

<b>Bid Opening – 2:15PM Friday, July 17<sup>th</sup>, 2020</b>			
<b>HVAC Services</b>	<b>Address</b>	<b>All Documents</b>	<b>Cost Proposal</b>
<b>Affordable Heating &amp; Air Conditioning, LLC</b>	163 West High Street #1 Hancock, MD 21750	Yes	See attached proposal
<b>Harrell's Services</b>	18809 Burnside Bridge Rd. Sharpsburg, MD 21782	Yes	See attached proposal



# TOWN OF BOONSBORO

21 NORTH MAIN STREET ♦ BOONSBORO, MARYLAND 21713

WWW.TOWN.BOONSBORO.MD.US ♦ 301-432-5141

## REQUEST FOR PROPOSALS

### HVAC SERVICES

#### I. PROJECT OVERVIEW

The Mayor and Council of Boonsboro, Maryland, is requesting proposals from qualified contractors to provide heating, ventilation, and air conditioning (HVAC) maintenance, repair, and replacement services for Town-owned facilities.

#### II. SCOPE OF WORK

The scope of work consists of providing all labor, materials, equipment, and incidentals for the general maintenance, repair, and/or replacement of several HVAC systems in Town-owned facilities. Contract period is not to exceed two (2) years, which will consist of one (1) base year and one (1) option.

A listing of the properties and equipment to be serviced is provided in this Request, although a site visit is recommended to determine actual components of the equipment and facilities to be serviced.

#### III. SUBMITTAL FORMAT AND CONTENT REQUIREMENTS

One (1) Copy of the proposal shall be submitted and include the following criteria.

1. Contractor/Company Qualifications, including licenses/certifications
2. Statement of Experience
3. List of Services with Pricing & Warranty Information (Attachment A)
4. Property Listing/Equipment Bid Form (Attachment B)
5. Proposed Schedule of Maintenance and Hourly Rates & Charges

#### IV. INSURANCE AND LICENSING

The following insurance and licensing documents will be required and maintained during the period of the contract. Copies must be presented at the time of signing of the contract.

- A. Statutory Worker's Compensation Insurance.
- B. Public Liability and Property Damage Insurance, as shall protect the contractor and the Mayor and Council of Boonsboro from claims for damages for personal injury including accidental death, as well as claims for property damage from the operations under this contract.
- C. Certificate of Liability Insurance naming the Town of Boonsboro as the additional insured for all work performed by the contractor insured during the HVAC contract period.

#### V. INQUIRIES AND RECEIPT OF BID PROPOSALS

Bids: Bids must be received by the Town of Boonsboro, either by mail or hand delivery, no later than 2PM, July 17, 2020, in a Sealed Envelope marked "HVAC Service Proposal" at the following address:

Town of Boonsboro  
21 North Main Street  
Boonsboro, Maryland 21713

Any Bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a Bid is received will be resolved against the Bidder.

Opening and Reading: The Bids will be publicly opened and read aloud at 2:15PM, on July 17, 2020, in the Town Hall located at 21 North Main Street, Boonsboro, MD.

Pre-bid Conference: A pre-bid conference will not be required. Contractors may contact Public Works Supervisor Greg Huntsberry at 301-992-3714 to schedule a site visit of the equipment, to assist with bid preparation.

Award, Waiver and Rejection of Bids: Bid proposals will be presented to the Mayor and Council of Boonsboro for final review and consideration for contract approval. Owner reserves the right:

- a. To reject any or all Bids.
- b. To waive any informality or irregularity in any Bid received.
- c. To accept the Bid deemed by the Town of Boonsboro to be the most advantageous to its interests.

Bid Proposal Submitted for and by:

Contractor Name: Affordable Heating & Air Conditioning, LLC License # MD HVACR 52831

Address: 163 West High Street, Suite 1, Hancock, MD 21750

Phone/Website 301-302-4979 www.affordableheating-ac.com

Contact Representative Name/Title: Melissa Reiff, Business Office Manager

Email/Phone: affordableheating\_ac@hotmail.com

Signature: *Jeremy Reiff* Date: July 8, 2020

TOWN OF BOONSBORO, MD  
REQUEST FOR HVAC SERVICES PROPOSAL  
PROPERTY LISTING/EQUIPMENT BID FORM (ATTACHMENT B)

QUOTE PER LOCATION

Town Hall and Annex (21 North Main Street)  
Two Oil Furnaces w/ Air Conditioning, Two Heat Pumps  
& One Mini-Split Heat Pump

\$ 1,680.00

Community Center (37 Park Drive)  
One Gas (Propane) Furnace w/ Central Air Conditioning  
One Heat Pump w/ Air Conditioning

\$ 800.00

Police Station (241 Potomac Street)  
Oil Boiler & Window A/C Units

\$ 650.00

Wastewater Treatment Plant (6927 Monroe Road)  
Heat Pump and Mini-Split A/C

\$ 580.00

Maintenance Shop (227 North Main Street)  
Oil Burner & Mini-Split A/C

\$ 620.00

TOTAL QUOTE \$ 4,330.00

Quote is for one year of HVAC maintenance services.

