

BOONSBORO MUNICIPAL UTILITIES COMMISSION

REGULAR MEETING

Wednesday, November 17th, 2021

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Wednesday, November 17th, 2021, in the Charles F. "Skip" Kauffman Meeting Chambers. Participants included Chairperson Stu Mullendore and Commission Members Ken Eshbaugh, Bobby Mose, Dave Wade, and Colin Shanaberger. Also in attendance were Mayor and Council Liaison Anthony Nally, Town Manager Paul Mantello, W/WW Superintendent Pete Shumaker, Public Works Superintendent Greg Huntzberry, and guest Eric Kitchen from the Water Loss Task Force.

Chairperson Stu Mullendore called the meeting to order at 5:58pm.

There were no public comments.

The minutes from the October 20th meeting were reviewed. Member Eshbaugh made a motion to approve the minutes with Member Shanaberger providing the second. The motion carried 4-0 unanimously.

Mayor and Council Liaison Anthony Nally reviewed the most recent Treasurers Report. Member Eshbaugh motioned to approve the treasurers report with Member Shanaberger again providing the second. The motion unanimously carried 4-0.

- Water Loss Task Force Update – Reservoir Preliminary Engineering Report & Funding Plan

TM Mantello discusses funding plan, outstanding budget/grant requests, and support from county and state elected officials. Councilmember Nally advised the Town should increase our budget request from the County, to include a \$500k grant to cover the Town's dewatering press ARC matching expense. A request letter was forwarded to President Cline, from Mayor Long. Town Staff and Officials will present the project and request, to the Washington County Commissioners, in the near future. The project will also be included in the Washington County Community Coalition's prioritized project list, for presentation at the general assembly. TM Mantello informs WRA provided a cost projection, and we should be receiving the first draft of the PER, very soon.

- WWTP Dewatering Facility Project Update

TM Mantello presents draft design drawings, from Gwin Dobson & Foreman. Member Eshbaugh, Superintendents Huntsberry and Shumaker, and TM Mantello participated in a status update phone call, with Gwin Dobson. The Town's project engineer informs they'll be

providing a first draft of the design plan, shortly. Next steps would be review, revisions, and procurement.

- NPDES MS4 Annual Progress Report

TM Mantello informs the MS4 Progress Report was recently submitted and a copy was included in the meeting packets. Mantello provides overview of the restoration projects completed and future MS4 projects. MDE will review the report and provide feedback, expected in January or February.

- Asset Inventory Project Update

TM Mantello informs the Town made an electronic transfer to the US Army Corps of Engineers and we're waiting for the federal match to be approved, before the inventory begins. Phase-1 of the inventory will include all stormwater infrastructure. Keedysville is also participating in the project and we will work out payment and administration, in the near future. Staff has been working with the Corps and Town Volunteers to develop the GIS database the inventory project will populate.

- BHS Irrigation Well Update

TM Mantello informs that WCPS plans to issue a new RFP. Working with Mike Stouffer and Jeff Proulx at WCPS, the agreement was made that whatever the well produces can/will be supplemented by the Town's drinking water system. WCPS will accept bids for a 6-inch, 500 foot well. The Town has offered assistance with this project and will ensure it moves forward.

- Leak Detection Survey Results

Superintendent Huntsberry reviews American Leak Detection's survey results and informs that most of the identified leaks have already been repaired. Huntsberry advises that the 8 million gallons/year leak estimate is exaggerated. Although, the leak discovered at Sterling Care, behind the meter, is significant and needs to be addressed, soon. Staff to notify Sterling Care, asap.

- Advanced Metering Infrastructure Upgrade Update

TM Mantello informs a preliminary test of the radio tower meter reading system has been planned, for December 7th. Matt Hull, from Keedysville M&C, has offered this use of his crane to complete the test. Once the Town's meter vendor (Core & Main) has an opportunity to evaluate the data, we should have a good idea of the infrastructure and cost needed to deploy Advanced Metering.

- Shafer Park Well Replacement Project Update

TM Mantello informs the ARC grant application packet was recently completed and submitted. We should hear back from ARC, in February or March, regarding an award. Next steps would be permitting and procurement. Keedysville would owe approximately 15% of the Town's matching contribution.

- Trash Pump Bid Results & Recommendation

BMUC Members review bids and recommendation to M&C, to purchase trash pump from Xylem. Councilmember Nally to introduce recommendation at December M&C Meeting.

NEW BUSINESS

- Keedysville Booster Station Water Pressure Reduction Project – WRA Proposal

Town consultanting engineer, WRA, provided a proposal to use the water model, to determine how to reduce pressure on the Boonsboro/Keedysville Water Main. Currently pressures are between 120 and 160 psi; well above industry standards. BMUC members advise TM Mantello to discuss at a waterboard meeting, as this is likely a shared cost with Keedysville. TM Mantello to ensure topic is on the BKWAB agenda and discussed, at the December 8th Meeting.

- Washington County Chemical Bids

TM Mantello presents new chemical prices and informs annual cost will increase by approximately \$10k.

- Spare SBR Waste Pump

Superintendent Shumaker informs one of the SBR pumps recently broke and required manual operation to continue operations/treatment. Shumaker informs we need a spare, for future troubleshooting, to avoid excessive OT and unnecessary attention. The BMUC approves purchase of \$4k SBR pump.

Member Shanaberger made a motion to adjourn, and Member Mose provided the second. All were in favor and the meeting was adjourned at 8:17.

Respectfully submitted by Paul Mantello, Town Manager.