

Boonsboro Public Safety Commission
Meeting Minutes
Thursday, February 18, 2016

Present: Terri Hollingshead; Marty Love; Kristy Smith; Council Member Sean Haardt; Boonsboro Police Sgt. Kevin Morgan

Ms. Hollingshead called the meeting to order just at 7 PM.

There were no citizens present to offer comment or concern.

Kristy Smith moved to accept the January minutes. Seconded by Marty Love. Minutes accepted.

Old Business

Mr. Haardt will respond by email to the citizens requesting consideration of a change of traffic direction on Thomas Lane.

The council had no objection to inquiring of the SHA regarding changing the speed limit within town limits to 25. Should the PSC invite the SHA to a meeting, the council feels it would be prudent to also extend an invitation to Delegate Parrott. All present agreed it would also be a good idea to include other commissions in the meeting where warranted. Kristy Smith will contact the SHA to further explore this possibility using contact information provided by Mr. Haardt. In the inquiry, we will ask what we can and cannot request for state roads in our community, ask about a stop light at the intersection of Della Lane and Main Street, and recommend changes to the markings for a turning lane at Main Street and Maple Avenue.

There is no current grant information for the Safe Routes to School Grant. Mr. Haardt suggested we reach out to Karen Cramer to assist with the grant and establish an ally within the school complex for the project. He stated that the engineering piece has already been completed. Kristy Smith will contact Karen Cramer to assess her interested in helping with this grant project.

The council will discuss the proposed three way stop at Ford Avenue and Saint Paul Street at the next workshop.

Megan Clark has ordered a replacement sign for Chase 6, and is also researching pricing of signs purchased through the county. Mr. Love provided the contact information for this initiative.

The requested \$2,500 budget is on the agenda for the next council workshop.

Kristy Smith presented a donor advised fund grant from the Adna Fulton Family to cover the cost and shipping of 2 portable pedestrian signs. Mr. Fulton is the president of AC&T. Mr. Haardt will give the check to Megan Clark. We need to forward a copy of the receipt or invoice for the signs as back up for the grant.

We do not yet have follow up regarding the size of house numbers and if a new ordinance should be passed.

New Business

There is a street light out on Park Avenue. Some discussion was held regarding if the town or Potomac Edison was responsible for repair. Mr. Love will get a pole number and provide it to Greg Huntzberry.

Boonsboro Police Department Report

Sargent Morgan was present but had nothing of note to report.

Boonsboro Fire Department Report

There was no representation from the Fire Department. However, Mr. Love shared that the Fire Police are slated for all scheduled town events. The sponsoring organization for each event is responsible for the expected donation to the fire police for this coverage.

Mr. Love will talk to Greg Huntzberry regarding spring-loaded markers for fire hydrants. Should there have been a fire during the blizzard, essential response time could have been impacted by attempts to locate and dig out hydrants.

Mr. Haardt asked when the fire detector distribution will resume. Mr. Love will follow up on the schedule for that, noting that there are many factors to coordinate to make that happen (availability of detectors from the Red Cross, volunteer time, etc.).

Mayor and Council Report

Sean Haardt shared a comprehensive council report. Of note to the PSC is that the Code Red communication system should only be used for approved circumstances. Trash and recycling pick up changes are not covered under the current plan we have. Kristy Smith made the motion to ask the town administration to only use the Code Red notification system in the event of approved emergency situations. The motion was seconded by Terri Hollingshead. We may need to re-examine and reconsider a mass communication system for town residents.

Other Discussion

We missed the application deadline for State Farm Good Neighbor grants in 2015. Kristy Smith will locate the program guidelines and application information for 2016 and forward to Mr. Haardt.

Sgt. Morgan shared that at one time, the Technical High School made road signs. May be another avenue for the purchase of more economical signage.

The meeting adjourned at 8:05 PM.

Respectfully submitted,

Kristy Smith