIDING: Chairman Parmelee called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Chairman Parmelee declared the Regular meeting minutes of the September 27, 2022, meeting approved with the correction of Doug Moore being absent not present.

DISCUSSION

NEW BUSINESS

OLD BUSINESS

Ace Hardware/Storage Units Site Plan

Both the Engineer and owner were present for a presentation to the Commission. Town Planner Reiley Stanley began by going over the staff report with the Commission stating all that has been done up to this point. She explained the major points for engineering were the water/sewer and other agencies providing their approval.

Chairman Parmelee asked questions via email that Trevor Frederick answered (questions attached) Trevor Frederick provided answers to all questions stating that there does not need to be parking per the Town's ordinances but if the Planning Commission would like to see it, they would provide 12 spots in the rear for the storage units.

He stated that the egress is to grade, and it will be walk out.

The lighting will be all building mounted and will provide a plan once completed.

The Commission did not have any more discussion and provided a recommendation to the Mayor and Council for approval.

PLANNING & ZONING UPDATES

Fletcher's Grove Dean South Update

Town Planner Stanley gave an updated on the Dean South project, she stated that it has met all requirements through engineering, planning and public works. She stated that the next steps in the project are to begin the APFO which includes sewer/water models, roads and school fees. She stated they are aware of this requirement but not have started on anything yet.

CITIZEN'S COMMENTS

COMMISSION MEMBER COMMENT

ADJOURNMENT

Chairman Parmelee declared the meeting adjourned at 7:50 pm.

Respectfully submitted,

Reiley Stanley
Town Planner