



TOWN OF BOONSBORO

21 NORTH MAIN STREET ♦ BOONSBORO, MARYLAND 21713

WWW.TOWN.BOONSBORO.MD.US ♦ 301-432-5141

INVITATION FOR BIDS

Shafer Park Roof Replacement

I. PROJECT OVERVIEW

The Mayor and Council of Boonsboro, Maryland, is requesting bids from qualified contractors to provide roof replacement services for Town-owned facilities, at Shafer Park.

II. SCOPE OF WORK

The scope of work consists of replacing the roofs of six Park Facilities: The Community Center, Pavilion #4, Pavilion #5, Pavilion #6, the Gazebo, and the East Restroom Building.

The existing shingles are to be removed and new ½” plywood decking is to be installed, where necessary. All shingles must be 4-tab asphalt and carry a 30yr warranty. Contractor will install new tar paper underlayment, and new drip edges, at each facility. Ridge vents will be installed, where necessary. Contractor is responsible for removal/disposal of old roofing materials and shall keep work area clean of nails and debris.

Firms submitting bids must be able to complete the project, by _____. A pre-bid meeting, for all interested contractors, is scheduled for _____ at the Community Center in Shafer Park, 37 Park Drive, Boonsboro, MD 21713.

III. SUBMITTAL FORMAT AND CONTENT REQUIREMENTS

One (1) Copy of the bid proposal shall be submitted and include the following criteria:

1. Contractor/Company Qualifications, including licenses/certifications
2. Certificate of Insurance
3. List of References

IV. INQUIRIES AND RECEIPT OF BID PROPOSALS

Bids must be received by the Town of Boonsboro, either by mail or hand delivery, no later than 2:00 PM _____ in a Sealed Envelope marked “Shafer Park Roof Replacement” at the following address. Any bids received after the above time will not be accepted, under any circumstances. Bids shall remain valid for 90 days. All bidders are notified that regarding any contract pursuant to this advertisement, businesses will be afforded full opportunity to submit bids in response to this notice and will not be subject to discrimination on the basis of gender, race, color, creed, sex, age, physical disability or national origin in consideration for an award.

Town of Boonsboro
ATTN: Town Manager
21 North Main Street
Boonsboro, Maryland 21713

The Bids will be publicly opened and read aloud at 2:15 PM on _____ in the
Town Hall Meeting Chambers, located at 21 North Main Street, Boonsboro, MD.

Bid proposals will be presented to the Mayor and Council of Boonsboro for final review and
consideration for award of contract. Owner reserves the right:

1. To reject any or all Bids.
2. To waive any informality or irregularity in any Bid received.
3. To accept the Bid deemed by the Town of Boonsboro to be the most advantageous to its
interests.

Paul Mantello, Town Manager
Town of Boonsboro

Date