

CLOPPER MICHAEL UNIT #10

710 North Main Street
Boonsboro, MD 21713

November 2016

To Whom It May Concern:

For the past several years, the Ladies Auxiliary of the Boonsboro American Legion Post No. 10 has sponsored an annual Children's Christmas Party. This year's party is scheduled for Sunday, December 4, 2016 from 2:00 p.m. to 4:00 p.m. at the American Legion Post and is open to all children (12 and under) of the community. It consists of entertainment, light refreshments, and, of course, a visit from Santa. Each child has his/her picture taken with Santa and receives a gift or gift card. Attendance at the party averages around 100 children.

As you can imagine, preparing for this party requires dedication, commitment, and a lot of hard work on the Christmas Party Committee. The Committee begins early in the year planning for the annual Christmas Party. Arrangements are made for the entertainment, decorations, refreshments, and sufficient help to make this event successful.

The success of this party greatly depends on the funding to be able to purchase the gift cards, door prizes, film, refreshments, etc. As the attendance grows, so does the need for additional funds. That is why we are asking you for your support in helping us make this the best party yet. Monetary donations are greatly needed.

If you feel you are able to make a monetary donation, please send your check to the American Legion Auxiliary, Clopper-Michael Unit #10, 710 N. Main Street, Boonsboro, MD 21713, Attn: Carol Long. The Committee would like to receive all donations no later than November 28, 2016.

Thanks for your consideration of our request, and we hope we can count on you to help us make a difference for many children of our community.

Sincerely,

Christmas Party Committee

Unit #10 Auxiliary