



BOONSBORO MUNICIPAL UTILITIES
COMMISSION

Wednesday, July 27th, 2023 - 5:30PM Meeting Chambers

The Boonsboro Municipal Utilities Commission (BMUC) held their Regular Meeting on Wednesday, July 27th, 2023, in the Meeting Chambers. In attendance were BMUC Chairman Stu Mullendore and Commission Members Colin Shanaberger, Chad Matthews, Terry Davis and Eric Norris. Also present were Assistant Mayor/BMUC Liaison Tony Nally, Water/Sewer Superintendent Pete Shumaker and Public Works Superintendent Greg Huntsberry. The meeting was called to order at 5:30 PM by Chairman Mullendore.

CALL TO ORDER @ 5:30PM – *Chairman, Stu Mullendore*

ROLL CALL

MINUTES

- Regular Meeting Minutes for May 17th, 2023, and June 28th emailed vote reviewed by Commission Members. Commission Member Colin Shanaberger motions and second by Commission Member Eric Norris to approve the minutes. Motion carried unanimously.

TREASURER'S REPORT

- Nally confirms all accounts and balances look up to date for Water/Sewer. Commission Member Colin Shanaberger motions and second by Member Terry Davis to approve the treasury report. Motion carried unanimously.

PRESENTATION FROM WRA

- Engineer Andy Cooper with Whitman, Requardt & Associates (WRA) reviewed the Reservoir Design plans with the Commission Members. He also reviewed the added security for the Reservoir. Whitman Requardt & Associates (WRA) which is approximately 60% completed. He updated the status of all water and sewer projects such as the Pressure reduction project and the meter zone study project to the Commission and stated that the projects needed to be finalized. Andy stated in an email to Tony that they have a preliminary map/layout of the proposed system under internal review. Public Works Supervisor asked about how the new reservoir would affect the pressure in Crestview and if WRA had checked the new plans with the Town's water model. Andy with WRA responded that it would definitely increase pressure. Greg asked if the town would need to install the new PRVs and/or complete the Crestview Pressure Reduction Project before or at the same time of the Reservoir replacement. Andy stated there needs to be a review meeting about how to proceed



dealing with the increased pressure. Nally recommended that we move forward on finalizing the Crestview Pressure Reduction Project.

WELCOME OF NEW TOWN MANAGER Jared Schumacher

OLD BUSINESS & UPDATES

- Update on State and Federal Funding for Water/Wastewater projects - Jared confirmed that the Town of Boonsboro does not have access to the 5 million funding for the Reservoir. Jared updated the Commission that he is still working with the lobbyist to find more funding.
- WWTP Sludge Dewatering Facility – Engineering, design, permitting, and construction procurement for this project are all complete. Pete and Howard met with Washington County and HRI and have a projected start date of August 14th. Pete stated we are waiting on grading permits. It is expected to reduce operating expenses at the plant by approximately \$160,000/year and will take approximately 9 months to complete. The design engineer is Gwin Dobson & Foreman (GD&F), and the prime contractor is HRI, Inc. stated the process could take 2-3 months.
- King Road Development – Nally informed the Commission that Boonsboro is still working on meeting with the Developers to determine their plans and maybe draft a new agreement. There is no new update or Information on the 554 planned EDUs is vital in the calculation of water production capacity and availability of EDU's for the Towns. Nally stated he has made several attempts to schedule conversations with Steve Oder and Susan Fant.
- Shafer Park Well Update - Pete updated the Commission that Brian with Phillips Well Drilling informed him that they received the plumbing permit, and they are going to let Pete know the start date within the next week. Water/Sewer Superintendent Pete Shumaker suggested a yield test to see the balance between the maximum amount of water that can be pumped out of the well and the amount of water that recharges back into the well from the surrounding ground water source.

NEW BUSINESS

- Ordering more meters – Greg informed the Commission that last quarter meter reading, there were 25 bad meters that needed to be replaced and he only had 15 on the shelf so he will need 10 additional meters. He informed the Commission that there was only \$13,000 budgeted when he requested \$25,000. He stated he will order 40.



- Council Member Eric Kitchen handed out an article from the Frederick News Post to the Commission Members about Emmitsburg water rates to increase 36% annually for five years. He also proposed a joint meeting of the BMUC and the Planning & Zoning. The Commission discussed the issues of lack of communication between The Planning Commission and the BMUC concerning water and sewer availability. Town Manager Schumacher agreed there needs to be a checklist procedure.

SYSTEMS REPORT

- Pete Shumaker, W/S Superintendent - Pete Shumaker, W/S Superintendent informed the Commission that on the water side, Boonsboro is running smoothly. Superintendent Shumaker reported that the high service pump that failed had been replaced. He also informed the Commission that the Reservoir had started to leak again. On the sewer side, everything is running smoothly, and they are servicing the last diffuser set.
- Greg Huntsberry, PW Superintendent - Greg Huntsberry, PW Superintendent informed the Commission on the water side, Ace Hardware installed water and sewer across the street and they will be doing testing next week. He informed the Commission Public Works had 6 shut offs in Boonsboro and 5 in Keedysville. He stated the sewer side looked good.

TOWN MANAGER REPORT – N/A

ADJOURN - Motion by Commission Chair Stu Mullendore second by Commission Member Terry Davis to adjourn meeting at 7:10pm. Motion carried unanimously.

NEXT MEETING – September 20th , 2023 @ 6PM