

BOONSBORO MUNICIPAL UTILITIES COMMISSION

REGULAR MEETING

Wednesday, December 15, 2021

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Wednesday July 21, 2021, in the Charles F. "Skip" Kauffman Meeting Chambers. Participants included Chairperson Stu Mullendore and Commission Members Ken Eshbaugh, Bobby Mose, and Colin Shanaberger and Dave Wade. Also in attendance were Mayor and Council Liaison Anthony Nally, Town Manager Paul Mantello, W/WW Superintendent Pete Shumaker, JR Hawkins advisor and guest Eric Kitchen from the Water Loss Task Force.

Chairperson Stu Mullendore called the meeting to order at 5:58pm.

There were no public comments.

The minutes from the November meeting were reviewed. Member Wade made a motion to approve the minutes as amended and Member Shanaberger provided the second. The motion carried unanimously 5-0

Mayor and Council Liaison Anthony Nally reviewed the most recent Treasurers Report. Member Eshbaugh made a motion to accept the report and Member Shanaberger provided the second. The motion was approved unanimously 5-0.

Under Old Business, Andy Cooper, Allyson Merola and Jeffrey Lorencen from WRA joined virtually to discuss the Preliminary Engineering Report for the Reservoir Replacement Program. The Commission members viewed each slide and there was much discussion about the type of replacement reservoir to present to the Mayor and Council. Chairperson Mullendore discussed the need for an easement for the project as the current site is difficult to access due to the current reservoir needing to stay online during construction. Guest JR Hawkins suggested the town representatives contact WRA and set up presentations from the tank manufactures. Town Manager Mantello stated he will work on this asap.

Mayor and Council Liaison Nally shared that the Mayor and Council had recently voted to replace a member of the BKWAB with a member that currently serves on the BMUC. Mayor Long will notify this member of the change. Mayor Long and Councilmember Nally will be the voting members and BMUC Member Eshbaugh will be the alternate. Member Eshbaugh asked that Member Mose be named the alternate.

Town Manager Mantello shared that the town delegation had secured 1 million in funding from the County Commissioners for the reservoir replacement. Federal funding is likely. State funding is also being sought.

Councilmember Nally also shared that the trailered trash pump was also voted on and approved by the Mayor and Council.

Guest Eric Kitchen provided a Water Loss Task force update. He mentioned that he would like to tour the water plants with Superintendent Shumaker in the next few months. He shared the analysis that the reservoir was only 15% of the current leak is only an estimate.

Regarding the WWTP Dewatering Facility, Member Eshbaugh shared with the group about the visit to Shepherdstown to see their facility. He did note that several hidden costs could creep in to the total of the project.

Town Manager Mantello shared about the Asset Inventory System. He stated that Keedysville will be joining the project. He is currently drafting an MOU in which Keedysville will pay Boonsboro a flat rate cost based on the system size. This will keep these specialized expenses out of the true-up.

Town Manager Mantello discussed the BHS Irrigation Well. He shared the packet from the Board of Education and stated that bids are due Thursday, December 16, 2021. This brought much happiness to the group, as this has been a long process.

Town Manager Mantello discussed the Advanced Metering Infrastructure Upgrade. The data from the tests is in but has not been analyzed yet. Once it can be reviewed, the next step will be to ask WRA to help place the system in zones for the best results.

Town Manager Mantello also shared the Keedysville Booster Station Water Pressure Reduction Project update. Keedysville has reluctantly agreed to help pay their portion of the study. Chairperson Mullendore made a motion to recommend to the Mayor and Council to move forward with WRA on determining the best way to reduce the pressure on the transmission line. Member Wade provided the second. The motion carried unanimously, 5-0.

Under New Business, Town Manager Mantello discussed the need to form a ARP Capital Planning Subcommittee to help determine the best use of the American Rescue Plan Act funds. This subcommittee will be comprised of members from the various commissions and committees. Chairperson Mullendore asked Member Shanaberger to be the BMUC representative and also suggested that he offer to chair the subcommittee. Member Shanaberger agreed to serve. Town Manager Mantello reassured the group that due to the nature of the funding as well as the critical infrastructure upgrades needed in the town, that the BMUC would be getting a majority of the funding.

While on the topic of the ARP Funding, it was brought to the attention of the commission members that a water/wastewater utility truck desperately needs to be replaced as well as another utility truck on the public works side. Chairperson Mullendore provided a motion to recommend to the Mayor and Council to purchase two gas powered utility bed F350 trucks equipped to plow snow. Member Wade provided the second.

Under Systems Report, Water/Wastewater Superintendent Shumaker stated that everything was running well on the water and the sewer side.

Public Works Superintendent Huntzberry was not in attendance so there was no report from him.

Town Manger Mantello didn't have any additional comments.

Chairperson Mullendore adjourned the meeting at 7:45pm.

Respectfully submitted by Amanda Wells Administrative Assistant.