

Public Safety Committee Meeting

February 20, 2020

Present: Rick Stevenson, Chairman, Greg Seymour, Christi Weaver, Jen Paugh, Chad Matthews, Jean Burns

Council Liaison: Ray Hansen

Chief of Police: Kevin Morgan

Chairman Rick Stevens called the meeting to order at 1900 hours. The minutes were read and Approved. Motion was made to accept the minutes by Jen Paugh and second by Christi Weaver.

Old Business: Report on Cert Training. Chad has attempted to reach Tom Brown but has had no response from Mr. Brown. Suggested we work with the Ambulance company to set up a teaching session for the local residents. Chad was instructed to contact Chief Morgan Boyd or Captain Natalie Coffman to set up a training program for interested citizens.

Christi announced that Vicki Sterling, who is helping Emily Keller with Washington County Goes Purple, will be setting a date in the near future to canvass the town for unused or outdated drugs. Washington County Sheriff has been contacted but there has been no response.

The budget for our committee was reviewed and Rick suggested we ask for itemization since we appeared to have a deficit.

New Business: Recommendation from the committee to go to the Mayor and Council that we increase our members from seven to nine. It was suggested that we have representation from the Fire Department and the Ambulance Company. Oley Griffith was approached for the Fire Department with names of interested persons but has not responded.

There was a discussion of reappointment of Chad Matthews to the committee since his term has expired. He is interested in remaining a part of the committee at this time and his schedule has changed and he hopefully will be able to attend more meetings. There was some discussion of how many meetings were to be attended to remain as a member. Motion was made by Jen and second by Greg Seymour that a recommendation be sent to the Mayor and council for clarification.

Crys Galivan, a local citizen, has expressed an interest to be a part of this committee.

She has volunteered with the American Red Cross as well as other organizations. A motion was made by Christi and second by Jen that she be recommended to the Mayor and Council to be added to the PSC.

It was recommended that speed limit signs be placed at the Intersection of Sycamore Run and Monument Drive. Signs are the responsibility of the Developer until area is turned over to the town. Motion was made by Christi and second by Greg that a recommendation be sent to the Mayor and Council to request these signs be posted.

Chief of Police: Kevin gave his monthly report. He still has an Officer in the Academy. He reported that he was able to purchase three used cars with low mileage to replace the older cars for his department. He received a request from a citizen to change the direction of Brining Lane from Center Street to Main Street to Main Street to Center Street due to increased traffic and difficulty getting out onto Main Street. Motion was made by Christi and second by Jean to send a recommendation to Mayor and Council for this change. Another area to be studied will be the reversal of Thomas Drive to Della. The committee will do a visual and let Rick know their thoughts. Rick ask Kevin if he thought a Neighborhood Watch Program could be implemented to help with reduction of vandalism? Kevin stated that the community as a whole was extremely vigilant and reported questionable activity that might be happening in their area. He felt all citizens were doing a good job.

EMS Report: Jean reported that both ambulances were up and running. Both had minor repairs that were being addressed. The Girls Scouts will be selling cookies at the Station 69 on March 1, 2020 from 1400 hrs to 1600 hrs. The Company's first Chicken BarB-Que will be held on April 18th. Also reminded everyone that the Carnival will be held May 22 through May 30, 2020 and encouraged all to come out support the organization.

Council Liaison: Ray reported that they are making the necessary repairs on the well at Keedysville. A Safety Committee has been started for the employees for the town. Also, he will be taking our requests from the meeting back to the Mayor Council.

Meeting adjourned at 2025 hours. The next meeting will be held be held March 19, 2020 at 1900 hours.

Respectfully submitted,



Boonsboro Park Board

February 26, 2020

Present: Laura Schnackenberg, Isaac Whitmore, Chris Hawkins, Rich Hawkins, Jeff Davidson, Sandra Shifler, Council Member Marilee Kerns

Absent: Greg Solberg, Rick Weaver

Meeting was called to order by Chairperson Schnackenberg at 7:00 pm.
The January minutes were read and approved. Motion Rich, second Jeff, motion carried.

Cruise for Kidz Auto Show - John Lum

Mr. Lum requested the use of Shafer Park for a car show to benefit Children's National Hospital. This is the third year for the show, but the first year at the park. Proposed dates are June 28 with a rain date of July 12. The show would be from 9:00 am to 4:00 pm and would be free to the public with a \$15 registration fee to enter a car. He is also considering having vendors and food. The Park Board approves the request depending on available dates and location agreeable with the Town as well as completion of necessary forms. Motion Jeff, second Chris, motion carried.

Unfinished Business

Boy Scout Troop 29 "Dutch Oven Games" - March 28 & 29

The troop presented their plan to the Town Council and everything was approved for the event.

Tree Board Update

Tree USA application has been approved and sent to the next level. \$908 grant money will be used to plant 16 trees. The next meeting is March 25.