TOWN OF BOONSBORO, MD  
 REQUEST FOR HVAC SERVICES PROPOSAL  
 LIST OF SERVICES (ATTACHMENT A)

Service	Description	Warranty	Price
Install Programmable Thermostat	Installed, tested, and placed in service	One year labor through AH&AC	\$300.00
Install Smart Thermostat	Installed, tested, and placed in service	One year labor through AH&AC	\$450.00
Clean & Tune - CAC	Includes inspection of electrical connections and refrigerant lines, vacuum coils and chemical clean as necessary, inspect and service all drains and condensate pump, check refrigerant level, test unit defrost if equipped, inspect safety devices, ensure proper insulation of refrigerant lines, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details	One year labor through AH&AC & reduced pricing on service & repairs	\$120.00 (in spring)
Clean & Tune – Heat Pump	Includes inspection of electrical connections and refrigerant lines, vacuum indoor and outdoor coils and chemical clean as necessary, inspect and service all drains and condensate pump, check refrigerant level, test emergency heat system and unit defrost if equipped, inspect safety devices, ensure proper insulation of refrigerant lines, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details	One year labor through AH&AC & reduced pricing on service & repairs	\$89.00 per cleaning Needed twice/year (spring & fall)
Clean & Tune Natural Gas Furnace	Includes combustion efficiency and smoke tests before and after service, clean and vacuum system, inspect all control devices, test for gas leaks, clock gas meter, test manifold pressure, inspect for cracked heat exchanger, inspect electrical connections and safety devices, inspect chimney and smoke pipes and clean as necessary, inspect flue vent damper and draft controls, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details. If applicable, bleed radiators, clean and level sight glass.	One year labor through AH&AC & reduced pricing on service & repairs	\$129.00 (in fall)

Clean & Tune Oil Furnace	Includes combustion efficiency and smoke tests before and after service, clean and vacuum system, adjust air/fuel ratio, replace burner nozzle, inspect for cracked heat exchanger, seal evident air leaks, inspect fuel pump and fuel line, replace fuel filter, inspect electrical connections and safety devices, inspect chimney and smoke pipes and clean as necessary, inspect flue vent damper and draft controls, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details. If applicable, bleed radiators, clean and level sight glass.	One year labor through AH&AC & reduced pricing on service & repairs	\$150.00 (in fall)
Furnace Replacement – Gas AFUE 80% (45,000 – 75,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Gas AFUE 80% (+75,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Gas AFUE 95% (45,000 – 80,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Gas AFUE 95% (+80,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Oil AFUE 80% (80,000 – 100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Oil AFUE 80% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Furnace Replacement – Oil AFUE 85% (80,000 – 100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	Efficiency is not available	N/A
Furnace Replacement – Oil AFUE 85% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	Efficiency is not available	N/A
Oil Boiler Replacement – Oil AFUE 80% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail

Oil Boiler Replacement – Oil AFUE 85% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	Not Available	N/A
Heat Pump Replacement – 15-SEER (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Heat Pump Replacement – 15-SEER (36K/36K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Heat Pump Replacement – 15-SEER (48K/48K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Heat Pump Replacement – 16-SEER (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Heat Pump Replacement – 16-SEER (36K/36K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Heat Pump Replacement – 16-SEER (48K/48K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 15-SEER, 2-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 15-SEER, 3-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 15-SEER, 4-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 16-SEER, 2-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 16-SEER, 3-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Central A/C Replacement 16-SEER, 4-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail
Ductless Mini-Split Heat Pump Replacement (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.	See attachment for warranty information	See attachment for pricing & detail





Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

---

### Hourly Rates & Charges

Apprentice HVAC Technician for Extra Work	\$25.00
Journeyman HVAC Technician for Extra Work	\$50.00
Master HVAC Technician for Extra Work	\$100.00
Apprentice HVAC Technician for Emergency Call-In	\$35.00
Journeyman HVAC Technician for Emergency Call-In	\$80.00
Master HVAC Technician for Emergency Call-In	\$125.00

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
 163 West High Street, Suite 1  
 Hancock, MD 21750

Phone: 301-302-4979  
 Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

**Proposed Schedule of Maintenance**

<b>Q1 - January</b>	
<b>Maintenance Shop</b>	Mitsubishi ductless heat pump Oil burner
<b>Town Hall</b>	Mitsubishi ductless heat pump Armstrong Air LoBoy oil furnace Trane oil furnace XP80 Lennox Heat Pump Lennox Heat Pump
<b>Community Center</b>	Bryant Heat Pump Bryant Heat Pump Carrier gas furnace
<b>Police Station</b>	Oil boiler
<b>Wastewater Treatment Plant</b>	Mini-split Trane heat pump

