

Boonsboro Public Safety Commission  
Meeting Minutes  
Thursday, February 16, 2017

Present: Chair, Tony Nally; Terri Hollingshead; Rick Weaver, Chad Matthews; Chief Stanford, Boonsboro Police Department; Rick Byrd, Council Liaison

Chair Nally called the meeting to order at 7 PM.

January minutes were approved with a motion by Ms. Hollingshead and seconded by Mr. Weaver.

Citizen Comment:

Old Business:

Update on concerns from resident in Sycamore Run: Chief drove through area and looked at cameras. Nothing was seen but he is looking into another vehicle in this area. Chief will contact resident with any updates.

Kristy is working on a grant for the speed trailer, but needed more information from the town office.

New Business:

The SHA will give their report on March 16, 2017 at 5pm and this will be our monthly meeting requirement.

Police Department Report:

Chief Stanford reported he was able to acquire, at no charge to the Town, a police vehicle from the Washington County Sheriff's Dept. There may be another one donated soon, as well. Thanks go out to Chief Stanford.

Fire Department Report:

No one present to report.

Mayor and Council Report:

Mr. Byrd reported he was contacted by Michael T about NNO. We will be contacting him soon to use his services. Antietam Cable gave a presentation for upgrading internet service to Boonsboro which will become a gigabyte town. A body camera was approved for the police department. The 35% cost reduction for the Boonsboro/Keedysville water issue was changed to 50%. A municipal service worker was hired. The bond was released for the AC&T. SMLL wants to change the licensed agreement to a lease agreement. The lawyers will hash this out.

The meeting was adjourned at 7:40 PM.

Respectfully submitted,

Terri Hollingshead

# **Boonsboro Park Board**

February 22, 2017

**Present:** Jeff Davidson, Isaac Whitmore, Greg Solberg, Chris Hawkins, Rich Hawkins, Sandra Shifler, Laura Schnackenberg, Council Liaison Marilee Kerns

The meeting was called to order at 7 p.m. by President Schnackenberg.

## **Wagon Train – May 21, 2017**

The wagon train will arrive at Shafer Park between 12:00 – 12:30. The ponies, blacksmith, and spinner have been confirmed. Post 10 Auxiliary will provide the concessions.

Boonsboro High and Middle Schools will have a concert in the park that evening. The Middle School will perform at 6 p.m. and the High School at 7 p.m.

## **Lunch**

The members of the Park Board provided lunch for the maintenance crew in appreciation for their help in making Olde Tyme Christmas a success. We appreciate their willingness to help with decorating and cleaning up after the event. Their help made our job much easier!

## **Stream Cleanup - April 23 1 -4 p.m.**

Stream and park cleanup as well as tree planting will take place. Becky Wilson, Maryland DNR representative, will present Tree City and Growth Award to the town.

## **Trout Derby – May 6, 2017**

The number of trout available will probably be less than previous years because of water flow into the hatchery. There will be more information later.

## **Independence Day Celebration – July 1, 2017**

Rohrersville Band and DJ Jeff Taulton have been confirmed and flags have been ordered. Vendor applications will be available later.

### **Concerts**

Boonsboro Middle and High School – May 21, 2017 – 6 and 7 p.m.

U.S. Navy Country Current – September 2, 2017 – 7 p.m.

Jeff Taulton – August 13, 2017 – Time to be decided

Other concerts are being scheduled.

### **Movie Screen**

Greg presented information about various screens and equipment for consideration. He will contact Middletown to get information about their equipment and any recommendations they might have. Purchase of equipment depends on receiving of grant money.

We discussed the possibility of four movies, June 10, July 8, August 12, and September 9. Final decision will be made later.

April 26<sup>th</sup> meeting will be the park walk through. We will meet at the gazebo at 6 p.m.

Meeting adjourned at 8:00.

Respectfully submitted,  
Sandra Shifler  
Secretary

**BOONSBORO MUNICIPAL UTILITIES COMMISSION  
REGULAR MEETING  
February 16, 2017**

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Thursday, February 16, 2017 in the Town Hall 2<sup>nd</sup> Floor Conference Room. In attendance were Chairman Paul Loeber, Commission Members Ernie Harr, Ray Hoffman, Todd Kennedy, Eric Kitchen, and Bobby Mose. Also in attendance were Mayor and Council Liaison Terry Davis, Town Manager Megan Clark, Town Engineer Brian Hopkins, Public Works Superintendent Greg Huntsberry, and Utilities Superintendent Pete Shumaker. Chairman Loeber called the meeting to order at 7:00 PM.

