

**Police and Public Safety
Commission Meeting
11 April 2013**

Monthly meeting held on Thursday, 11 April 2013 at 7:00 PM in the second floor conference room of Town Hall.
Present: Commission Chairman Chris Sarnecki, Commission Members Cindy Collier and Scott Stavrou and P&PS Council Liaison Sean Haardt and Police Chief Charles Stanford. No guests.

WELCOME

Resignation of Commission Member Bob Glausier's resignation, effective immediately. Sarnecki to advise Town Manager Debra Smith and request the announcement of two (2) Commission vacancies on Town's website.

MINUTES:

Motion by Commission Member Stavrou, second by Commission Member Collier to officially approve 14 March 2013 P&PS Commission Meeting Minutes. Motion carried.

UNFINISHED BUSINESS:

Commission informally met on 27 March 2013 to review proposed National Night Out (NNO) registration form, NNO Mission Statement, their desire to "tie-in" law enforcement agencies and first responders to NNO and change of Commission meetings. **Motion** by Stavrou, second by Collier to approve NNO Registration Form for presentation by Liaison Haardt to Council at next Workshop on 22 April 2013. Motion carried.

Pending response from Town Manager Debra Smith re the condition of last year's NNO banners. Sarnecki to follow up.

Minutes from 14 March 2013 Commission meeting and invitation to attend 11 April Commission meeting sent to First Hose Company of Boonsboro and Boonsboro Rescue Company. No monthly notes received from either organization.

Renaming of Fire Hall Alley to Schumaker – pending

Commission advised of its decision to switch current meeting day, per Haardt's request, to second Wednesday of every month but learned of Chief Stanford's unavailability to attend on Wednesdays. Commission resorted to its alternate plan of keeping current Commission meeting schedule. **Motion** by Collier, second by Stavrou to continue to meet on second Thursday of every month. Motion carried.

Discussion to Commission's desire and the importance to have NNO Mission Statement and NNO Registration Form approved by Council and placed on Town's website. Commission available to assist or discuss its suggestion with Town's Administrative Assistant (and website manager), Kimberly Miller.

NEW BUSINESS:

Commission to revise NNO letters to Boonsboro businesses to discredit belief that Commission is not "business friendly" as mentioned during an Economic Development Commission breakfast and reported to Sarnecki. Revised letters to include NNO Mission Statement, Commission's welcoming of businesses' participation/support and its desire to "tie-in" law enforcement agencies and first responders. Proposed to hand deliver letters to businesses vice mail.

Contact of previous year's entertainment, donations, NNO trinkets, etc assigned to Commission. Sarnecki to provide Haardt with assignments of previous liaison officer.

MAYOR & TOWN COUNCIL REPORT:

Council discussed deterioration of sidewalk along Potomac Streets. Suggestion made by Haardt for Town to investigate possible grants to defray cost of repair of sidewalks by citizens.

Haardt's effort to increase Commission's budget by \$250. New budget is \$1,250.

Change of trash and recycling to once per week.

CHIEF'S REPORT:

Nothing to report

FIRE & RESCUE REPORT:

None

ADJOURNMENT:

Motion by Stavrou, second by Collier to adjourn at 8:15 PM.

Next meeting: Thursday, 9 May 2013 at 7:00 PM in the first floor lounge of Town Hall due to excessive heat in second floor conference room.

Respectfully submitted,

/s/

Christopher J. Sarnecki, Chairman, Police and Public Safety Commission