Stream Clean-Up/Arbor Day - April 26 1:00- 4:00 pm

Volunteers are needed for the stream/park clean-up. A spruce tree donated by Edelen Tree Service will be planted in the park. A tree care seminar will be held at Town Hall Annex at 6:00 pm.

Disc Golf Course Update

No update

Fishing Derby Update - May 2

The derby runs from 8:30 am - 1:00 pm. Gift cards from Walmart, Mac Donald's or Nutters will be given to participants. Dedication of the Hawkins Grove Pond will be approximately 10:30. More information at the next meeting.

Wagon Train Update - May 17

Wagons arrive in the park at about 12:00 noon. Post 10 Auxiliary will sell concessions. The ponies have been confirmed, awaiting confirmation from the spinner, blacksmith can not participate this year

Concert Update

Concerts so far are: US Navy Cruisers - June 6 - 7:00 pm
Plate Scrapers - June 24 - 7:00 pm
US Navy Country Current - June 26 - 7:00 pm
The Fall Guys - August 8 - 7:00 pm
US Army Country Roads - August 9 - 7:00 pm

Meals for the military bands will be organized by: Isaac - June 6, Chris and Rich - June 26, Laura - August 9.

Movie Update

Movies will be held on the second Saturday of June - September. Park Board and Boonsboro Library will coordinate the movies to be shown.

Park Vandalism Update

Parents of the children involved with the spray paint/snow incident have been billed for the clean-up. No updated information about the other incidents.

Independence Day Celebration - July 3 - rain date July 5

Jeff will contact vendors and Sandy will contact Rohrer'sville Band and Jeff Taulton. More information at later meetings.

New Business

FY21 POS Request

Park Board members to prepare a list of projects to be discussed at the March meeting.

Meeting adjourned at 8:15, motion Sandy, second Laura, motion carried.

Respectfully submitted,
Sandra Shifler, Secretary

**BOONSBORO ECONOMIC DEVELOPMENT COMMISSION
MEETING MINUTES
FEBRUARY 26, 2020**

The Boonsboro Economic Development Commission met February 26, 2020 at the Kauffman Annex. In attendance: Chair George Messner, Vice-chair Terri Packard, Secretary Vickie Messner, Commission members Carol Blessing, Robin Spires, Bruce Wilder, and Council liaison Marilee Kerns. Mayor Howard Long was also in attendance.

The minutes from the December 18, 2019 meeting were approved as written. Motion to accept: T. Packard, Second: R. Spires. Motion carried.

The Commission members are invited to participate in the Green Fest opening ceremonies on May 9 @ 9:45 AM. at the bandshell in Shafer Park.

The next **networking breakfast** is scheduled for Thursday, March 19, 2020 @7:30 AM at Vesta. Reservations are requested by March 16th. Heidi Bodenheimer of Heidi Bodenheimer Health Coaching will be the speaker.

Old Business

Advertising- Spring/Summer rack card information has been sent to the designer and printer. Cards will be ready for distribution in the March 31 utility mailing.

Mission statement- A revised copy will be sent to each commission member before the next meeting. Comments will be addressed before voting to adopt.

Appalachian Trail Conservancy Community program- Ethan, Paul and George met with coordinator James Smyle on January 13. They indicated the town is supportive of the program to welcome and provide services for hikers from the trail. It was recommended for Mr. Smyle to contact Dan Spedden of the CVB for further direction in implementing the program.

Sustainable Community Designation- Application packets were provided to each member for perusal before the next meeting, at which time ideas for projects for grant money requests will be discussed.

New Business

Financial report- All transactions are accounted for except CVB Visitor Guide and Business Award ticket payments. It was recommended to present a draft for the 2021 EDC budget at the April meeting.

New business activity- Goodwill Industry satellite collection center located at Auction House Square (Wednesday-Sunday 10-6). It was noted large weekend crowds at the Jockey Club has enhanced town businesses.

Revitalization- Parking

- Investigate other parking venues
- Introduce parking meters
- Enforce two-hour parking limits
- Place available parking areas on Waze and Google map

It was noted the area behind Life Care of Washington County has been designated as a parking area.

Hospitality and Tourism Roundtable- The program held at our Annex on January 15 was well attended. The next roundtable is scheduled for April 21, 2020 @9 AM at the Barn at the View on Pennsylvania Avenue. Registration is required and available on the Washington County website.

The Commission wishes success to Ethan Strickler in his new position with the state of Pennsylvania. His support and participation with the EDC have been appreciated and he will be greatly missed.

Next meeting- Wednesday, April 22, 2020 (note April has 5 Wednesdays)

Motion to adjourn: T. Packard. Second: V. Messner. Motion carried.

Adjournment: 10:10 AM

Submitted:

Vickie Messner, Secretary