Meeting Motions:

January's Regular Meeting Minutes were reviewed and Commission Member Kennedy motioned to approve the minutes as presented. The motion was approved.

January's Treasurer's Report was presented by Commission Member Kitchen. Commission Member Hoffman motioned to approve the report as presented. The motion was approved.

The Bills to be Paid Report was presented by Commission Member Kitchen. Commission Member Kennedy motioned to approve the payment of the bills as presented. The motion was approved.

Unfinished Business:

Well 8 – Utilities Superintendent Shumaker provided a status update on information collection and investigation activities related to the cloudy drinking water issue. The temporary cloudy appearance dissipates quickly and is caused by tiny air bubbles. The source is air in the town drinking water distribution lines. There has been significant research and testing performed by the Utilities Department staff to pinpoint the potential source of air in the drinking water distribution lines. The next corrective action step is the installation of one or more air relief valves at high points in the distribution system to remove the trapped air. A request was made for approval of the purchase of an air relief valve, connections and other supplies, and the installation of the valve on the distribution system using funded budget. A motion was made by Commission Member Kennedy for the purchase of the valve and all materials needed for and the installation of the valve on the drinking water distribution system at a total cost not to exceed \$ 5,000.00. The motion was approved.

New Business:

Fiscal Year 2017 (FY17) Mid-Year Budget Review – Town Manager Clark presented the current revenues and expenditures budget status and the remainder of the year revised/adjusted revenue and expenditure projections/estimates. The information was discussed and details/clarifications provided during that discussion. It was noted that the revenues and expenditures are balanced at a razor thin margin with little or no provisions for contingencies or critical infrastructure maintenance or improvements provisions. This situation does and has historically resulted in typical repair costs negatively impacting the ability to operate within budgets. This was identified as a potentially serious and critical area that should be evaluated and incorporated into

the upcoming year's budget preparation activities. There were no motions made as a result of review of this information.

Capital Improvement Projects (CIP) Review – Town Manager Clark and Town Engineer Hopkins presented the list of CIP items and provided a status on progress and plans as applicable and estimated cost information. This list and associated information was discussed and details/clarifications provided during that discussion. Revenue streams for funding the CIP items was also discussed and it was noted that the currently available funding and funding mechanisms are not sufficient to implement these operationally critical CIP items. It was also noted that the inability to implement critical CIP items does and has historically resulted in higher operating and repair costs that negatively impacted the ability to operate within budgets. This was identified as a potentially serious and critical area that should be evaluated and incorporated into the upcoming year's budget preparation activities. There were no motions made as a result of review of this information.

Root Management –Town Engineer Hopkins presented the status of the wastewater system Root Management Program issues, past and planned activities, and the associated past problems and future concerns. The information was discussed and details/clarifications provided during that discussion. It was noted that the available funding and resources were not sufficient to fully address the current needs and that in addition a preventative maintenance program is needed and an associated funding source identified. This was identified as an example of the routine/preventative maintenance and improvement activities that need to be an integral part of the overall budget process, including the capital improvement aspects that are also discussed above. A request was made to authorize the purchase of services by the uniquely qualified firm Duke's to address an immediate critical root issue on a portion of the wastewater pipeline network using funded budget. Commission Member Kennedy made a motion for the purchase of root killing treatment services from Duke's to treat the critical need at a total cost not to exceed \$ 5,000.00. The motion was approved.

Short Course Registration – June 4 through Jun 9, 2017 – Town Manager Clark discussed the subject budgeted course registration and attendance. The need for ongoing operational and safety training, as well as, equipment needs were discussed. This was again, identified as another critical component of the budgeting exercise. The discussions continued with the recurring theme, that the cost to operate and maintain effective and efficient infrastructure facilities is a critical role and responsibility of local government. The associated funding is a necessary component of that role and responsibility. There were no motions made as a result of review of this information.

#### Reports:

The following reports were made and no motions were made as a result of those reports.

Engineering Report – Brian Hopkins, Town Engineer – Topics discussed included the status of and successful Federal Audit Close-out of the Appalachian Regional Commission (ARC) Infiltration/Inflow (I&I) Grant.

Utilities Report – Pete Shumaker, Utilities Superintendent – Topics discussed included the receipt of the Aqua-Aerobics Waster Water System Exceptional Service Award; pump station damage and upgrades status, and personal protective equipment (PPE) inventory and age/condition at the Waste Water Treatment Plant.

