

BOONSBORO MAYOR AND COUNCIL WORKSHOP MEETING MINUTES Monday, April 25, 2022

The Mayor and Council of Boonsboro held their Workshop Meeting on Monday, April 25, 2022 in the Meeting Chambers to set the Regular Session Agenda for Monday, May 9, 2022. The Meeting was streamed via GoToMeeting. In attendance were Mayor Howard Long, Assistant Mayor Rick Byrd, Council Members Ray Hanson, Terri Hollingshead, Marilee Kerns, Tony Nally and Ricky Weaver. Also present were Town Manager Paul Mantello, Town Planner Reiley Stanley, Office Manager Kimberly Miller and Police Chief Kevin Morgan. The meeting convened at 7:00PM.

CITIZEN COMMENTS

Brian Albert, *candidate for Sheriff of Washington County*, from Clear Spring. Stated that he is a native and lifelong resident of Washington County, with more than 28 years of law enforcement experience. Stated that he currently serves as the Assistant Director of the Washington County 9-1-1 Center, which I started in May 2019, and that he oversees the center's operations and budget.

Police Department Update

- Stated that Officer Ryan Christman recently completed a 2-week training course in Sykesville on Defensive Tactics.
- Stated that the equipment has arrived for the new Police vehicle and that it will be on the road in about 2 weeks.
- Stated that the newly installed RadarSign speed signs are doing their job to slow traffic and are making a difference.

NEW BUSINESS

Manno & Associates LLC Contract Review and Renewal: Town Manager Mantello presented the proposed Consulting Agreement with Manno and Associates, LLC for a 2-month period of April through June 2022, for the Councils review and input, at the rate of \$3,000 per month. He stated that at the April Regular Meeting, Council discussed placing the Lobbying Agreement out for bids and he is recommending the approval of this Agreement based on the many Town Projects that Roger Manno is currently lobbying for including the Solar Array and the Maple Avenue/ Campus Drive / Chase Six Boulevard intersection. Town Manager Mantello presented the proposed Consulting Agreement for Fiscal Year 2023 as well for the Councils review and input at the rate of \$5,000 per month, noting that he feels that it is in the best interest of the Town to finish this Fiscal Year and continue with the next Fiscal Year. Council Member Kerns stated that our elected officials are supposed to lobby for the Towns, and that in accordance with the Town's Procurement Policy, any expenditure over \$20,000 must be placed out for bids. She stated that the City of Hagerstown is paying their Lobbyist \$40,000. Town Manager Mantello stated that he does not plan on paying the FY2023 Agreement cost of \$60,000 and will work to have Mr. Manno reduce his rate. Council Member Nally stated that the Council needs to make a decision on what needs to be done moving forward into Fiscal Year 2023. Council Member Kerns and Hanson stated that the Consulting Agreement should be placed out for bids for the upcoming Fiscal Year based on the Town policies. Town Manager Mantello stated that it is not in our best interest to cut ties with Mr. Manno, noting that it is a very political business. Assistant Mayor Byrd stated that the Town should place the Consulting Agreement out for bids for Fiscal Year 2023 to follow policy but finish out Fiscal Year 2022 with Mr. Manno. Town Manager Mantello stated that the current Consulting Agreement ended on April 14, 2022 and that the new Agreement will cover the Town to the end of this Fiscal Year. **Motion** by Council Member Hanson, second by Council Member Nally to approve the Consulting Agreement with Manno and Associates, LLC for a 2-month period of April through June 2022 at the rate of \$3,000 per month, with Council Member Kerns opposing. **Motion** carried 5-1.

Sustainable Communities Application: Town Manager Mantello, on behalf of Kathryn Gratton, of the Maryland Rural Development Corporation, presented the Maryland **Department of Housing and Community Development (DHCD)** comments and general revisions for the *Sustainable Communities Designation Application and Resolution 2022-02; Local Government Resolution* for the Councils review and input. He stated that Resolution 2022-02 updates the wording from "Boonsboro" by inserting "Town of Boonsboro in Washington County." **Motion** by Council Member Nally, second by Assistant Mayor Byrd to approve Resolution 2022-02; *Local Government Resolution* for. **Motion** carried.

Chase Six Boulevard / Campus Drive Realignment and Intersection: Town Manager Mantello provided an update on the Chase Six Boulevard and Campus Drive Realignment and Intersection Project. He stated that staff met with Scott McIlwee, the owner of 202 Maple Avenue, who has agreed to the selling his property and demolishing of the house to assist with the realignment of Campus Avenue and the intersection with Chase Six Boulevard. He stated that they will be meeting with Mr.

McIlwee on April 26, 2022 to discuss compensation for his property and the transfer of ownership of the property on the other side of Campus Drive. He further stated that they will be meeting with the State Highway Administration to discuss the next steps that need to be taken to move the Project along.

Town Planner Report – R. Stanley

- Stated that she has an upcoming Board of Zoning Appeals case scheduled for May 17, 2022 for the newly rezoned parcel on Old National Pike near Eby's Garage. Stated that the BZA will be for a hardware store and storage units
- Stated that Superintendent Huntsberry and she met with the Fletcher's Grove Home Owner Association representatives to walk the development last week. Stated that there are many sidewalks that have 'dropped' and are need of repair. Stated that residents will have 1-year to repair the sidewalks

Town Manager Report – P. Mantello

- Stated that new hire Bryan Wachtel's start date is Monday, May 2, 2022 for the Town Clerk position. Stated that Al Martin has agreed to help with the training process the week of May 9, 2022, and that Weyrich, Cronin and Sorra, the Town accounting firm until June 30, 2022, will be send a representative to also help Mr. Wachtel transition into his new position
- Stated that he will be attending the Maryland Rural Water Association Conference on May 2 to May 4, 2022 at no cost to the Town because he is a Board Member
- Stated that the Frederick Dive Team will be making another dive at the Town Reservoir at 10:00am on May 4, 2022to install sand bags per WRA's instructions. Stated that he plans to have a notification memo prepared by this Wednesday for Town residents.
- Stated that Congressman David Trone will be visiting the Town Reservoir at 11:00am on May 5, 2022

Council Member Kerns reminded Council of the Open Meeting Act requirements to post all Agendas at least 24 hours prior to a meeting.

Council Member Weaver stated that his wife Christi and he have been working with the Washington County Health Department to bring "Washington Goes Purple" to Boonsboro again. He stated that based on lack of Law Enforcement staff, the Program can no longer go door-to-door to do the collection. He further stated that they plan to set up a tent near the Police Department and hold a drop-off event at the Farmer's Market on June 28, 2022 from 4pm to 6pm.

Motion by Council Member Hollingshead, second by Council Member Weaver to adjourn the Workshop Meeting at 8:02PM.
Motion carried.

Respectfully submitted,
Kimberly A. Miller, Office Manager