

BOONSBORO MAYOR & COUNCIL
FRIDAY, JANUARY 31, 2020
EMERGENCY MEETING

The Mayor and Council held an Emergency Meeting on Friday, January 31, 2020 in the Meeting Chambers. Present were Mayor Howard Long, Assistant Mayor Rick Byrd, Council Members Marilee Kerns, Ray Hanson, Tony Nally and Rick Weaver. Also present were Town Manager Paul Mantello, Office Manager Kimberly Miller, Town Planner Ethan Strickler, Water and Wastewater Superintendent Pete Shumaker, BMUC Chairman Robert Sweeney, BMUC Member Stu Mullendore, Keedysville Assistant Mayor Barry Levy and Keedysville Town Administrator Rick Bishop. The meeting convened at 3:00PM.

Bid Results - Keedysville Springhouse Weir Wall Repair and Renovation Project: Town Manger Mantello provided the bid results from the Request for Proposals for the Keedysville Springhouse Weir Wall Repair and Renovation Project, which closed at 2:00PM today, for the Councils review and input. He stated that four (4) bids were received from the following firms:

Carl Belt, Inc.	\$98,950.00
ALC (Advantage Landscape and Construction), Inc.	\$134,091.12
Excavating Associates, Inc.	\$100,484.00
Huntzberry Brothers, Inc.	\$129,925.00

Town Manager Mantello stated, after thoroughly reviewing the bids, that they will be removing the bid from Carl Belt, Inc. due to the Project time schedule listed in the Proposal of 6-weeks. He stated that the Project has a specific completion date of February 28, 2020. Keedysville Assistant Mayor Levy stated that may not be a realistic plan considering the time of year and potential for winter weather. Town Manager Mantello stated that DNR has approved the permit for the 25-day completion of the Project but will permit an extension, if needed, due to weather. BMUC Chairman Sweeney stated that requesting an extension due to weather is better than requesting an extension pre-construction due to a contractor not being about to complete the Project in the allotted time frame. Town Planner Strickler stated that the Town will need to notify Washington County of the Project, due to the Soil Erosion and Sediment Control Ordinance, to let them know that work will be conducted in the floodplain. BMUC Chairman Sweeney, on behalf of the Boonsboro Municipal Utilities Commission, stated that he is recommending that the Keedysville Springhouse Weir Wall Repair and Renovation Project be awarded to Excavating Associates, Inc. Town Manager Mantello reviewed that the Town has secured a Bridge Loan from CHIEF for \$150,000 with help from Greg Snook, *President and CEO of the Hagerstown-Washington County Industrial Foundation, Inc.* and that a preconstruction meeting will be held onsite on February 4, 2020. **Motion** by Council Member Kerns, second by Assistant Mayor Byrd to award the Keedysville Springhouse Weir Wall Repair and Renovation Project to Excavating Associates, Inc. for the cost of \$100,484.00. **Motion carried.**

2006 F350 Truck Bed Replacement: Town Manger Mantello stated that the Public Works 2006 Ford F350 truck has a rusted-out utility bed that needs to be replaced, noting that the underside corrosion went unnoticed because of the spray-liner covering and that the underside of the bed cannot be closely inspected without removing the fuel tank and various other mechanical parts. He stated that after the recent removal of the unneeded and non-working liftgate on the truck, the extent of the corrosion was noticed, and staff did their best to salvage the bed with no success. He further stated that Public Works Superintendent Huntsberry obtained three (3) price quotes for replacing the truck bed and that he is recommending the purchase of a used standard bed equipped with lights and a spray-line covering from East Coast Powerstroke for the cost of \$2,650. Member Kerns stated that her only concern is how long is the Town planning on keeping this truck. Town Manager Mantello stated that the truck has 120,000 miles and apart from the bed, the truck is in good working condition. He stated that one of the goals for this year is to begin building an Asset Management and Capital Improvement Plan, where physical inventories and inspections of all Town assets would happen annually which will help reduce the amount of surprise expenditures throughout the year. Council Member Kerns stated that funds for the purchase of the replacement truck bed could be taken form the General Fund's *Vehicle Maintenance and Repair* Budget. **Motion** by Council Member Nally, second by Council Member Hanson to approve the purchase of a replacement truck bed for the Public Works 2006 Ford F350 truck from East Coast Powerstroke for the cost of \$2,650 General Fund's *Vehicle Maintenance and Repair*. **Motion carried.**

Motion by Council Member Nally, second by Council Member Weaver to adjourn the Meeting at 3:33PM. **Motion carried.**

Respectfully submitted,
Kimberly A. Miller, Office Manager