Public Works Report – Greg Huntsberry, Public Works Superintendent – Topics discussed included a new hire, the status and results of the completed Leak Detection Survey in Keedysville, the Fire Main leak at Reeder’s Memorial Home in Boonsboro, and the planned Boonsboro Leak Detection Survey.

Mayor and Council Report – Terry Davis, Mayor and Council Liaison provided a summary of Mayor and Council activities since the last BMUC meeting.

Adjourn:

A motion to adjourn was made by Commission Member Mose. The Motion was approved.

Respectfully Submitted,

Ernie Harr  
Secretary

MINUTES OF A MEETING OF THE PLANNING COMMISSION  
TUESDAY, FEBRUARY 28, 2017

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**PRESENT:** Chairman Carvel Wright, David Ambrose, David Parmelee, Steve Jamison, and Mayor and Council Liaison Janeen Solberg *Absent:* Vice-Chairman Rob Maricle and Secretary Kim Koerting

**Staff Member(s):** Megan Clark, Town Manager

**Guests:** Steve Cvijanovich, Fox & Associates and Eric Kitchen

**PRESIDING:** Chairman Wright called the meeting to order at 7:45 p.m.

**APPROVAL OF MINUTES**

Chairman Wright declared the Regular Meeting Minutes of the January 24, 2017 meeting approved as submitted.

**NEW BUSINESS**

**REQUEST FOR ZONING MAP AMENDMENT: BATTLEFIELD ESTATES**

Steve Cvijanovich, project manager for the project, stated his client is requesting a zoning map amendment to change the zoning for both parcels from Suburban Residential to Town Residential. He stated a Zoning Map Amendment was previously approved in December of 2013 that changed the zoning from Town Residential and Employment Center to Suburban Residential so an age restricted community could be developed on the parcels. He stated his client has spoken to many developers and real estate agents and feels that there is not enough of a market or demand for the age-restricted units. The subject parcels are surrounded by Town Residential (TR) Zoning and the owners feels this is the appropriate zoning for the property and would be interested in developing a standard townhome community under the TR zoning and permitted upon special exception approval.

**Motion** by Chairperson Wright, second by Member Jamison to schedule a joint public hearing for the Zoning Map Amendment. Motion carried unanimously.

**CONCEPT PLAN REVIEW: BATTLEFIELD ESTATES**

Steve Cvijanovich, project manager for the project, presented a concept plan for the development of 10 acres along Orchard Drive, known as Battlefield Estates. The plan revises the approved project for Battlefield Estates from 48 single story age restricted townhomes to 70 standard townhomes. The layout of the site remains the same, including the road, entrance, and stormwater management.

The Planning Commission discussed the proposed change to 70 units and the potential offsite impacts from the development, including schools and an increase to traffic.

Eric Kitchen commented on the differences between an age-restricted community and its impact to a single-family densely populated townhome development.

The Planning Commission agreed to the necessity of hearing public comments at the hearing for the zoning map amendment, which would include information about the proposed type of development. The Commission also discussed the need for the dilapidated structure, formerly the London Fog factory, to be demolished.

**RECOMMENDATION TO THE MAYOR AND COUNCIL: 2016 PLANNING AND ZONING REPORT**

Town Manager Clark presented the 2016 Annual Planning and Zoning report, as required by the State of Maryland. The report summarizes the activities of the Planning, Zoning, and Engineering Department, including development review, permits, and zoning activities.

**Motion** by Chairperson Wright, second by Member Parmelee to recommend approval of the 2016 Planning and Zoning report to the Mayor and Council. Motion carried unanimously.

### **REQUEST FOR BOND REDUCTION/RELEASE: DOLLAR GENERAL**

Town Manager Clark presented the Bond Reduction/Release request from Dollar General. She stated the project has been inspected in accordance with the approved plans and public works agreement. She stated the Town Engineer is recommended a reduction of the bond from \$195,663.05 to \$31,100.69 as there are items that need addressed prior to release, including landscaping, street repair, sewer connection securing, and additional items included in the as-built drawings.

**Motion** by Member Parmelee, second by Member Ambrose to accept the Engineer's recommendation to reduce the bond for a retained surety of \$31,100.69 to address the outstanding items. Motion carried unanimously.