<b>Q2 - April</b>	
<b>Maintenance Shop</b>	Mitsubishi ductless heat pump
<b>Town Hall</b>	Mitsubishi ductless heat pump Lennox AC coil Lennox Heat Pump Lennox Heat Pump
<b>Community Center</b>	Bryant Heat Pump Bryant Heat Pump
<b>Police Station</b>	Window Units
<b>Wastewater Treatment Plant</b>	Mini-split AC Trane heat pump



Jeremy Reiff  
 163 West High Street, Suite 1  
 Hancock, MD 21750

Phone: 301-302-4979  
 Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

Q3 - June	
Maintenance Shop	Mitsubishi ductless heat pump
Town Hall	Mitsubishi ductless heat pump
	Lennox AC coil
	Lennox Heat Pump
	Lennox Heat Pump
Community Center	Bryant Heat Pump
	Bryant Heat Pump
Police Station	Window Units
Wastewater Treatment Plant	Mini-split AC
	Trane heat pump

Q4 - September	
Maintenance Shop	Mitsubishi ductless heat pump
	Oil burner
Town Hall	Mitsubishi ductless heat pump
	Armstrong Air LoBoy oil furnace
	Trane oil furnace XP80
	Lennox Heat Pump
	Lennox Heat Pump
Community Center	Bryant Heat Pump
	Bryant Heat Pump
	Carrier gas furnace
Police Station	Oil boiler
Wastewater Treatment Plant	Mini-split
	Trane heat pump

Licensed & Insured  
 MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

---

### List of Services (Attachment A)

**Gas Furnace Replacement – 80% AFUE (45-75K BTU) \$4,000.00**  
Goodman 80% efficient; 60,000 BTU, upflow, single stage gas furnace. Includes duct connections, gas connections, flue pipe, and labor to install. NOT replacing power wiring. Estimate does not include outdoor unit or AC coil.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

**Gas Furnace Replacement – 80% AFUE (75K+ BTU) \$4,250.00**  
Goodman 80% efficient; 100,000 BTU, upflow, single stage gas furnace. Includes duct connections, gas connections, flue pipe, and labor to install. NOT replacing power wiring. Estimate does not include outdoor unit or AC coil.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

**Gas Furnace Replacement – 95% AFUE (45-80K BTU) \$4,500.00**  
Goodman 96% efficient; 60,000 BTU, upflow, single stage gas furnace. Includes duct connections, gas connections, flue pipe, and labor to install. NOT replacing power wiring. Estimate does not include outdoor unit or AC coil.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

**Gas Furnace Replacement – 95% AFUE (80K+ BTU) \$4,900.00**  
Goodman 96% efficient; 100,000 BTU, upflow, single stage gas furnace. Includes duct connections, gas connections, flue pipe, and labor to install. NOT replacing power wiring. Estimate does not include outdoor unit or AC coil.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

---

**Oil Furnace Replacement – 80% AFUE (80-100K BTU) \$5,150.00**  
Airtemp 85% efficient; 90,000 BTU, upflow, hi-boy oil furnace. Includes flue pipe, thermostat and labor to install.  
10-year limited parts warranty from manufacturer and limited lifetime heat exchanger warranty with on-line registration. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

**Oil Furnace Replacement – 80% AFUE (100K+ BTU) \$5,350.00**  
Airtemp 85% efficient; 100,000 BTU+, upflow, hi-boy oil furnace. Includes flue pipe, thermostat and labor to install.  
10-year limited parts warranty from manufacturer and limited lifetime heat exchanger warranty with on-line registration. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

**Oil Furnace Replacement – 85% AFUE**  
Efficiency over 80% for an oil furnace is not available.

**Oil Boiler Replacement – 80% AFUE (100K+ BTU) \$7,500.00**  
Utica oil-fired hydronic boiler less tankless heater. Includes circulator pump, expansion tank, valves and labor to install.  
1-year limited parts warranty from manufacturer and 20-year limited heat exchanger warranty with on-line registration. One-year labor warranty from Affordable Heating & Air Conditioning, LLC

**Oil Boiler Replacement – 85% AFUE (100K+ BTU)**  
Efficiency over 80% for an oil boiler is not available.

---

**Heat Pump Replacement – 14 Seer / 24K (2 ton) \$6,350.00**  
Goodman 2-ton heat pump & AHU with 10kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201664195

**Heat Pump Replacement – 14 Seer / 36K (3 ton) \$7,000.00**  
Goodman 3-ton heat pump & AHU with 15kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201664258

