



BOONSBORO MUNICIPAL UTILITIES COMMISSION
Wednesday, March 16, 2022 - 6:00PM
Meeting Chambers

The Mayor and Council of Boonsboro held their Regular Meeting on Wednesday, March 16, 2022, in the Meeting Chambers. In attendance were BMUC Chairman Stu Mullendore, Commission Members Dave Wade, Bobby Mose, Ken Eshbaugh and Colin Shanaberger. Also present were Council Member/BMUC Liaison Nally, Town Manager Paul Mantello and Public Works Superintendent Greg Huntsberry. The meeting was called to order at 6:00PM by Chairman Mullendore.

CALL TO ORDER – Chairman, Stu Mullendore

ROLL CALL

PUBLIC COMMENTS

TREASURER’S REPORT

- Nally confirms all accounts look up to date.

REVIEW AND APPROVAL OF MEETING MINUTES and TREASURER’S REPORT

- Motion by Ken Eshbaugh, second by Bobby Mose to approve the February 2022 Meeting Minutes & Treasurer’s Report. Motion carried unanimously.

OLD BUSINESS

- **Drinking Water Reservoir Replacement Project** – WRA Design Kickoff Meeting & Erosion Mitigation Planning. Town Manager Mantello presented WRA’s Proposal for the replacement of the Town’s aging drinking water reservoir as recommended in the January 20, 2022, Preliminary Report. WRA confirmed the holes are not sinkholes but burrows. Greg has looked at the situation and cut down some brush and trees where animals had been living. There was discussion about mud packing suggested to fill the holes. Greg will start next week on filling them. WRA also suggested getting interior shots of the reservoir. The Frederick Dive Team will come on Friday March 18th at 10 am to dive and get pictures of the interior. The Town of Boonsboro was notified that there was \$1 million dollars secured to the town for the replacement of the 1954 Water Reservoir.
- **American Rescue Plan Capital Planning Task Force** - ARP Taskforce Chairman Eric Kitchen went over the progress of the Capital Planning and stated that he had completed meeting with all of the Commissions and that the list was completed. The Commission discussed how the Lead Pipe process should be made a priority and to have a contractor to do test Pitts to identify the location of the lead pipes or fixtures. A by Ken Eshbaugh, second by Colin Shanaberger to get bids from contractors for the test Pitt spots. Motion carried unanimously.



- **WWTP Sludge Dewatering Project Update**- Town Manager Mantello gave an update to the Commission for the Sludge Storage Building and the Equipment Storage Building located at the Water /Wastewater Plant located on Monroe Road. He again noted the funding for the project. The Commission asked Mantello if hiring a Project Manager would be something to consider. The Commission discussed the legal responsibilities of Town personal.
- **Keedysville Booster Station Water Pressure Reduction Project Update** - Town Manager Mantello went over the recommendations of WRA. One, there needs to be a soft start from the Booster station to reduce the water hammer created from the hard start of the pumps. WRA also recommended possibly re locating the Booster Station to a higher elevation somewhere between Crestview and the Police Station located on Rt. 34. The Commission discussed the possible alternatives and that Keedysville should be partially responsible for the cost.
- **Public Works Hiring** – Supervisor Huntsberry stated that he had to re-advertise the Public Works job since the potential hire declined employment.

NEW BUSINESS

- **WRA Advanced Metering Infrastructure Design Proposal** - Town Manager Mantello spoke about WRA's proposal for assisting the Town with automated metering system (Advanced Metering Infrastructure/Automatic Meter Reading or AMI/AMR) implementation by developing a meter zone system, or a system of District Metered Areas (DMAs). The study will recommend locations for master meters within the distribution system to assist with identification of water use and potential water loss. The projected cost is \$19,234.00.
- **Trip to Annapolis Recap** - Town Manager Mantello spoke about the secured funding that will be used to support the replacement of the Town's 1.3-million-gallon Drinking Water Reservoir and the Sludge Dewatering Project. Mantello stated that funding from a federal grant was secured in the amount of \$1 million and the Town was waiting on \$1 million from the Washington County and \$1 million from the State of Maryland. He also stated that Senator Van Hollen was incremental in securing those funds. Mantello also informed the Commission about the possibility of transferring the Solar field to the State of Maryland. In exchange for a portion of the Town's farmland being transferred to Maryland Agricultural Land Preservation Foundation, the State of Maryland would assume the contractual obligations of the 2014 Power Purchase Agreement.
- **SERCAP Water & Sewer Rate Study M&C Meeting Recap & Implementation Plan** – The Commission discussed how the SERCAP Water & Sewer rate study was received by Mayor and Council. At the present \$6.20 rate that represents a loss of \$240,446 for water and about \$350,000 for sewer. The Commission agreed that rate increases need to be phased in after the EDUs are corrected.
- **Shafer Park Well Replacement Project** – ARC Grant Award - Town Manager Mantello informed the Commission that the Town was waiting on the Grant Award of \$100,000.00 and that the project would start in the Spring for the new well.
- **MDE NPDES MS4 Annual Review** – Town Manager Mantello informed the Commission that The Maryland Department of the Environment, Water and Science Administration (Department) had



completed a review of the Town of Boonsboro's Progress Report. The report reflects progress made to meet permit conditions during the period July 1, 2020, through June 30, 2021. The Commission discussed the mis-information about the credit calculation earned for the tree program.

- **EDU Survey Results** - Town Manager Mantello spoke about the importance to correct the EDU discrepancy. The Commission looked over the survey that Public Works Supervisor Huntsberry and his crew completed where some service addresses were being calculated as one were actually multiple units and these needed to be corrected. The Commission agreed that each single- household should count as one EDU and multiple units (apartments) should each count as a household. The revenue from fixed fees would increase. The Commission discussed about the metric volume rate and concluded that this should remain the same. Chairman Stu Mullendore suggested the needs for a work session to prepare a plan of implementation for the rate change. Commission Members Ken Eshbaugh and Colin Shanaberger and ARP Taskforce Chairman Eric Kitchen will organize and schedule a work session.

SYSTEMS REPORT

- Supervisor Huntsberry informed that systems have had minor complications.

TOWN MANAGER REPORT

- Paul Mantello, Town Manager, summarized the new funding for the Town of Boonsboro and noted the importance of the EDU Study and making those corrections for the rates.

ADJOURN

- Motion by Commission Member Colin Shanaberger, second by Ken Eshbaugh to Adjourn meeting at 8:30pm. Motion carried unanimously.

NEXT MEETING – April 20th, 2022 @ 6PM