

BOONSBORO MAYOR AND COUNCIL
REGULAR MEETING MINUTES
Monday, August 8, 2022

The Mayor and Council of Boonsboro held their Regular Meeting on Monday, August 8, 2022 in the Meeting Chambers. The Meeting was streamed via GoToMeeting. In attendance were Mayor Howard Long, Assistant Mayor Tony Nally, Council Members Ray Hanson, Marilee Kerns, Eric Kitchen and Ricky Weaver. Also present were Town Manager Paul Mantello, Town Planner Reiley Stanley, Office Manager Kimberly Miller and Police Administrative Specialist Amy Rudy. Council Member Terri Hollingshead was not in attendance. The meeting convened at 7:00PM with the pledge and invocation offered by Mayor Long.

REVIEW AND APPROVAL OF MEETING MINUTES and TREASURER’S REPORT

- **Motion** by Council Member Kerns, second by Council Member Hanson to approve the **July 11, 2022 Regular Meeting Minutes** as amended. **Motion carried.**
- **Motion** by Council Member Kerns, second by Council Member Hanson to approve the **July 2022 Treasurer’s Report.** **Motion carried.**

PUBLIC COMMENTS

- **Lorne Ridenour**, 7525 Mountain Laurel Road. Stated that he is the owner of the apartments at 410 St. Paul Street and that he received a letter regarding the new Fixed Fee increase that will be assessed to his apartment units retroactive to July 1, 2022. Stated that his apartment complex has 18 units which the Town has been billing for only 1 fixed Water fee and 1 fixed Sewer fee for many years, noting that his renters do not pay for water and sewer and he has no way of know which units use more water than others. Stated that he feels that the Town is unfairly targeting the owners of apartment units in Town, especially with the fee being retroactive and totaling a nearly 65% increase to his billing. Stated that this size of an increase should have been phased in. Stated that he understands the need for propitiate billing, but that the Town should find a better structure. Assistant Mayor Nally invited Mr. Ridenour to the next Boonsboro Municipal Utilities Commission Meeting and encouraged him to share his concerns with them because they are the body that created the Fix Fee Structure.
- **Kim LaBrush**, *Public Safety Commission Chairperson*. Provided an update on the success of National Night Out held on August 2, 2022. Stated that 1,300 people attended the event, based on the hotdog roll count and that 25 vendors participated this year. Stated that the Town needs to invest in a new PA System for the Park.

MAYOR AND COUNCIL CORRESPONDENCE

- Assistant Mayor Nally stated that he received a complaint from Town resident Deena Long who has a Daycare Center on Monument Drive. Stated that there is a terrible issue with speeding and motorists not stopping at the stop sign. Police Administrative Specialist Rudy stated that the Police are aware of this situation and will be patrolling this area much more.
- Assistant Mayor Nally stated there is a motorist in the Graystone Development and revs his engine and speeds excessively in the neighborhood. Police Administrative Specialist Rudy stated that the Police are aware of this situation, as well, and will be patrolling this area much more.
- Mayor Long stated that he attended an Eagle Scout Court of Honor on Sunday, August 7, 2022 for 8 Eagle Scouts.

Police Department Report – *Police Administrative Specialist Rudy*. The Police Department received 94 calls for service, which included 86 motor vehicle violator contacts and 0 Parking Citations for the month of July 2022. There was 1 adult criminal arrest, 0 adult paper service arrests, 0 adult traffic arrests, and 0 juvenile arrests.

- Stated that the new cruiser is now on the road.
- Stated that Police Cadet Tom Moretti started the Police Academy on July 18, 2022.

NEW BUSINESS

Downtown Beautification Project: Town Manager Mantello, on behalf of the Economic Development Commission, presented the Downtown Beautification Project Proposal ‘Landscape Design for Main Street’ from Frederick, Seibert & Associates for the Councils review and input. He stated that eh EDC was recently awarded a \$5,000 Grant from the Nora Roberts Foundation for the Project and that \$9,000 was placed in the Fiscal Year 2023 Budget. He further stated that the EDC has been working with Mike VanFleet, of Custom Landscape, for the beautification plan. He presented the proposal from Frederick, Seibert and

Associates for the Engineering Concept Master Plan for the Project to help apply for additional Grants at the cost of \$11,000, with the Town's out of pocket expense of \$6,000. Council Member Kerns stated that she would like to see what we are approving the design for. **Motion** by Council Member Hanson, second by Council Member Kitchen to approve the Downtown Beautification Project Proposal 'Landscape Design for Main Street' from Frederick, Seibert & Associates, with Council Member Kern opposing. **Motion carried 4-1.**

