

**Economic Development Commission (EDC)**  
**Meeting Minutes**  
**Wednesday, August 25th @ 9:00 am**

**Present:** Mayor Howard Long, Chairwoman Terri Packard, Ron Humbel, Natoma Vargason, Tiffany Ahalt, Dana Healy, Diana Palmer, and Town Manager Paul Mantello.

The meeting was called to order at 9:10 AM, by Chairwoman Terri Packard.

Roll Call and Introductions took place.

**Minutes** of the June 23rd meeting were reviewed. Motion by Vargason to approve the minutes; second by Ahalt; minutes approved.

**Treasurer's Report:** Secretary Humbel presented the Treasurer's Report and discusses how revenues are recorded. Vargason advises that she purchased 12 Boonsboro Mugs. Vargason motions to approve minutes; second by Ahalt; motion passes.

**OLD BUSINESS**

- **Downtown Beautification Project:** Mantello discusses DTB Project and the need for an engineered landscaping plan (\$8,900). Speaking with Mike Van Fleet @ CLM, implementation would cost \$30-40K. Vargason and Mantello to work on NRF proposal.
- **Networking Breakfast Series:** Vargason mentions Stoney Creek Farm as a venue for networking. A wine and cheese network event, rather than a breakfast.
- **Strategic Plan:** Ahalt and Packard inform Strategic Plan Survey is tabled, until other projects have made progress.
- **Business Directory:** Vargason informs directory project has been tabled, while other projects occur.
- **Food Truck Festival & South Mountain Jam:** Humbel discusses beer garden and logistics. Informs that supply chain issues may occur and that permitting has been transferred to BABI. Yard games, K9 demonstration, and other events will be present. Vargason discusses vendors, permits and food types. She recommends COVID supplies are present and Cash-Only. MVB donated \$500 and will place signs at event. Mantello informs BFD Chief interested in allowing use of parking lot, as a fundraising opportunity. Vargason to order volunteer tshirts. Packard to give introductory speech, at event.
- **Boonsboro Editorial Spread:** Vargason explains that County EDC will help pay for spread and will begin putting project together.
- **Boonefest:** Vargason explains event will take place, October 16<sup>th</sup>. There will be a costume parade for dogs. A turn the page puppet show, and roof top music at Fit, 10AM – 5PM. 5 Foodtrucks will be present at Historical Society Lot. ATC Member & Kiosk to be present at the Inn.
- **Appalachian Trail Community:** Packard explains she's unable to lead this project. Vargason explains that the Potomac Appalachian Trail Club helps coordinate support for ATC-hopeful communities. Packard explains a startup meeting is next step.

## **NEW BUSINESS**

- **New Business & Infrastructure:** Mayor Long informs Dunkin Donuts is interested in one of the Easterday lots, at Preserve at Fox Gap. Also, SHA to begin restoration of the crosswalks, at the square.

Motion to adjourn by Humbel, second by Vargason, motion passed unanimously.

Meeting adjourned at 11AM.

Respectfully Submitted,

Paul Mantello, Town Manager