

CARES Reimbursement Request**Name of Municipality: Town of Boonsboro**

Date of expense	Vendor	Amount	Brief description of item
3/27 - 3/31/2020	Salvatore & Morton, LLC	\$ 1,050.00	Legal Fees - Executive Order
4/2/2020	Paul Mantello	\$ 96.96	Reimbursement - Meeting Chamber Microphone
4/2/2020	Potomac Valley Home Medical	\$ 560.00	Face Masks
4/4/2020	Paul Mantello	\$ 10.14	Reimbursement - Meeting Chamber iPhone Connector
4/15/2020	Cintas Corporation	\$ 210.00	Latex Gloves
4/23/2020	Cardmembers Services	\$ 350.00	BJ's Custom Creations - Face Masks
4/23/2020	Cardmembers Services	\$ 192.00	GoToMeeting - Meeting Chamber Remote Software
4/23/2020	Cardmembers Services	\$ 198.00	TeamViewer - Town Clerk - Telework
4/28/2020	Staples	\$ 1,730.48	HP Zbook Laptop & Office 365 - Town Clerk - Telework
4/30/2020	Cintas Corporation	\$ 65.00	Face Masks
5/1/2020	Share Corporation	\$ 212.44	Disinfectant and Spray Attachments
5/1/2020	Salvatore & Morton, LLC	\$ 150.00	Legal Fees - Town Election - Mail in Ballots
5/2/2020	Paul Mantello	\$ 382.66	Reimbursement - 4 Thermometers
5/4/2020	Cardmembers Services	\$ 115.51	Harbor Freight Tools - Sprayer for Sanitizing Building
5/4/2020	Cardmembers Services	\$ 146.95	Drug Tests.com - Hand Sanitizer
5/4/2020	Salvatore & Morton, LLC	\$ 200.00	Legal Fees - Town Election -Mail in Ballots
5/13/2020	HBP, Inc.	\$ 4,505.25	Town Election - Ballot Mailing Expense
5/20/2020	Cintas Corporation	\$ 368.70	Face Masks
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5/26/2020	Share Corporation	\$ 187.61	Disinfectant
5/29/2020	Cintas Corporation	\$ 65.00	Face Masks
6/12/2020	Cintas Corporation	\$ 45.00	Face Masks
6/26/2020	Cardmembers Services	\$ 123.67	Smart Signs - Shafer Park Restroom Signs - Please Wash Hands
6/29/2020	Cardmembers Services	\$ 309.79	Staples - Shafer Park Event Signs - Social Distance and Masks Recommended

\$ 11,643.86

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Department	Employee		Total Hours	Hourly Rate	Total \$
Administration	Mantello, Paul	Town Manager	96	\$32.06	\$3,077.76
	Miller, Kimberly	Office Manager	62	\$23.50	\$1,457.00
	Slough, Heather	Town Clerk	79	\$25.00	\$1,975.00
	Wells, Amanda	Admin Assistant	84.5	\$17.20	\$1,453.40
Police	Christman, Ryan	Police Officer	24	\$19.82	\$475.68
	Dickens, Bryce	Police Officer	27	\$19.82	\$535.14
	McKenzie, Robert	Police Officer	24	\$23.26	\$558.24
	Morgan, Kevin	Police Chief	16	\$32.46	\$519.36
	Rizer, David	Police Officer	262	\$26.25	\$6,877.50
	Rudy, Amy	Admin Specialist	84	\$16.87	\$1,417.08
	Witmer, Jonathan	Police Officer	71	\$19.82	\$1,407.22
					\$19,753.38