

**BOONSBORO MAYOR AND COUNCIL
WORKSHOP MEETING MINUTES
Tuesday, May 26, 2020**

The Mayor and Council of Boonsboro held their Workshop Meeting on Tuesday, May 26, 2020 in the Meeting Chambers to set the Regular Session Agenda for Monday, June 8, 2020. The Meeting was streamed via GoToMeeting online for the public. In attendance were Mayor Howard Long, Assistant Mayor Rick Byrd, Council Members Marilee Kerns, Terri Hollingshead, Tony Nally and Ricky Weaver. Police Chief Kevin Morgan was also present. The meeting convened at 7:00PM.

Chief Morgan stated that after reviewing the number of vehicles that travel on Center Street, it is his recommendation that signage needs posted to slow traffic. Stated that he will bring that request to the Public Safety Commission for their input.

Fiscal Year 2021 Real Estate and Personal Property Tax Rates: Mayor Long stated that a Public Hearing was held at 6:30PM for the proposed Fiscal Year 2021 Constant Yield Tax Rate.

- **Motion** by Council Member Hanson, second by Assistant Mayor Byrd to maintain the current tax rate of \$0.3591 per \$100 of assessed property value for Fiscal Year 2021. **Motion carried.**
- **Motion** by Council Member Kerns, second by Assistant Mayor Byrd to keep the Personal Property Tax Rate the same at .087 per \$100 for Fiscal Year 2021. **Motion carried.**

Introduction of Ordinance 2020-02; Adopt the Fiscal Year 2021 Budgets and Tax Rates for the Town of Boonsboro:

Mayor Long presented the Introduction of Ordinance 2020-02; *Adopt the Fiscal Year 2021 Budgets and Tax Rates for the Town of Boonsboro* for the Council's review and input. He stated that he is recommending the Introduction of Ordinance 2020-02, with a Public Hearing scheduled before the June Regular Meeting at 6:30PM in the Meeting Chambers. **Motion** by Assistant Mayor Byrd, second by Council Member Nally to approve the Introduction of Ordinance 2020-02; *Adopt the Fiscal Year 2021 Budgets and Tax Rates for the Town of Boonsboro*. **Motion carried. (NEW BUSINESS)**

- **June 2020 Public Hearing, Mayor and Council Meeting and Swearing In Ceremony:** **Motion** by Council Member Hollingshead, second by Assistant Mayor Byrd to hold the Public Hearing for Ordinance 2020-02; *Adopt the Fiscal Year 2021 Budgets and Tax Rates for the Town of Boonsboro at 6:30PM*, the Swearing in Ceremony for the Mayor and Council Members at 6:00PM, and the June Regular Meeting at 7:00PM on Monday, June 15, 2020. **Motion carried.**

IFB Results: Shafer Park Dead Wooding: Mayor Long stated that two bid were received on May 18, 2020 for the removal of the dead wood in the Shafer Park trees from Preferred Arbor Care, LLC at the cost of \$16,000 and from Edelen Tree Experts at the cost of \$18,000. He stated that Preferred Arbor Care did not include all of the requested document in their bid package and that Public Works Superintendent Greg Huntsberry is recommending Edelen Tree Experts. **(NEW BUSINESS)**

Fiscal Year 2021 Accountant Proposal and Discounted Final Invoice: Mayor Long presented the Fiscal Year 2021 Accounting Proposal from the Town's current Accounting Firm, *Weyrich, Cronin and Sorra*. Council discussed retaining their services in the upcoming Fiscal Year. **(NEW BUSINESS)**

Shafer Park Summer Concerts: Council discussed the upcoming concerts in Shafer Park. Council decided to play it by ear and not cancel anything yet, noting that they will wait to see what Governor Hogan has to say in his press conference this week.

Independence Day Celebration: Mayor Long stated that the Town Fireworks are schedule for July 3, 2020 and that the fireworks company needs to know the Towns decision by tomorrow if the event will be held or cancelled, noting that September 4, 2020 is available if the Council decided to move the event date. **Motion** by Assistant Mayor Byrd, second by Council Member Hanson to keep the Town Fireworks on July 3, 2020. **Motion carried.**

Reopening of Town Facilities: Council discussed the reopening of the Town Facilities to the public and decided to follow Washington County's lead.

Motion by Council Member Nally, second by Assistant Mayor Byrd to adjourn the Workshop Meeting at 8:30PM and move into **Executive Session;** *as provided under General Provisions Article §3-305 (b)(1), subsection (i) to discuss the appointment, employments, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction.* **Motion carried.**

Respectfully submitted,

Kimberly A. Miller
Office Manager