



# TOWN OF BOONSBORO

21 NORTH MAIN STREET ♦ BOONSBORO, MARYLAND 21713

WWW.TOWN.BOONSBORO.MD.US ♦ 301-432-5141

## CERTIFICATE OF NOMINATION & PETITION

### For Elective Office in the Town of Boonsboro, Maryland

To be filed with the Boonsboro Town Clerk, Town Hall, 21 North Main Street, by 4:30 p.m. on the second Monday in April for the even-year biennial Town Election on the second Tuesday in May. (*Charter of the Town of Boonsboro: Article V, Sec. 507 & 508*)

**NOTE: The candidate must fill in, sign and date this "Certificate of Nomination" and collect the required number of signatures (10 for Council Member or 20 for either Mayor or Assistant Mayor) of qualified voters on the "Petition" on the reverse side of this form.** (A candidate for an unexpired term is not required to collect signatures on the PETITION, but must complete this side of the form and return it to the Town Clerk by 4:30 p.m. on June 17, 2016.)  
(Date)

### CERTIFICATE OF NOMINATION

I, Cynthia J. Kauffman, the undersigned, hereby declares  
(PLEASE PRINT Name of Candidate)

that my voting residence address is 416 N. Main Street; that I have been a  
(Street & Number)

resident of the Town of Boonsboro since 11/29/1952 that I was born on 11/29/52  
(MM/DD/YYYY) (MM/DD/YYYY)

and that I am a registered voter in Washington County, Maryland.

I further declare that I desire to be a candidate for the office of:

Assistant Mayor, for a term ending 2018.  
(Examples: Mayor, Assistant Mayor, Council Member)

Dated this 6<sup>th</sup> day of June 2016.

Cynthia J. Kauffman  
(Signature of Candidate)

301-432-6254  
(Primary Phone Number of Candidate)

301-491-2828  
(Secondary Phone Number of Candidate)

c.kauff6254@aol.com  
(E-mail Address of Candidate)

For Town Clerk Only -- Please leave this section blank

PETITION on reverse side

Dear Mayor Long,

This letter is to serve in notifying you of my interest in being appointed to the position of Assistant Mayor of the Town of Boonsboro. Below I have outlined many qualifications for this position.

I am a lifelong resident of the town and have been involved in and interested in Town Government since my father became a Councilman in 1970. When he became Treasurer, I assisted him in the preparation of the Treasurer reports as he entered all entries in a ledger by hand and reports were typewritten. When my husband was elected to the council in 1984 and subsequently became Mayor in 1988, I became even more involved by attending most meetings since my husband's election as a concerned citizen and continuing to assist my dad. I always wanted to stay abreast of the issues facing the town. I also attended most Mayor and Council functions as the wife of the Mayor. Together we began to attend State MML conventions in 1989 and I also attended workshops during each year we attended the conference. In the 1990's, I also attended the Maryland Rural Water conference. Boonsboro is my hometown and I have a keen interest in its well-being and progress. I also attend bi-monthly meetings of the Washington County chapter of the MML.

In 1992, Mayor Kauffman appointed me to be one of three charter members to the newly formed Police Committee. I served from 1992 to 2008 when I resigned to run for election to a council seat. During my tenure on the Police Committee, I served as Secretary and Chairperson and was actively involved in the formation of the first National Night Out. In 1992, I participated in the town's 200<sup>th</sup> anniversary celebration.

I was appointed to the Mayor and Council to fill an unexpired term in 2009. Thus, I have the longest tenure on the current Council. I was elected to my first term in May of 2010 and subsequently in May of 2014 and was the top vote getter in both of those elections.

Since being elected to the Mayor and Council, I have served as a member of the Charter Review Committee, the Personnel Committee since 2009 and was instrumental in helping to implement a pay scale for town employees. I have served as the Council Liaison to the Park Board since 2010 and have been active in all Park Board events and meetings. I served as Park Board liaison to the Aquatic Center committee. I am part of a group that is being organized to plan a re-dedication of Washington's Monument and to recognize the town's 225<sup>th</sup> Anniversary.

Since retirement from my fulltime job in 2014, I have attended EDC meetings and networking breakfasts on a regular basis.

My community activities consist of being a member of the local Lions Club and advisor to the Leo Clun at BHS. I serve on the Boonsboro Free Library Board and the newly formed Advisory Board to the Hospice Life Center. I am a member of the ALA Unit # 10 auxiliary and serve as Treasurer to that group. I am a lifelong member of Mt. Nebo U.M.C. and have served as chairperson of the Preschool Board and the Board of Trustees. I also participate in helping the South County Food Bank and Micah's Backpack. I have served as a judge for Americanism essay contests, the MML scholarship, and a scholarship awarded by former Delegate Christopher Shank. I have been a previous member to the

Board of Turning Point. I also enjoy volunteering at our local Elementary School and have served as a time keeper for the Poetry Out Loud contest at our local high school.

I truly feel that I have the best interests of the citizens of Boonsboro in my heart and have enough involvement in the community to have a sense of what the needs are of our citizens. In fact, many citizens have expressed their thoughts that I am extremely qualified for this appointment.

It is my hope that you will seriously consider me for this important appointment. Please do not hesitate to contact me for further information.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia J. Kauffman". The signature is written in black ink and is positioned to the right of the typed name.

Cynthia J. Kauffman