



BOONSBORO MUNICIPAL UTILITIES COMMISSION
Wednesday, June 22nd, 2022 - 6:00PM
Meeting Chambers

The Boonsboro Municipal Utilities Commission (BMUC) held their Regular Meeting on Wednesday, June 22, 2022, in the Meeting Chambers. In attendance were BMUC Chairman Stu Mullendore, Commission Members Dave Wade, Bobby Mose, Colin Shanaberger and Ken Eshbaugh. Also present were Council Member/BMUC Liaison Tony Nally, Town Manager Paul Mantello, Public Works Superintendent Greg Huntsberry and Water/Sewer Superintendent Pete Shumaker. The meeting was called to order at 6:00PM by Chairman Mullendore.

CALL TO ORDER – Chairman, Stu Mullendore

ROLL CALL

PUBLIC COMMENTS

MINUTES

- Regular Meeting Minutes for May 18th, 2022.

TREASURER'S REPORT

- Nally confirms all accounts and balances look up to date for Water/Sewer.

REVIEW AND APPROVAL OF MEETING MINUTES and TREASURER'S REPORT Motion by Chairman Stu Mullendore, second by Council Member Dave Wade to approve May 18th, 2022, Meeting Minutes. Motion by Council Member Colin Shanaberger, second by Council Member Dave Wade to approve the Treasurer's Report. Motion carried unanimously.

OLD BUSINESS

- **Drinking Water Reservoir Replacement Project** – Town Manager discussed the status of the State Awards and Grants to provide funding to the Town of Boonsboro to replace the town's reservoir. WRA's current cost estimate increased from \$4.1 million to \$6.5 million and could go as high as \$8 million. The Town of Boonsboro has \$3 million in hand funding which includes \$1 million from Washington County, \$1 million from the State of Maryland and \$1 million Federal along with \$500,000 ARC funding. Congressman Trone helped the House pass the Water Resources Development Act of 2022 which included \$5 Million for Boonsboro for the reservoir project. Congressman Trone's office also has informed Paul possibly of more funding available but will not know until next year with funds not available until 2024.
- **Keedysville Booster Station Water Pressure Reduction Project Update** Keedysville Booster Station continues to have high-pressure spikes north of the station due to the elevation difference. Pressure loggers have been installed to gage the pressure for a week to see when the high-pressure spikes are occurring. Greg will report the numbers and will be charted.
- **Shafer Park Well Replacement Project Update** Town Manager Paul Mantello updated the Commission on the status of the project. The project is close to procurement and Paul has drawn up an RFP for the project and hopefully taking bids soon.
- **WWTP Sludge Dewatering Project Update** Town Manager Paul Mantello updated the Committee on the status of the Boonsboro WWTP Sludge Dewatering Facility Project. He provided the grant figures received which included \$150,000 (Not matching) and \$325,000 (matching) totaling \$475,000.00. Mantello also stated that he will be applying for an additional grant of \$325,000. Mantello also updated the Commission of the cost increase which puts the project going from under \$1million to \$2.3 million. The Commission discussed the purchase of the wheel loader needed for the project. The quote for the John Deere 444 is \$176,000. Council Member Kenny Eshbaugh questioned



the purpose of buying the bigger model. Commission discussed the wheel loader options and if to take to the Mayor & Council in July. Motion by Council Member Colin Shanaberger, second by Council Member Bobby Mose to approve moving forward to take to the Mayor & Council for the purchase of the equipment. Motion carried with a four in favor and one against.

- **BHS Irrigation Well Update:** The Commission discussed how the well was drilled but still has not been hooked up.