### **PLANNING AND ZONING UPDATES**

Town Manager Clark stated MD SHA has completed a traffic study of the Town and will be presenting its recommendations at a public meeting at 5pm on Thursday, March 16<sup>th</sup> in the Town Hall Annex.

### **CITIZEN'S COMMENTS**

None

### **COMMISSION MEMBER COMMENTS**

None

### **ADJOURN**

Chairman Wright declared the meeting adjourned at 8:50 pm.

Respectfully submitted,

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Megan Clark,  
Town Manager

**BOONSBORO ECONOMIC DEVELOPMENT COMMISSION  
MEETING MINUTES  
FEBRUARY 22, 2017**

The Boonsboro Economic Development Commission met on February 22, 2017 at the Kauffman Annex. In attendance: Chairman George Messner, Secretary Vickie Messner, Carol Blessing, Kristin Bowl, Jennifer Guenther, Terri Packard, Council liaison Cindy Kauffman, Town manager Megan Clark, and Mayor Howard Long.

The meeting was called to order at 9:10 AM.

Kristin Bowl was welcomed as a new member to the Commission.

**The minutes** from the December 14, 2016 meeting were approved as written. Motion to accept: T. Packard, second: C. Blessing. Motion carried.

The next **Networking Breakfast** is scheduled for Friday, March 17, 2017 @7:30 AM at Vesta. Notification of the event will be sent by March 7<sup>th</sup>, RSVP date is March 14<sup>th</sup>. Guest speaker is Mary Ironside of the DNR. May's speaker will be Dr. Ken Film.

**\*Beginning at the March meeting, breakfast cost will increase to \$8.**

#### **Old Business**

Events for the **Spring rack card** have been sent to Dan Murphy for design work.

No new businesses have applied for **First Saturday**, although some businesses have updated their specials. A recent article in the Herald-Mail highlighted businesses participating in First Saturday shopping.

Two options were discussed for **advertising Love Your Local**. A billboard located beside Alex's or a banner displayed in front of Town Hall are the choices to be considered. Costs and designs will determine choice.

Posters advertising the major events for the **Town's 225 Anniversary** have been distributed. The first event is an evening of history, music, and wine hosted by Big Cork Vineyards. Slated for April 30 @5:30-7:30 PM, the event will feature historian/author Dr. Tom Clemens and singer/songwriter Jennie Avila.

Tickets are \$35 per person and are available on line [www.bigcorkvineyards.com](http://www.bigcorkvineyards.com) or at Josie's On Main. Four banners have been purchased through the CVB for the light poles on the square featuring the 225<sup>th</sup> logo, and a banner to be placed under the Welcome sign had been designed and will be ordered soon.

The re-order of the **Walking Tour brochures** will include the addition of app availability information.

A vendor's meeting for the **Farmer's Market** is scheduled before the end of February. Vendor applications are available on the Town's website. A new manager is needed. The Market's opening date is May 2. A permanent sign advertising the Market will be placed on Pavilion 1 in the park.

Promotional items for the **MML Convention** in June have been purchased.

Mayor Howard Long, Assistant-mayor Cindy Kauffman, and commission members George Messner and Vickie Messner attended the **Washington County Community Coalition** Legislative Day in Annapolis on February 1. They met with legislators to promote Boonsboro and discuss needs for the town.

#### **New Business**

The **budget** from July 2016-February 2017 was reviewed. Business brochures have been reordered and delivered.

A **kiosk** design has been selected and it was recommended to proceed with order. It will be located at Gaines Place. M. Clark will research a map design for the kiosk. It is expected to be up by May.

Although permission has been granted by the Easterdays to place a **welcome sign** on their property, it was decided to postpone this project until the schedule of the round-about is determined. The sign will be placed in 2018 budget.

The \$375 **PopUp Shop vendor fee donation** to Doey's House can be recognized two ways by Hospice. The EDC's name would be placed on a plaque in the Veteran's Room after an accumulated \$1,000 donation or the EDC would sponsor a tree planting. It was recommended by C. Blessing and seconded by T. Packard to be recognized with the plaque. Motion carried. It was suggested to have another PopUp Shop on July 22 (TTP book signing day).

*How to Shift Perceptions of Your Community* is a Master Class being offered by Sandy Sponaugle. For more information visit website [PlatinumPR.com](http://PlatinumPR.com) or email [info@platinumpr.com](mailto:info@platinumpr.com).

Motion to adjourn: J. Guenther, Second: T. Packard. Motion carried. Adjournment: 10:40 AM.