**Heat Pump Replacement – 14 Seer / 48K (4 ton) \$7,350.00**  
Goodman 4-ton heat pump & AHU with 15kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201664321

**Heat Pump Replacement – 16 Seer / 24K (2 ton) \$6,600.00**  
Goodman 2-ton heat pump & AHU with 10kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201667130

**Heat Pump Replacement – 16 Seer / 36K (3 ton) \$7,100.00**  
Goodman 3-ton heat pump & AHU with 15kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201667620

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

**Heat Pump Replacement – 16 Seer / 48K (4 ton) \$7,800.00**  
Goodman 4-ton heat pump & AHU with 15kw electric heater kit. Includes new plastic outdoor pad, equipment risers, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201668005

---

**Central A/C Replacement – 14 Seer / 24K (2 ton) \$5,400.00**  
Goodman 2-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201417852

**Central A/C Replacement – 14 Seer / 36K (3 ton) \$5,725.00**  
Goodman 3-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201377118

**Central A/C Replacement – 14 Seer / 48K (4 ton) \$6,300.00**  
Goodman 4-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201255434

**Central A/C Replacement – 16 Seer / 24K (2 ton) \$6,200.00**  
Goodman 2-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201786155

**Central A/C Replacement – 16 Seer / 36K (3 ton) \$6,650.00**  
Goodman 3-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201785646

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

**Central A/C Replacement – 16 Seer / 48K (4 ton)**

**\$7,000.00**

Goodman 4-ton central A/C outdoor unit & cased coil. Includes new plastic outdoor pad, condensate pump & labor to install. NOT replacing line set or thermostat.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #201785239

---

**Ductless Mini-Split Heat Pump – 24K (2 ton)**

**\$5,800.00**

Daikin 24,000 BTU mini-split heat pump outdoor unit & indoor wall mount indoor heat pump. Includes new line set, plastic pad, equipment risers, & labor to install.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #8064268

**Ductless Mini-Split Heat Pump – 36K (3 ton)**

**\$7,550.00**

Daikin 36,000 BTU mini-split heat pump outdoor unit & indoor wall mount indoor heat pump. Includes new line set, plastic pad, equipment risers, & labor to install.  
5-year limited parts warranty from manufacturer. 10-year limited parts warranty from manufacturer once registered. One-year labor warranty from Affordable Heating & Air Conditioning, LLC  
AHRI Certificate #10244275

**Ductless Mini-Split Heat Pump – 48K (4 ton)**

48,000 BTU is not offered in a mini-split.



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

---

Affordable Heating & Air Conditioning, LLC is owned and operated by Jeremy Reiff. I have been in the HVAC industry for over 17 years and have had my MD Master's license for over 7 years. I have worked in both the residential and commercial HVAC setting as an apprentice, journeyman, and master. During that time, I have worked on various types of residential and commercial HVAC equipment including, but not limited to heat pumps, chillers, boilers, furnaces, exhaust fans, roof top units, VAVs, ductless systems, etc.

Copy of valid Maryland Master's license is attached.

Copy of valid Maryland Apprentice license is also attached.

Copy of UL Certification is attached.



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

THIS DOCUMENT IS VOID WITHOUT THE USE OF BACKGROUND CONTAINS COPY VOID FEATURE & ARTIFICIAL WATERMARK ON THE BACK



LICENSE \* REGISTRATION \* CERTIFICATION \* PERMIT

STATE OF MARYLAND  
DEPARTMENT OF LABOR, LICENSING AND REGULATION

Lawrence J. Hogan, Jr.  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Kelly M. Schulz  
Secretary

STATE BOARD OF HVACR CONTRACTORS  
CERTIFIES THAT:  
JEREMY WAYNE REIFF

INSURED TO CONTRACT WORK  
4852 CASPER ROAD

HANCOCK MD 21750

IS AN AUTHORIZED: **01 - MASTER LICENSE**

LIC/REG/CERT	EXPIRATION	EFFECTIVE	CONTROL NO
52831	02-16-2021	N/A	5295324

*Kelly M. Schulz*  
Secretary DLLR

Signature of Bearer  
WHERE REQUIRED BY LAW THIS MUST BE CONSPICUOUSLY DISPLAYED IN OFFICE TO WHICH IT APPLIES

THIS DOCUMENT IS VOID WITHOUT THE USE OF BACKGROUND CONTAINS COPY VOID FEATURE & ARTIFICIAL WATERMARK ON THE BACK



LICENSE \* REGISTRATION \* CERTIFICATION \* PERMIT

STATE OF MARYLAND  
MARYLAND DEPARTMENT OF LABOR

Lawrence J. Hogan, Jr.  
Governor  
Boyd K. Rutherford  
Lt. Governor  
Tiffany E. Robinson  
Secretary

