

**BOONSBORO MUNICIPAL UTILITIES COMMISSION
REGULAR MEETING
Wednesday July 15th, 2020**

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Wednesday, July 15th, 2020 in the Charles F. "Skip" Kauffman Building's Meeting Chambers. Participants included Commission Chair Bob Sweeney and Commission Members Eldon "Jake" Jones, Bobby Mose, Stu Mullendore, Ken Eshbaugh and David Wade. Also, in attendance were Mayor and Council Liaison Anthony Nally, Town Manager Paul Mantello and Pete Shumaker W/S Superintendent. Commission Chair called the meeting to order at 6:05 PM.

Public/Other Comments:

There were no public comments

Meeting Minutes

The Regular BMUC Meeting Minutes for June 17th, 2020 were reviewed by the commission members. Commission member Ken Eshbaugh motioned to approve the minutes; Motion was carried 5-0.

Treasurer's Report

The June Treasurers report was reviewed. Commission member Ken Eshbaugh made a motion to approve the report, Motion was passed 5-0

Unfinished Business:

Meter replacement program. All remaining replacement meters are in Town Garage.

Water Loss Taskforce. Eric Kitchen provided an update to the water loss task force.

1	Water loss	FY 20	FY 19
		40.8 M. Gallon	46.1 M. Gallon

2 Would like to do District Meter Reading. Keedysville usage minus the customers on Rt 34-line (App. 200) customers on RT. 34 line) to check for water loss.

3 Reservoir meter issue up to 500,000 Gallon loss per month. The liner in the Reservoir is 33 years old, with a life expectancy of 25-30 years.

Wastewater Model update Chair Bob Sweeney. The manhole surveys are completed. WRA will begin working on the model, hopefully to be completed by the August meeting. Weekly updates are proceeding every Friday at 9AM.

South End Pumping Station Upgrade. Commission Member Kenny Eshbaugh gave an ongoing oversight report. Scheduled completion date is by September 17.

Crestview Pump Station Streambank Restoration (Paul). Project is proceeding soon. Cost estimate is 61,000 dollars, it does not include well cap and pole replacement.

Reappointment of Stu Mullendore. Mayor and Council has approved reappointment of Commissioner Mullendore.

Shafer Park Well Replacement Update. (Paul) The Maryland Department of Environment, County and Town will have meeting to discuss this initiative before next BMUC meeting.

BHS Irrigation Well Update. (Stu) At this point it seems dead in the water. May be due to Virus and pending economic issues related to it.

Strategic Plan Update Commissioner Stu Mullendore will take the lead on this initiative.

New Business

Collections Systems Rehabilitation Project, Phase II- Bid Review and Recommendation (Paul). Four Bids for the project were received. One from Insituform Technology came in underestimated cost at \$282,205. Motion made by Commissioner Wade to accept low bid and forward recommendation to the Mayor and Council. Motion passed 5-0. Any leftover funds will go to additional rehabilitation work.

Municipal Assets and Capital Improvement project . Bob will head this up. This is the First step in the Strategic plan.

MDE Grant Award. Enhanced Nutrient Removal Operations and Maintenance (Pete) Once again the W/S department has been awarded a grant of 30,000 dollars for their outstanding work in this area. Last year the funds were used to place efficient LED lighting at the plant.

Flusher Meter Repair or Replacement (Greg) It was decided that the meter at the end of the Alternate 40 extension needed replaced. A Sole Source Bid from Ferguson Waterworks for 4077 dollars was Motioned by Commissioner Mullendore . It was approved 5-0. A discussion ensued concerning maintenance of the water line. It encompassed questions on cost of preventative and emergency maintenance on this water line, to include cost to the town.

Weir Wall reimbursement. Local officials are still working on the Grant from MDE as it was of an Emergency issue.

A discussion was had concerning the initiation of an Externship for students in Municipal Government Curriculums at local Colleges and Universities. A consensus thought that this idea should be pursued

Town Managers report Paul Mantello

Systems Report- Pete Shumaker Reported an update on the resurfacing of the Sewer Plants roof

Mayor and Council Report – Mayor and Council Liaison, Anthony Nally, provided a brief summary of Mayor and Council activities since the last BMUC meeting.

Adjourn:

A motion to adjourn was made by Commission Member Mose at 8:15, the Motion approved 5-0.

Next Meeting is scheduled for Wednesday August 19th at 6:00 PM.

Respectfully Submitted,

Dave Wade, Secretary