**Next meeting: April 26, 2017**

**Upcoming Events:**

03/04 Love Your Local 1<sup>st</sup> Saturday

04/01 Love Your Local 1<sup>st</sup> Saturday

04/08 Eggstravaganza at Boonsboro Library

04/16 Easter Sunday

04/23 Arbor Day & Earth Day celebration/Park cleanup

04/30 Boonsboro's BIG 225 celebration 5:30-7:30 PM @Big Cork Vineyards

**Draft**

**Town of Boonsboro**

21 North Main Street, Boonsboro, Maryland 21713

Telephone: (301) 432-5141

**MINUTES OF A MEETING OF THE ENVIRONMENTAL COMMISSION  
TUESDAY, FEBRUARY 14, 2017**

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**PRESENT:** *Commission Members:* Chairman Bill Brady, Secretary Kathy Vesely, Leah Grasso, Jessica Renner, Laura Schnackenberg  
Mayor and Council Liaison Brigitte Schmidt

**ABSENT:** Vice Chairman Rosemary James, Anthony Dowell, Scott McIllwee,  
Town Manager Megan Clark

**PRESIDING:** Chairman Bill Brady called the meeting to order at 7:03 PM.

**APPROVAL OF MINUTES:** Declared January 10, 2017 meeting Minutes **approved** as read. Chairman Brady will make sure everyone gets a copy of the BEC Annual Report for 2016.

**UNFINISHED BUSINESS**

**Farmer's Market (FM)** – Member Renner stated the Vendor meeting will be held on February 23, 2017, Community Center, 6:30 PM. She stated she's gotten many calls/emails from vendors who have shown an interest in coming to the FM. Several returning from last year. Advertising needs to be ramped up to get the word out. It would be nice if we could get the new FM sign up on the back side of Pavilion #1 by the 2/23 vendor meeting. More step-in signs need to be ordered. We hope to have a sign on display at BEC table at Green Fest (GF). Chairman Brady will work on a 1/4 sheet with logo and FM information to hand out that day. We would like to have Barb Wetzel work on a blurb for Kristy Smith's weekly H-M "In Boonsboro" article. Member Grasso will do the boosting on FB. Vice Chairperson James and Secretary Vesely will interview and take pics of each FM vendor. FM Board Member Guenther will take care of mass emailing and newsletter on FB. Other ideas? Let Member Renner know. Other thoughts for advertising outreach: Shepherdstown newspaper in WV, "Frederick's Child" newsletter, etc. Will the FM banner at the corner of the park be visible during GF? Need to email GF Chairperson Solberg to find out location of vendors at that corner. Location for FM during National Night Out and Carnival will be by the Scout Hut area for consistency.

Milk & Honey has not committed to be Market Mgr. yet. Maybe Edwina would be able to do some of the mgr. job (she doesn't have email). Discussion about other potential assistant managers. Maybe advertise for help? Member Renner will email Milk & Honey to get a firm answer from them. Secretary Vesely and Member Grasso volunteered to take a couple days/month, but not full time.

Member Renner would like to have an occasional event throughout the summer such as: Kids' Crafts, Tomato Day, a Gift Basket (raffle), Last Day of School.

**Monarch Butterfly Pledge** - Secretary Vesely submitted the Quarterly Report to the NWF. She showed Commission the poster, milkweed seed packets plus items she got from Monarch Butterfly Expert Sandy Sagalkin to hand out at the FM and GF. Secretary Vesely needs to get a copy of the Mayor's Monarch Pledge Proclamation from Manager Clark to submit in next Quarterly Report.

## **NEW BUSINESS**

SMC Webinars in March – Manager Clark, Secretary Vesely and Councilwoman Schmidt have signed up to attend these webinars. Member Grasso has also shown an interest.

Member Schnackenberg stated the Shafer Park Stream Clean Up will be on 4/23/17, 1-4 PM. Secretary Vesely will contact BHS and BMS (Mr. Gano is new BMS NJHS faculty advisor) and see who does the BHS blog so information can be posted on it to alert students about earning SSL hours. Member Schnackenberg stated the stream is healthier than it was before the first Stream Clean-up.

## **SUBCOMMITTEE REPORTS**

- Farmer's Market – See above discussion
- Waste Reduction – No report
- Trees – No report
- Public Education/Outreach – Vice Chairperson James sent word that educating the public about composting will be a major goal at GF. Mike Myers sent her some very good composting information he had from the Frostburg committee he was on while living there.
- Green Team – See above under New Business (SMC)
- Monarch Butterfly – See above discussion

## **TOWN UPDATES**

Council Member Schmidt gave a Town Council update from last Town Council meeting.