STATE BOARD OF HVACR CONTRACTORS  
CERTIFIES THAT:  
MELISSA REIFF

4852 CASPER ROAD

HANCOCK MD 21750

IS AN AUTHORIZED: **10 - APPRENTICE LICENSE**

LIC/REG/CERT	EXPIRATION	EFFECTIVE	CONTROL NO
106756	08-06-2022	N/A	5531724

*Tiffany P. Robinson*  
Secretary

Signature of Bearer  
WHERE REQUIRED BY LAW THIS MUST BE CONSPICUOUSLY DISPLAYED IN OFFICE TO WHICH IT APPLIES

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



Jeremy Reiff  
163 West High Street, Suite 1  
Hancock, MD 21750

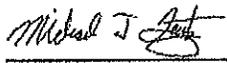
Phone: 301-302-4979  
Email: [service@affordableheating-ac.com](mailto:service@affordableheating-ac.com)  
[www.affordableheating-ac.com](http://www.affordableheating-ac.com)

**Refrigerant Transition And Recovery Certification  
Certificate of Completion**

This is to attest that  
**JEREMY W REIFF**  
has been certified as a  
**UNIVERSAL**  
technician as required by 40 CFR Part 82, Subpart F  
Certification Number  
**215133075**  
Date Certified  
**08-16-2003**

EPA Program Approval: March 01, 2001

**FERRIS STATE UNIVERSITY**



Michael J. Feutz  
HVACR Program Chair  
Ferris State University



**FERRIS STATE UNIVERSITY**

Licensed & Insured  
MD HVACR 52831 - WV 054585 - PA 127505



# TOWN OF BOONSBORO

21 NORTH MAIN STREET ♦ BOONSBORO, MARYLAND 21713

WWW.TOWN.BOONSBORO.MD.US ♦ 301-432-5141

## REQUEST FOR PROPOSALS

### HVAC SERVICES

#### I. PROJECT OVERVIEW

The Mayor and Council of Boonsboro, Maryland, is requesting proposals from qualified contractors to provide heating, ventilation, and air conditioning (HVAC) maintenance, repair, and replacement services for Town-owned facilities.

#### II. SCOPE OF WORK

The scope of work consists of providing all labor, materials, equipment, and incidentals for the general maintenance, repair, and/or replacement of several HVAC systems in Town-owned facilities. Contract period is not to exceed two (2) years, which will consist of one (1) base year and one (1) option.

A listing of the properties and equipment to be serviced is provided in this Request, although a site visit is recommended to determine actual components of the equipment and facilities to be serviced.

#### III. SUBMITTAL FORMAT AND CONTENT REQUIREMENTS

One (1) Copy of the proposal shall be submitted and include the following criteria.

1. Contractor/Company Qualifications, including licenses/certifications
2. Statement of Experience
3. List of Services with Pricing & Warranty Information (Attachment A)
4. Property Listing/Equipment Bid Form (Attachment B)
5. Proposed Schedule of Maintenance and Hourly Rates & Charges

#### IV. INSURANCE AND LICENSING

The following insurance and licensing documents will be required and maintained during the period of the contract. Copies must be presented at the time of signing of the contract.

- A. Statutory Worker's Compensation Insurance.
- B. Public Liability and Property Damage Insurance, as shall protect the contractor and the Mayor and Council of Boonsboro from claims for damages for personal injury including accidental death, as well as claims for property damage from the operations under this contract.
- C. Certificate of Liability Insurance naming the Town of Boonsboro as the additional insured for all work performed by the contractor insured during the HVAC contract period.

#### V. INQUIRIES AND RECEIPT OF BID PROPOSALS

Bids: Bids must be received by the Town of Boonsboro, either by mail or hand delivery, no later than 2PM, July 17, 2020, in a Sealed Envelope marked "HVAC Service Proposal" at the following address:

Town of Boonsboro  
21 North Main Street  
Boonsboro, Maryland 21713

Any Bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time a Bid is received will be resolved against the Bidder.

Opening and Reading: The Bids will be publicly opened and read aloud at 2:15PM, on July 17, 2020, in the Town Hall located at 21 North Main Street, Boonsboro, MD.

Pre-bid Conference: A pre-bid conference will not be required. Contractors may contact Public Works Supervisor Greg Huntsberry at 301-992-3714 to schedule a site visit of the equipment, to assist with bid preparation.

Award, Waiver and Rejection of Bids: Bid proposals will be presented to the Mayor and Council of Boonsboro for final review and consideration for contract approval. Owner reserves the right:

- a. To reject any or all Bids.
- b. To waive any informality or irregularity in any Bid received.
- c. To accept the Bid deemed by the Town of Boonsboro to be the most advantageous to its interests.

