

**Public Safety Commission
Meeting
17 July 2014**

The Public Safety Commission's (PSC) monthly meeting was held on Thursday, 17 July 2014 at 7:00 PM in the first floor conference room (former town library) of Town Hall. Present: Commission Chairperson Cindy Collier, Commission Members Terri Hollingshead and Scott Stavrou. Also present PSC Council Liaison Sean Haardt of the Mayor and Council (M&C) and Chief Stanford of the Boonsboro Police Department (PDB). Absent from the PSC was Marty Love with prior notice. No guests were present.

WELCOME:

Collier welcomed those in attendance and passed out the meeting's agenda and a revised National Night Out (NNO) work order.

MINUTES:

Collier allowed for a few minutes review of the June notes in lieu of official June minutes. Consensus was to suspend the official approval of June Minutes until they were completed by Stavrou by the August PSC meeting.

Upcoming National Night Out (NNO)

The bulk of the meeting was centered on the details of NNO. Hollingshead volunteered to talk to Mt. Nebo United Methodist Church about where they would prefer to be located with the soft serve ice cream. However, PSC strongly felt that their placement in pavilion 3 with Antietam Cables ice cream was most practical to separate the food from ice cream foot traffic. Stavrou would need to coordinate with Kim Miller for a town employee to be available to take delivery of Antietam Cables ice cream on Monday 4 August. He believed Antietam Cable would be supplying their own freezer along with a banner.

Hollingshead would also be picking up the steamers and ten (10) bags of ice from Bonnie's at the Red Byrd between 4:00 and 4:30 PM. Collier would provide the ribbons and balloons.

Liaison Haardt mentioned that there could be more set up work done the day before the official event because town employees may be short-handed even with the help of prison trustees.

After some discussion consensus was to give the BPD the pencil, tattoo and book handouts so as to get more foot traffic and interaction with the BPD. Also, it was decided to place DJ in the gazebo to make better use of PA system so that music can be heard throughout park. However, the magician would remain in pavilion 1. Collier would email DJ about this change. Collier was also going to check on the participation of the local Maryland Department of Natural Resources officer.

Advertisement of NNO would be done through multiple means. Hollingshead would contact Chris Doyle, owner of Mountainside Gardens, about beginning to advertise on his electronic messaging board. Collier would contact Captain Tommy Carter of the BRC about advertising on their electronic board. Both organizations had previously agreed to do so. Advertising would

begin on Tuesday 22 July. To the confusion of the PSC new banners had been purchased for the NNO and they would be placed at about the same time as the electronic messages began.

Walkability Study

Amada Kerr the summer intern performing Walkability Study had sent to Megan Clark town maps and survey forms for review. Clark had made some suggestions for changes. The study would be performed on Saturday 19 July. Haardt was planning on being there and based on the Facebook invite sign up there appeared to be 19 yesses and 4 maybes for participation.

Vacancy within PSC

Stavrou reported that he had spoken to Rick Byrd on Monday 7 July and had poised to him the three main questions the PSC had compiled for potential commission members. Stavrou reported his answers and his general impression.

After some discussion there was a Motion by Stavrou second by Hollingshead to officially recommend his appointment to the PSC to the M&C. Motion carried. Liaison Haardt would forward recommendation at the next M&C.

M&C Report

Haardt reported that concerns about the outdoor seating at Dan's Tap House had been discussed with Megan Clark. Dan's was in full compliance with ADA and Town ordinances. Haardt reviewed the openings that the other commissions were in the process of trying to fill. This brought on a concern from Stavrou that potentially the PSC could see a rather large turnover in June 2015 leaving the PSC severely under filled. Haardt raised the possibility of increasing the membership of the PSC. Consensus was to further look into this after the NNO.

There would be a book signing on Saturday 19 July at Turn the Page. Also there would be a concert on Saturday 25 July at Shafer Park featuring the soothing dulcimer musings of Country Current. New Town Engineer, Dr. Brian Hopkins, reported that he may have identified a potential reason for some of the sewage backup seen during heavy rains.

The wine tent at Shafer Park for Greenfest raised \$610.

Matt Scalese for his Eagle Scout Badge had planted and maintained flower and plant beds around the Shafer Park gazebo.

BPD

Chief Stanford reported that an arrest had been made of the suspect in several reported break-ins. This suspect would be tried. To increase police visibility shifts had been modified so that there would be someone on duty till 2 AM. Also sometime in January 2015 another police position would be filled while more immediately an administrative assistant to the Chief would be brought on by the end of August.

The M&C had approved the purchase of a web based camera system to help monitor critical areas in town from Crime Intervention Alarm. Chief Stanford also reported that he now has ability to send out alerts through the towns Code Red Notification system.

ADJOURNMENT:

Motion by Stavrou, second by Hollingshead to adjourn at 8:45 PM. Motion Carried. Next PSC meeting to be held 21 August 2014 at 7:00 PM.

Respectfully submitted,

/s/

Cindy Collier,
Public Safety Commission Chairperson