

**Police and Public Safety
Commission Meeting
12 July 2012**

The Boonsboro Police and Public Safety (P&PS) Commission held their regular monthly meeting on Thursday, 12 July 2012 at 7:00 PM on first floor of Town Hall. Members present were Commission Chairman Chris Sarnecki, Commission Members Cindy Collier, Bob Glausier, Frank Lum and Scott Stavrou. Police Chief Jeff Hewett was also present. Council Liaison Janeen Solberg advised Chairman Sarnecki of her absence prior to the meeting. There were no residents or guests present at this meeting.

Sarnecki mentioned that the attendance of the Boonsboro Cemetery Association, Messrs. Thomas Bikle and Rodney Cline, and Pastor Joseph Donovan of the Trinity Evangelical Lutheran Church (64 South Main Street) was tentatively rescheduled for the next P&PS Commission meeting in September 2012.

Meeting minutes from the 14 June 2012 P&PS Commission Meeting were previously delivered to Commission Members by Sarnecki. Sarnecki opened the meeting by briefly welcoming everyone in attendance. Commission Member Collier recommended a change to the 14 June 2012 minutes. **Motion** by Commission Member Glausier, second by Commission Member Lum, to officially approve the amended 14 June 2012 P&PS Commission Minutes and motion carried.

OLD BUSINESS:

Chairman Sarnecki reviewed that the terms of Commission Members Glausier and Lum had been set to expire at the end of June 2012, however; both had informed Chairmen Sarnecki that they would like to be reappointed to serve an additional three year term. During the 14 June 2012 meeting, Commission Member Glausier's motion to be reappointed was approved and sent forward to the Mayor and Town Council where it was approved during the 2 July 2012 Mayor and Town Council Meeting. **Motion** to reappoint Commission Member Lum by Commission Member Glausier, seconded by Commission Member Collier and motion carried. Liaison Solberg will be informed of the Motion so as to make the recommendation to the Town Council. Sarnecki thanked both Commission Member Glausier and Lum for their continued willingness to serve on the P&PS.

NEW BUSINESS:

Sarnecki reminded the Commission that National Night Out (NNO) on Tuesday, 7 August 2012 was approaching. The official start time of the event is 5:30 PM. Sarnecki asked for progress reports from the Commission Members. The verbal progress reports were based on duties from the Action List of the 14 June 2012 P&PS Meeting.

Collier reported that she had successfully contacted the magician Michael T. Myers aka "Michael T." (<http://www.michaelts.com/>), who committed to providing entertainment for this year's NNO. Michael T's website calendar showed the same. Sarnecki stated that he had received the contract from Michael T. and was processing the contract with Town Administrator Kimberly Miller. Magician Michael T. queried the time he should begin his show and it was determined

to be dependent upon the Mayor's announcements but most likely near 7:00 PM. Collier also successfully retained the services of DJ Jeff Taulton. Sarnecki was still waiting to receive and process the DJ contract and requested Collier to remind the DJ if he had not received the contract in the next two days.

Commission Member Stavrou reported the enthusiastic support of Antietam Cable by the donation of 500 units of ice cream for this year's NNO. Mr. Brian Lynch of Antietam Cable stated that he would have someone from his company deliver the ice cream on Monday, 6 August 2012. Police Chief Hewett volunteered to meet Antietam Cable's representative at the Shafer Park community center. Additionally, Sarnecki would contact Town Manager Debra Smith to let her know of the scheduled delivery. Stavrou reported that he spoke to a representative of Weis Market for the possible donation of 400 hot dogs and 42 dozen hot dog buns plus the request for a discounted price on an additional 84 dozen hot dog buns. At the time of the P&PS meeting Commission, Stavrou advised that he had not yet received a commitment from Weis. He was going to call the representative from Weis on Friday, 13 July 2012 and possibly pursue options with Sam's Club and Hostess.

Sarnecki reported that after obtaining the cell phone number from Town Manager Smith he was able contact Ron Snoeberger of Martin's Chips. For last year's NNO, Martin's donated 800 units (approximately 18 large boxes of chips). Sarnecki planned to ask for between fifteen (15) to sixteen (16) boxes for this year's event due to the excess chips left over from last year's NNO. Snoeberger requested that Sarnecki contact him later in the month of July to finalize the donation. Sarnecki informed the Commission of the continued and enthusiastic support of Thompson Gas. Thompson Gas committed to providing the pulled pork and ground beef and would set up their grill at 11:00 AM on the day of the NNO. Additionally, Thompson Gas would bring their Stars and Stripes Truck to display during NNO. Sarnecki finished the temporary Food Permit and submitted it to Town Administrator Miller.

Sarnecki informed the Commission that he had received the contract from the Washington County Antique Tractor Club (WCATC) and received their proof of liability coverage for the barrel rides. WCATC would run the rides from 5:30 to 8:30 PM at a cost of \$150.00 for the three-hour time frame.

Sarnecki reported that letters requesting donations for the NNO from town and area businesses were sent out and that donations were arriving. Currently, the Town had received approximately \$195.00 in cash and gift card donations including a \$20 donation from AC&T that would be used to purchase ice for the event.

Collier asked if the P&PS had a master plan before the Tuesday, 7 August 2012 NNO. Sarnecki replied that typically the Town Council Members serve the food and that last year P&PS Commission Member Lum was in charge of the balloon station and Commission Member Glausier was in charge of the ice cream station. Sarnecki maintained and supervised the area where the chips and beverages were located as they were staged in close proximity. As the event draws closer, final duties will be discussed in a hopeful pre-NNO planning meeting by the Commission members. Chief Hewett stated that volunteering for the NNO was a good way to earn community service hours.

Sarnecki stated that he received an email from the office manager of South Mountain Family Practice stating that Dr. William Bodenheimer would like to set up a booth and provide free blood pressure screening. South Mountain Family Practice would provide and setup the booth for the screenings. Sarnecki opened this for discussion. All Commission members felt it would be a welcome addition to the NNO. **Motion** by Commission Member Collier to approve, seconded by Commission Member Glausier and motion carried. Sarnecki would contact the office manager.

Sarnecki informed the Commission that Assistant Mayor Howard Long generously donated surplus soft drinks and condiment packages left over from the Town's 4 July celebration. Police Chief Hewett volunteered to inventory the items and relay the counts to Sarnecki. The P&PS Commission determined that it would meet on Thursday, 2 August 2012 at 7:00 PM at Town Hall to address any last minute concerns and to finalize plans for the NNO. Collier asked when members of the Boonsboro Cemetery Association would be present and Chairman Sarnecki informed the P&PS that it was tentatively scheduled for September.

LIAISON REPORT:

There was no Liaison Report due to the previously addressed absence of Liaison Solberg. Sarnecki reiterated Solberg's statement for previously absent members from the 14 June 2012 P&PS Commission meeting that with the recent Town elections there could be a reorganizing of liaison positions.

POLICE REPORT:

Chief Hewett stated that there was an isolated incident of a storage shed being broken into and reminded everyone to lock their sheds, out buildings and vehicles. Hewett finished that he had nothing left to report.

Motion by Member Lum to adjourn, seconded by Member Glausier and motion carried.

The meeting adjourned at 7:38 PM.

Respectfully submitted,

/s/

Christopher J. Sarnecki
Chairman, Police and Public Safety Commission