Bid Proposal Submitted for and by:

Contractor Name: Harrell's Services License # 3120

Address: 18809 Burnside Bridge Road - Sharpsburg, MD 21782

Phone/Website 301-432-8004 / www.HarrellsServices.com

Contact Representative Name/Title: Heather Hamilton / General Manager

Email/Phone: Heather@HarrellsServices.com / 301-432-8004

Signature: Heather Hamilton Date: 7/16/2020

TOWN OF BOONSBORO, MD  
REQUEST FOR HVAC SERVICES PROPOSAL  
PROPERTY LISTING/EQUIPMENT BID FORM (ATTACHMENT B)

QUOTE PER LOCATION

Town Hall and Annex (21 North Main Street) <del>Two Oil Furnaces w/ Air Conditioning, Two Heat Pumps</del> & One Mini-Split Heat Pump 2 - Heat Pumps w/ Oil Backup, 1 - Oil Furnace w/ AC	\$ <u>879.50</u>
Community Center (37 Park Drive) One Gas (Propane) Furnace w/ Central Air Conditioning One Heat Pump w/ Air Conditioning	\$ <u>427.50</u>
Police Station (241 Potomac Street) Oil Boiler & <del>Window A/C Units</del> We do not provide service for Window AC's	\$ <u>175.00 (Oil Boiler Only)</u>
Wastewater Treatment Plant (6927 Monroe Road) Heat Pump and Mini-Split A/C	\$ <u>See Separate Proposal</u>
Maintenance Shop (227 North Main Street) <del>Oil Burner &amp; Mini-Split A/C</del> LP Radiant Tube Heater	\$ <u>404.25</u>
TOTAL QUOTE \$ <u>1,886.25</u>	

TOWN OF BOONSBORO, MD  
 REQUEST FOR HVAC SERVICES PROPOSAL  
 LIST OF SERVICES (ATTACHMENT A)

Service	Description	Warranty	Price
Install Programmable Thermostat	Installed, tested, and placed in service	5 years	\$ 385.00
Install Smart Thermostat	Installed, tested, and placed in service	5 years	\$ 280.00
Clean & Tune - CAC	Includes inspection of electrical connections and refrigerant lines, vacuum coils and chemical clean as necessary, inspect and service all drains and condensate pump, check refrigerant level, test unit defrost if equipped, inspect safety devices, ensure proper insulation of refrigerant lines, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details	N/A	\$ 120.00
Clean & Tune – Heat Pump	Includes inspection of electrical connections and refrigerant lines, vacuum indoor and outdoor coils and chemical clean as necessary, inspect and service all drains and condensate pump, check refrigerant level, test emergency heat system and unit defrost if equipped, inspect safety devices, ensure proper insulation of refrigerant lines, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details	N/A	\$ 120.00
Clean & Tune Natural Gas Furnace	Includes combustion efficiency and smoke tests before and after service, clean and vacuum system, inspect all control devices, test for gas leaks, clock gas meter, test manifold pressure, inspect for cracked heat exchanger, inspect electrical connections and safety devices, inspect chimney and smoke pipes and clean as necessary, inspect flue vent damper and draft controls, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details. If applicable, bleed radiators, clean and level sight glass.	N/A	Gas Furnace - \$ 135.00  Gas Boiler - \$ 155.00

Clean & Tune Oil Furnace	Includes combustion efficiency and smoke tests before and after service, clean and vacuum system, adjust air/fuel ratio, replace burner nozzle, inspect for cracked heat exchanger, seal evident air leaks, inspect fuel pump and fuel line, replace fuel filter, inspect electrical connections and safety devices, inspect chimney and smoke pipes and clean as necessary, inspect flue vent damper and draft controls, lubricate motor and moving parts, clean and test thermostat, replace air filter, place sticker on the unit indicating service details. If applicable, bleed radiators, clean and level sight glass.	N/A	Oil Furnace - \$ 145.00  Oil Boiler - \$ 155.00
Furnace Replacement – Gas AFUE 80% (45,000 – 75,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Gas AFUE 80% (+75,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Gas AFUE 95% (45,000 – 80,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Gas AFUE 95% (+80,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Oil AFUE 80% (80,000 – 100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Oil AFUE 80% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Oil AFUE 85% (80,000 – 100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Furnace Replacement – Oil AFUE 85% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Oil Boiler Replacement – Oil AFUE 80% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		

Oil Boiler Replacement – Oil AFUE 85% (+100,000 BTU)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 15-SBBER (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 15-SEER (36K/36K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 15-SEER (48K/48K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 16-SEER (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 16-SEER (36K/36K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Heat Pump Replacement – 16-SEER (48K/48K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 15-SEER, 2-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 15-SEER, 3-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 15-SEER, 4-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 16-SEER, 2-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 16-SEER, 3-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Central A/C Replacement 16-SEER, 4-Ton	Price includes all materials and labor to install, test and place unit in service under normal conditions.		
Ductless Mini-Split Heat Pump Replacement (24K/24K)	Price includes all materials and labor to install, test and place unit in service under normal conditions.		





