

**BOONSBORO MAYOR AND COUNCIL  
BUDGET WORKSHOP MEETING MINUTES  
MONDAY, APRIL 20, 2020**

The Mayor and Council of Boonsboro held a Budget Workshop Meeting on Monday, April 20, 2020 in the Meeting Chambers. The Meeting was streamed via GoToMeeting online for the public. In attendance were Mayor Howard Long, Council Members Marilee Kerns, Ray Hanson, Terri Hollingshead, Tony Nally and Ricky Weaver. Also present was Town Manager Paul Mantello. The meeting convened at 6:00PM

**OLD BUSINESS**

**Ordinance 2020-02; Antietam Cable Television Franchise Agreement:** Mayor Long stated that the Town has not heard back from Clint Wiley of Hagerstown Fiber since his presentation on April 13, 2020. Council discussed moving forward with the Antietam Cable Television Franchise Agreement and Irrevocable Amendment, noting the installation of Flight Gigabyte and Franchise revenue has stopped due to the unsigned Agreement. **Motion** by Council Member Nally, second by Council Member Hollingshead to approve the Ordinance 202-03; *Antietam Cable Television Franchise Agreement*. **Motion carried.**

**NEW BUSINESS**

**Fiscal Year 2020 Budget Review:** Council Member Kerns provided the Council with drafts of the Fiscal Year 2021 General Fund, Water Fund and Sewer Fund Budgets for their review and input.

- **Fiscal Year 2021 Real Estate and Personal Property Tax Rates:** Council Member Kerns stated that the Town needs to certify the Real Estate and Personal Property Tax Rates by May 26, 2020. She stated that a Public Hearing is scheduled for May 12, 2020 at 6:30PM. She stated, for the tax year beginning July 1, 2020, the estimated Real Property assessable base will increase by 2.3%, from \$316,246,141 to \$323,710,946, noting that if the Town maintains the current tax rate of \$0.3591 per \$100 of assessment, Real Property Tax Revenues will increase by 2.3% resulting in \$26,806 of new Real Property Tax Revenue. She further stated that in order to fully offset the effect of increasing assessments, the Real Property Tax Rate should be reduced to \$0.3508, the FY2021 Constant Yield Tax Rate. Council Member Kerns stated that the recommendation is that the Town not reduce its Real Property Tax Rate to \$0.3508 and adopts the current Real Property Tax Rate of \$0.3591 per \$100 of assessment. She stated that this tax rate is 2.3% higher than the Constant Yield Tax Rate and will generate \$26,806 in additional Property Tax Revenues for the Town.

**(NEW BUSINESS)**

Council discussed the possibility of making an additional donation to the Boonsboro Fire Department and Boonsboro Rescue Company if the Town is under budget in June 2020.

**Motion** by Council Member Hollingshead, second by Council Member Nally to adjourn the Budget Workshop Meeting at 7:05PM and move into **Executive Session**; *as provided under General Provisions Article §3-305 (b)(1), subsection (i) to discuss the appointment, employments, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction.* **Motion carried.**

Respectfully submitted,

Kimberly A. Miller  
Office Manager, Town of Boonsboro