

**BOONSBORO MUNICIPAL UTILITIES COMMISSION
REGULAR MEETING
Wednesday August 19th, 2020**

The Boonsboro Municipal Utilities Commission (BMUC) held its regular meeting on Wednesday, August 19th, 2020 in the Charles F. "Skip" Kauffman Building's Meeting Chambers. Participants included Commission Chair Bob Sweeney and Commission Members Eldon "Jake" Jones, Bobby Mose, Stu Mullendore, Ken Eshbaugh and David Wade. Also, in attendance were Mayor and Council Liaison Anthony Nally, Town Manager Paul Mantello and Pete Shumaker W/S Superintendent. Tim Long from the P&Z Board and Citizen Eric Kane from the water loss task force were also present. Commission Chair called the meeting to order at 6:00 PM.

Public/Other Comments:

There were no public comments

Meeting Minutes

The Regular BMUC Meeting Minutes for July 17th, 2020 were reviewed by the commission members. Commission member Bob Mose motioned to approve the minutes; Motion was carried 5-0.

Treasurer's Report

The July Treasurers report was reviewed. Commission member Ken Eshbaugh made a motion to approve the report, Motion was passed 5-0

Unfinished Business:

Meter replacement program. One Hundred Seventy-Five meters were installed last month, One Hundred Three remain to be installed.

Water Loss Taskforce. Eric Kitchen provided an update to the water loss task force.

1 The reservoir needs to be checked for leakage. The plan is to shut the reservoir for up to 2 days to ascertain if it is in fact leaking. Ultra-Sonic testing will be used. Commission member Bob Mose made a motion to proceed with the plan, motion carried 5-0

2 Crestview Testing still in progress

3 New billing Software This project will not be pursued at this time.

Wastewater Model Update. WRA is still crunching data for the report as there are still some outstanding observations needed.

South End Pumping Station Upgrade update. Phase One Pumping Stations phase one almost complete. Some finish construction issues need to be reviewed then addressed before County inspection.

Crestview Pump Station Streambank Restoration (RT 34). The Town is working with the Soil Conservation District for Grants on the Streambank Stabilization project. A Formal Complaint has been filed against the SHA as it is the Town's position that it is the SHA's issue to resolve. A permit has been approved by the SHA for work on the project to proceed. Estimated cost Eighty-Three Thousand Dollars. Commissioner Dave Wade made a motion to proceed with options for this project and proceed as expediently as possible due to public safety issues on possible collapse of the Streambank. Motion carried 5-0.

Strategic Plan Update Commissioner Stu Mullendore presented the first draft of a Strategic Plan for the BMUC. Commissioners Bob Sweeney and Dave Wade along with Eric Kitchen volunteered to help with the plan.

Collections System Rehabilitation Project, Phase II. Insituform bid for Phase II was accepted by the Mayor and Council. An Environmental review impact statement needs to go to the Appalachian Regional Council and the Department of Housing and Community Development.

BHS Irrigation Well Update. The Board of Education received no bidders for the project in March. Will invite Peter Bickford to attend the next BMUC meeting. Commissioner Stu Mullendore motion for the invite, motion passed 5-0.

New Business:

Shafer Park Well Replacement. The replacement well will not need an increase allocation permit. The 10” RFP will be going out soon for review.

Easterday Post Office- Public Works Agreement & Cost Estimate. The Public Works Agreement and Cost Estimate Phase II was discussed. Commissioner Dave Wade motion to have the agreement move forward to the Mayor and Council, motion passed 5-0.

Alt. 40 Waterline Flushing Review and Fees. The issue of flushing dead-end line was raised. Essentially dead-end lines need to be flush as the chlorine deteriorates causing a potential health hazard. The longest dead-end line is the Alt 40 line. As such the flushing increases with length of the pipe and the amount of uncharged water increases. Discussions concerning looping the line ensued with the realization of a large fiscal outlay for such a project. Further discussion ensued concerning the lack of operational maintenance funds for this line from the line’s customers.

Dewatering Press-ARC award & Concept Plan. The ARC has ranked favorably for the Dewatering Press. The Town has been asked to supply additional grant information and justification.

Leak Detection Survey Bids. The yearly contract for water loss leak detection was discussed. Commissioner Bob Mose made a motion to accept the bid of Six Thousand Dollars from Nathan Stauffer to do the work, motion carried 5-0.

The BMUC presently has a vacancy for a Commissioner

Town Managers report Paul Mantello

Systems Report- Pete Shumaker

Mayor and Council Report – Mayor and Council Liaison, Anthony Nally, provided a brief summary of Mayor and Council activities since the last BMUC meeting.

Adjourn:

A motion to adjourn was made by Commission Member Mose at 8:40, the Motion approved 5-0.

Next Meeting is scheduled for Wednesday September 16th at 6:00 PM.

Respectfully Submitted,

Dave Wade
Secretary