**Harrell's Services**  
 A Division of R.W. Harrell's Pump Service Inc.  
 18809 Burnside Bridge Road  
 Sharpsburg, MD 21782  
 301-432-8004 / Fax: 928-492-8004  
 E-Mail: Heather@HarrellsServices.com  
 www.HarrellsServices.com

July 16, 2020

Town of Boonsboro  
 21 North Main Street  
 Boonsboro, MD 21713  
 301-432-5141

**PROPOSAL – Sewer Plant**

<b>Options – Perform operational service checks two times a year for the following:</b>		<b>\$ 1,750.00 each</b>
5 - Split Systems 10 - Exhaust Fans	4 - Supply Fans 3 - Positive Pressure Units 3 - Water Heaters	
Initials of Acceptance	1 Time a Year	\$ 1,750.00 each
Initials of Acceptance	2 Times a Year	\$ 1,750.00 each

Perform operational service check <b>one</b> time a year in the fall for the following:		<b>\$ 500.00</b>
12 - Heaters		
Initials of Acceptance	1 Time a Year	\$ 500.00

<b>Options – Provide filter changes where applicable four times a year.</b>		<b>\$ 690.00 per filter change</b>
Initials of Acceptance	1 Time a Year	\$ 690.00 each
Initials of Acceptance	2 Times a Year	\$ 690.00 each
Initials of Acceptance	3 Times a Year	\$ 690.00 each
Initials of Acceptance	4 Times a Year	\$ 690.00 each

**Overall Total Price      \$ 6,760.00**

**TERMS:** The undersigned agree to pay R.W. Harrell's Pump Service Inc. interest in the amount of 24% per annum (2% per month) on any balance which is unpaid after 10 days from the date of invoice. The undersigned agree to pay R.W. Harrell's Pump Service Inc. attorney fees in the amount of 15% of the amount due R.W. Harrell's Pump Service Inc. pursuant to this contract in the event that R.W. Harrell's Pump Service Inc. hires an attorney to collect any amounts due pursuant to this contract.

X \_\_\_\_\_  
 Signature of Acceptance – Owner

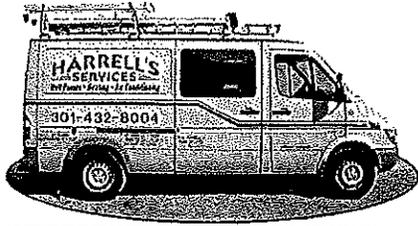
X \_\_\_\_\_  
 Ronnie W. Harrell

X \_\_\_\_\_  
 Signature of Acceptance – Co-Owner or spouse

HVAC License # 3120

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Harrell's Services

A Division of R.W. Harrell's Pump Service Inc.

18809 Burnside Bridge Road  
Sharpsburg, MD 21782

301-432-8004 / Fax: 928-492-8004

E-Mail: [Heather@HarrellsServices.com](mailto:Heather@HarrellsServices.com)

[www.HarrellsServices.com](http://www.HarrellsServices.com)

July 16, 2020

Town of Boonsboro  
21 North Main Street  
Boonsboro, MD 21713

### **SERVICE RATES:**

#### **Heating and Air Conditioning Service Calls - Contract Customers**

##### **Response Time**

Approximately 3-4 hours

##### **Normal Business Hours**

Service Technician: \$ 78.00 per hour including travel time (1 hour minimum)

2<sup>nd</sup> Service Technician if needed: \$ 70.00 per hour including travel time (1 hour minimum)

Helper: \$ 45.00 per hour including travel time (1 hour minimum)

##### **Overtime/Weekend/Evenings/Holidays**

Service Technician: \$ 127.00 per hour including travel time (1 hour minimum)

2<sup>nd</sup> Service Technician if needed: \$ 115.00 per hour including travel time (1 hour minimum)

Helper: \$ 70.00 per hour including travel time (1 hour minimum)

Service rates do not include any parts or materials.



## Harrell's Services

A Division of R.W. Harrell's Pump Service Inc.

18809 Burnside Bridge Road  
Sharpsburg, MD 21782

301-432-8004 / Fax: 928-492-8004

E-Mail: [Heather@HarrellsServices.com](mailto:Heather@HarrellsServices.com)

[www.HarrellsServices.com](http://www.HarrellsServices.com)

July 16, 2020

Town of Boonsboro  
21 North Main Street  
Boonsboro, MD 21713

RE: Statement of Experience

We have provided the Town of Boonsboro with HVAC service, as well as Well/Tank service as far back as 2004. We have been operating Harrell's Services/RW Harrell's Pump Service since 1989 under the same ownership. Ronnie Harrell has been working in the HVAC trade since 1967. Ronnie's children, Travis Harrell and Heather Hamilton have been working with Ronnie since 1989 and grew up learning the HVAC business.