## **COMMISSION MEMBER COMMENTS**

Member Renner stated a bill to terminate the EPA has been proposed and suggested we write our Congressmen to oppose it.

**ADJOURN:** The meeting was adjourned at 7:59 PM

\*Next Meeting: TUESDAY, MARCH 14, 2017 – Regular session (7:00 p.m.)\*

# The Boonsboro Environmental Commission (BEC)

## Fourth Annual Report

*January 2016 – December 2016*

- Established a Market Manager for the 2016 Boonsboro Farmers Market.
- Hosted a Farmers Market vendors meeting which was attended by 20 vendors.
- Updated the rules and regulations for the Farmers Market
- Created and issued a Farmers Market customer survey.
- Held a Kids Night theme at the June 28<sup>th</sup> Farmers Market.
- Established a Farmers Market Board and a working charter for responsibilities of the Board.
- Held a Farmers Market logo contest, the winning logo:



- Hosted Mike Hunninghake, Program Manager for Sustainable Maryland Certified for a review on recertification.
- Created a Tree subcommittee in conjunction with the Park Board.
- The Tree subcommittee hosted Becky Wilson from Maryland's Department of Resources (DNR) Urban Forestry Program for an informational presentation.
- Received the "Tree City USA Certification" for the town.
- Worked with the Park Board to host an Arbor Day event which included park clean up and starting a GIS based tree inventory for future use with iTree.
- Jointly discussed park land opportunity with the Park Board
- Created a Waste Reduction and Recycling Guide that was distributed to town residents via the quarterly water and sewer bill.
- Supported the signing of the National Wildlife Federation's Mayors' Monarch Pledge and began follow up action items including hosting Sandy Sagalkin from Monarch Watch for a talk on the benefits of Monarch Waystations, forming a Monarch waystation sub-committee, providing a donation and guidance for a Monarch Waystation Eagle Scout project, and recommended to Mayor and Council approval of a Monarch Waystation Eagle Scout project.
- BEC member attended the Zero Waste Class in Frederick, MD.
- BEC member attended Sustainable Maryland Certified training in Hagerstown, MD.
- Approved a winter intern to work with the Town Engineer helping with inputting water infrastructure data into GIS.
- Worked with DNR on the donation of 15 trees to the Town to replace diseased trees.
- Assisted in coordination and participated in Bulk Trash Day held at Shafer Park
- Sponsored and manned a BEC informational tent at Green Fest.
- Worked with the Boonsboro Municipal Utilities Commission on an updated Water Conservation Plan

# The Boonsboro Environmental Commission (BEC)

## Fourth Annual Report

### Awards/Certifications

- Received the **Tawes Award for a Clean Environment** by the Maryland Department of the Environment in 2014.
  - The BEC received this award for promoting a healthy environment through sound conservation and sustainable practices, encouraging responsible waste management and energy and resource conservation.
- Received **Sustainable Maryland Certified** status in 2014
  - A certification program for municipalities in Maryland that want to go green, save money, and take steps to sustain their quality of life.
- Designated **Maryland Smart Energy Communities (MSEC)** in 2014.
  - Energy Efficiency, Renewable Energy
- Received the **People Loving and Nurturing Trees (PLANT)** Community award in 2014 and 2015
  - Boonsboro received the GREEN AWARD in 2015 which represents the highest PLANT honor.
- Received **Tree City USA** Certification in 2015 and 2016
  - Boonsboro has met four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.

### On the Horizon

- Continue the Boonsboro Farmer Market and promote buy local efforts
- Work towards completing additional Mayors' Monarch Pledge actions items.
- Work towards more residential composting.
- Work with other Town Commissions towards creation of a Town Beautification Program.
- Work with the Public Safety Commission on making our crosswalks safer, including the possible addition of LED pedestrian traffic signs.
- Maintain Certifications as a TreeCity USA and PLANT Community
- Achieve re-certification of Sustainable Maryland Certified
- Continue implementation of energy audit to reduce energy and promote efficiency
- Work with other Commissions to promote water conservation
- Work with other Commissions to achieve Sustainable Community status through MD DHCD
- Continue public education efforts
- Evaluate options for Community garden

Respectfully Submitted,

Bill Brady  
Chairperson  
Boonsboro Environmental Commission