Fiscal Year 2024 Legislative Agenda: Town Manager Mantello presented the draft Fiscal Year 2024 Legislative Agenda for the Councils review and input. He stated that it includes seven (7) Water and Sewer Projects and will be presented at the Maryland Association of Counties Conference (MACo) in Ocean City, Maryland, noting that he should have the final draft by Tuesday for an email vote on Wednesday of this week. He further stated that Town Lobbyist Roger Manno had the idea that the Agenda should have something big in it and encouraged the adding of the proposed Conference Center/Country Club Golf Course as an 'economic anchor' to diversify the Town from being just a 'bedroom community.' Council Member Kerns stated that she is not in favor of including a 'visions' of a Conference Center. She stated that the consideration of a 'by-pass' should come before anything else of that size.

Town Election Board Appointees: Mayor Long stated that he is recommending the appointment of Robert Deener to the Boonsboro Election Board for 4-year terms. **Motion** by Council Member Kitchen, second by Assistant Mayor Nally to appoint Robert Deener to the Boonsboro Election Board for 4-year terms. **Motion carried.**

Planning Commission Member Appointment: Mayor Long, on behalf of the Planning Commission, stated that he is recommending the appointment of Anita Colliere to fill the 5-year term vacancy on the Planning Commission. **Motion** by Council Member Kitchen, second by Assistant Mayor Nally to appoint Anita Colliere to the Planning Commission. **Motion carried.**

Public Safety Commission Member Appointment: Mayor Long, on behalf of the Public Safety Commission, stated that he is recommending the appointment of the following people:

- Ena Martin to fill the 2-year term vacancy on the Public Safety Commission. **Motion** by Council Member Kerns, second by Assistant Mayor Nally to appoint Ena Martin to the Public Safety Commission. **Motion carried.**
- Rick Stevens to fill the 4-year term vacancy on the Public Safety Commission. **Motion** by Council Member Kerns, second by Assistant Mayor Nally to appoint Rick Stevens to the Public Safety Commission. **Motion carried.**

Invitation to Participate in 9/11 Remembrance Parade: Mayor Long stated that the Town has received an invitation to participate in the First Hose Company of Boonsboro's Annual Remembrance Parade on Sunday, September 11 at 6:30pm. He stated that line-up is at 6:00pm at the Weis Market parking lot. Further discussion will be held at the August Workshop Meeting.

COMMISSION REPORTS

Park Board - Council Member Weaver. Meeting held on July 27, 2022. Did not have a quorum. Discussions included the updates on the Summer Concerts and Outdoor Movies.

Boonsboro Municipal Utilities Commission – Council Member Nally. No Meeting was held in July 2022.

Planning Commission – Council Member Kitchen. Meeting held on July 25, 2022. Discussions include the Minor Subdivision Request of the property on Lappans Road by the Doctor's Office and updates on the Realignment of Campus Avenue and Chase Six Boulevard Project.

Public Safety Commission – Council Member Kerns. Meeting held on July 21, 2022. Discussions include the recommendations to fill the PSC vacancies, updates on the plans for National Night Out, a presentation on the Chase Six Boulevard and Campus Drive intersection, update on the Washington Goes Purple event, the PSC Mission Statement, plans for future training for CPR and CERT (Certified Emergency Response Teams), the Town Assessment Tour/Walk Boonsboro, ongoing crosswalk issues at Shafer Park Drive and North Main Street and Orchard Drive, and reports from the Boonsboro Police Department, Fire Department and Ambulance and Rescue Company.

Economic Development Commission – Council Member Hanson. Networking Meeting was held on July 21, 2022 at the American Legion. The next EDC Meeting will be held on August 24, 2022 at 9am in the Meeting Chambers.

Environmental Commission – *No Report provided.*

Town Planner Report – *R. Stanley*

- Stated that she received an approved building permit for a complete interior renovation of Weis Market
- Stated that she is waiting on the Site Plan for Dunkin Donuts
- Stated that the Request for Proposals for the 2023 Comprehensive Plan has been advertised with bids due on September 5, 2022.

Town Manager Report – *P. Mantello*

- Stated that the Town received the second payment notice from the American Rescue
- Stated that the Town will be receiving \$100,000 from Rural Maryland for the Reservoir Project
- Stated that he will be meeting with representatives from the Washington County Board of Education on Thursday morning for further discuss options for the Chase Six Boulevard - Campus Avenue Realignment and Intersection Project. Stated that hopefully they will come to an agreement

Motion by Council Member Hanson, second by Council Member Weaver to adjourn the Regular Meeting at 8:25PM. **Motion carried.**

Respectfully submitted,

Kimberly Miller, Office Manager