We currently provide service to several commercial companies similar to Town of Boonsboro. We have provided Direct Mail Processors maintenance, service, installation, and replacement since 2008. We have provided Fahrney Keedy maintenance, service, installation, and replacement since 2007. Some of our other commercial customers are Fil-Tec (Smithsburg and Zullinger locations), Mt. Nebo United Methodist Church, Cross & Company (commercial property management company), and Church of Christ Hagerstown.

Thank you,

*Heather Hamilton*

Heather Hamilton

10/21/2019

5,424,259

STATE BOARD OF HVACR CONTRACTORS

05 02 3120  
MESSAGE(S) :

RONNIE WILLIAM HARRELL

6112 10-20-2019

THIS DOCUMENT IS VOID WITHOUT THESE BACKGROUNDS CONTAINING A COPY AND A FEATURE & ARTIFICIAL WATERMARK ON THE BACK



LICENSE \* REGISTRATION \* CERTIFICATION \* PERMIT

STATE OF MARYLAND  
DEPARTMENT OF LABOR, LICENSING AND REGULATION

Lawrence J. Hogan, Jr.  
Governor  
Boyd K. Rutherford  
Lt. Governor  
James E. Rzepkowski  
Acting Secretary

STATE BOARD OF HVACR CONTRACTORS

CERTIFIES THAT:  
RONNIE WILLIAM HARRELL

INSURED TO CONTRACT WORK

18809 BURNSIDE BRIDGE ROAD  
SHARPSBURG MD 21782

IS AN AUTHORIZED 02-MASTER RESTRICTED  
QUALIFIED FOR HEAT/VENT/AC

LIC/REG/CERT	EXPIRATION	EFFECTIVE	CONTROL NO
3120	10-01-2021	N/A	5424259

*Ronnie W. Harrell*  
Signature of Beneficiary

*James E. Rzepkowski*  
Acting Secretary DLLR

WHERE REQUIRED BY LAW THIS MUST BE CONSPICUOUSLY DISPLAYED IN OFFICE TO WHICH IT APPLIES



WASHINGTON COUNTY PLUMBING & HVAC BOARD  
205 West Parkman Street | Hagerstown, MD 21740-6203 | P: 301.311.7160 | F: 301.313.2161 | Email: [info@wcphvab.com](mailto:info@wcphvab.com)

### MECHANICAL REGISTRATION CARD

This is to certify that:

Harrell Ronnie W  
18809 Burnside Bridge Road  
Sharpsburg, Md 21782

M-M-3120  
**Registration No.**  
05/31/2022  
**Expiration Date**

*Valid only if insurance is current*

Has been issued Master Restricted HVAC Registration for  
Washington County, MD.

*Charles King*

Chairman



RWHARR1 OP ID: MM

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
07/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Starr Insurance Inc 1113-B Kennebec Drive Chambersburg, PA 17201 Michael A. Starr	<b>CONTACT NAME:</b> Michael A. Starr <b>PHONE (A/C No, Ext):</b> 717-263-1752 <b>FAX (A/C, No):</b> 717-263-7005 <b>E-MAIL ADDRESS:</b> office@insurewithstarr.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : ERIE INSURANCE EXCHANGE</td> <td>26271</td> </tr> <tr> <td>INSURER B : ERIE INS COMPANY OF NEW YORK</td> <td>16233</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : ERIE INSURANCE EXCHANGE	26271	INSURER B : ERIE INS COMPANY OF NEW YORK	16233	INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : ERIE INSURANCE EXCHANGE	26271													
INSURER B : ERIE INS COMPANY OF NEW YORK	16233													
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
<b>INSURED</b> R W Harrell Pump Service Inc Ronnie W. Harrell & Travis W. Harrell 18809 Burnside Bridge Rd Sharpsburg, MD 21782-1907														

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

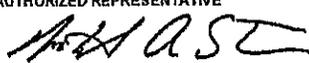
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	Q440162654	08/01/2019	08/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		Q080140222	08/01/2019	08/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		Q320170983	08/01/2019	08/01/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Q925100403	08/01/2019	08/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

TOWN OF BOONSBORO, MARYLAND IS LISTED AS ADDITIONAL INSURED WITH REGARD TO WORK COMPLETED BY THE INSURED.

**CERTIFICATE HOLDER****CANCELLATION**

<b>TOWN016</b>  TOWN OF BOONSBORO, MARYLAND 21 NORTH MAIN STREET BOONSBORO, MD 21713	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

© 1988-2014 ACORD CORPORATION. All rights reserved.