

Boonsboro Public Safety Commission  
Meeting Minutes  
Thursday, April 20, 2017

Present: Chair, Tony Nally; Terri Hollingshead; Kristy Smith; Rick Weaver; Chad Matthews; Chief Stanford, Boonsboro Police Department; Rick Byrd, Council Liaison

This meeting was called to order at 7 PM by Tony Nally.

Council member Marilee Kerns and citizen Christy Weaver were also in attendance.

Minutes from February and March were approved as submitted.

The SHA report was reviewed and discussed. The PSC makes the following recommendations to the mayor and council regarding the recommendations:

- We agree with the SHA recommendation to place a left turn lane at the eastbound approach of Main Street and the necessary removal of parking to accommodate this change. Homeowners immediately affected by this change should be notified of the plan by mail.
- We support all recommended upgrades to the pedestrian zones at the Maple Avenue and Main Street intersection.
- At Main Street at Shafer Park Drive and Orchard Drive, we agree with the following recommendations of the SHA: remove the three parking spaces on the south side of the east leg of the intersection and a retiming of the Main Street/Potomac Street light, which may be addressed in the next item.
- Regarding the light at town center, we recommend option 3: a 100 foot left turn lane with an exclusive left turn phase and removal of up to 4 parking spaces on the westbound side of Main Street.
- In response to the speed study and the recommendations of the SHA, the Public Safety Commission recommends the following (traveling west): 30 mph from MD 67 to .1 mile east of Mousetown Road; 25 mph from .1 mile east of Mousetown through Thomas Lane; 30 mph from Thomas Lane to Route 68; 35 mph from Route 68 to the north town limit. These recommendations are slightly different from the recommendations of the SHA. Additionally, the PSC requests that the 40 mph sign on Maple Avenue be relocated away from the school campus to just north of the entrance to the Kinsey Heights development. Chief Stanford did discuss this with Mr. Wolford at the March presentation.

#### Old Business

The PSC will follow up with a letter to Mrs. Garcia regarding visibility pulling from Mousetown Road when large vehicles are parked there. Chief Stanford has observed the area and feels that although Sycamore Run has created an increased volume in traffic, visibility is adequate when pulling from Mousetown Road.

The Nora Roberts Foundation has turned down our request for \$6,100 for a portable speed monitoring trailer. The committee made several recommendations for other potential funding sources. Chief Stanford will provide follow up at the May meeting.

#### New Business

Mr. Byrd fielded a complaint from Geraldine Kephart regarding speeding cars on Reeder's Alley, and cars leaving Mt. Nebo's lot without stopping. The PSC will send a note to the preschool at Mt. Nebo asking them to kindly remind parents of caution in that area. We will share a copy of that letter with Mrs. Kephart.

The zoning request for Battlefield Estates, 3 Orchard Drive has been scaled back to the original plan of 48 age-restricted townhomes. This will not impact previously listed recommendations for traffic safety.

National Night Out will take place on Tuesday, August 1. Mr. Nally will request that Kim print solicitation letters for the May meeting. Mr. Byrd shared anecdotally that personal delivery of these letters makes a greater impact on contributions received. Mr. Nally will prepare a work order for the town for sign placement and other assistance. We will not have a dj this year.

#### Boonsboro Police Department Report

- Chief Stanford has followed up on the complaint from Mr. Ngwa that was presented at the February meeting. Mr. Ngwa of Sycamore Run has not had any further incidence of harassment. The PSC will follow up with a letter to Mr. Ngwa.
- Chief Stanford has done an informal study of alley access to homes that may be impacted by the parking and lane changes. In nearly every case, the homeowners do have back access to their properties.
- The chief had no other issues of note to report.

#### Fire and Rescue Report

- No representation in attendance.

#### Other Business

Christy Weaver brought to the attention of the PSC the lack of adequate handicapped parking available for town events. The Public Safety Commission requests that the town designate the parking lot near the community center as handicapped parking only during events to include Green Fest, the carnival, Boonsboro Days, etc. It is our understanding that some of the lot may be taken up with large vehicles associated with the event, and request that the remaining spots be designated handicapped parking only. We request that portable signs be made and placed at the entrance to the lot during these events.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Kristy Smith