NEW BUSINESS

- **Chesapeake Tri-Association Conference (08/30/2022) – Aqua Aerobics Demo of Boonsboro WWTP**
Water/Sewer Superintendent Pete Shumaker announced that Aqua Aerobics will be using the Boonsboro WWTP as a model in their demonstrations. They are extremely impressed by numbers and how the plant is operated. The Commission congratulated Pete and his team on a job well done.
- **Residential Fixed Fee Audit, FY23 Implementation, and Commercial Audit (Yvette & Paul)** Town Manager Mantello suggested that the EDU's be assessed by household and proposed an amendment to the Boonsboro Municipal Utilities Commission Town of Boonsboro, Maryland Utility Billing Policies and Procedures. That policy was amended on May 18th and states the following change in that policy: **Water fixed fees, sewer fixed fees, and sanitation/recycling collection fees are based on the meter size, customer attributes, or number of plumbing fixtures. For residential properties, each Dwelling Unit, as defined in the Boonsboro Land Subdivision Ordinance, shall pay a fixed water fee, a fixed sewer fee, and a sanitation/recycling collection fee, whether the Dwelling Unit is a Single-Family Detached Dwelling or part of a Two-Family Detached Dwelling (or Duplex), Single-Family Attached Dwelling (or Townhouse), or Multi-Family Dwelling (or Apartment) and regardless of the number of water usage meters at the property. For commercial properties, water fixed fees and sewer fixed fees will be based on meter size or fixture unit analysis or determined by consultation with the Town's consulting engineer.** As a result, BMUC residential customers were audited, and a list was generated to receive a letter to ratepayers correcting their fixed water/sewer utilities, sanitation and Bay Restoration Fees beginning July 1st. The Commission discussed how to approach the correcting of Town's Commercial customers and their ratings. Paul and the Commission agree to contact Jean Holloway for guidance.
- **FY23 Congressionally Directed Spending Application Update (Paul)** Paul updated the Commission of his request for Congressionally Directed Spending (CDS) for "Town of Boonsboro for Drinking Water Distribution System Upgrades and Lead Pipe Replacement" was submitted by Senator Van Hollen to the Appropriations Committee. The Senator agreed that supporting your project would be an effective use of federal taxpayer funds and important to Maryland.
- **FY24 Legislative Agenda Packet (Paul)** Paul updated the Commission on the Legislative Agenda list for FY 2024. Under the Planning Development, the discussion included 2006 Annexation History & Future Development of Warrior Boulevard (\$30 Million), Shafer Park Drive Extension that runs from Park View to the Police Station (\$1.5 Million), Chase Six Boulevard – Campus Avenue Realignment & Intersection (\$800,000-\$1.5 million) and the Boonsboro Aquatic Center (\$10 Million). Under Water and Wastewater the Boonsboro WWTP Lagoon Dredging & Repurposing (\$1 Million), Solar Field PPA & Town Farm Transfer w/ MEA, Wastewater Collections System Upgrades – Wastewater Model (\$1.5 Million), Fletcher's Grove Well & Water Treatment Plant (\$10 Million), Lead Components Removal – Water Distribution System (\$1 Million), Alt. 40 Waterline Looping (\$1.2 Million), Crestview Water Pressure Reduction & Bypass (\$800,000), AMI Meter Zoning System (\$1.2 million) and the decommission of the old Crestview Plant (\$60,000).
- **2022 Maryland Municipal League Conference Report (Paul)** Town Manager Mantello stated that the conference was a great networking event and was able to meet with the Governor's Secretary in particular about the Solar Field PPA & Town Farm Transfer w/ MEA.
- **Town Farm offer** Paul presented an offer from Tracy Thomas for the Town Farm along with the most recent market assessment of the property.

SYSTEMS REPORT Pete Shumaker, W/S Superintendent informed the Commission that everything is running smoothly for the most part at the Water/Sewer Plant and that he is in the middle of changing the 800 Diffuser Tubes at the plant which is very



time consuming and has 2 more weeks. He will be replacing an air valve that went bad at a cost of around \$1,900.00 and a service pump in Keedysville is not working properly. Greg Huntsberry, PW Superintendent that water distribution is at an acceptable level with 2 issues. Two water leaks, one at Alt 40 and one at Young Ave pumping station. His crew has finished with the water meter readings this week and the new meters that had been ordered have arrived and his crew will start with the installation. On the Sewer side, there was one back-up at 505 N Main Street.

TOWN MANAGER REPORT – Paul Mantello, Town Manager reviewed the agenda.

ADJOURN

Motion by Commission Members Dave Wade, second Commission Member Bobby Mose to adjourn meeting at 7:55pm.
Motion carried unanimously.

Respectfully submitted
Yvette May, Administrative Assistant

NEXT MEETING – July 20, 2022 @ 6PM

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