

MINUTES OF A MEETING OF THE ENVIRONMENTAL COMMISSION  
TUESDAY, JUNE 11, 2013

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**PRESENT:** *Commission Members:*, Chairperson Brigitte Schmidt, Vice-Chairperson Kathy Vesely, Secretary Amanda Whitmore, Rosemary James, Linda Moser, Scott McIlwee, Laura Schnackenberg, Jessica Renner, and Mayor and Council Liaison Barbara Wetzel  
*Staff Member:* Megan Clark, Town Planner

**PRESIDING:** Chairperson Brigitte Schmidt called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

Motion by Member James, second by Vice-Chairperson Vesely, to approve the minutes of the May 14, 2013 meeting approved with corrections. Motion carried.

**COMMISSION MEMBER COMMENTS**

Vice-Chairperson Vesely asked about the status of the internships. Chairperson Schmidt stated the Council had approved the postings for the Walkability Audit and the Tree Canopy Survey, which were then forwarded to the University of Maryland where they would be sent to over 400 students.

Member Renner stated the Valley Co-Op is having preliminary discussions regarding interest in moving to a location within the Town of Boonsboro.

Liaison Wetzel stated there is a new farmer's market at the Valley Mall, adjacent to JCPenney's on Saturdays from 7 to 11am.

Secretary Whitmore stated she is now a board member with the Potomac Valley Audubon Society.

Member Schnackenberg stated the Park Board will be recommending to the Council to change the existing no dog policy to allow for dogs in the park. Town Planner Clark reported that the Town will be receiving four pet waste stations as part of the County program which will be promoting the stations as well as educating citizens about the effects of pet waste.

**NEW BUSINESS**

**EVENT RECYCLING**

Member McIlwee presented a recommendation from the Waste Reduction Committee for a policy to be established for recycling to occur on all town properties and at all Town events. The Commission discussed the recommendation and agreed a resolution should be presented to the Council for adoption.

Motion by Member Schnackenberg, seconded by Secretary Whitmore, to **RECOMMEND TO THE MAYOR AND COUNCIL ADOPTION OF THE RESOLUTION TO ESTABLISH A TOWN EVENT RECYCLING POLICY FOR RECYCLING TO OCCUR AT ALL TOWN EVENTS AND ON TOWN PROPERTIES.** Motion carried unanimously.

**RECOMMENDATION TO THE MAYOR AND COUNCIL TO FILL VACANCY**

Chairperson Schmidt stated the Commission had one letter of interest regarding the recent vacancy on the Commission from Mr. Bill Brady. She stated she had spoken with Mr. Brady and felt he would be a good candidate for the Commission vacancy.

Motion by Vice-Chairperson Vesely, seconded by Member Renner to **RECOMMEND TO THE MAYOR AND COUNCIL TO APPOINT MR. BILL BRADY TO FULFILL THE VACANCY.** Motion passed unanimously.

## **UNFINISHED BUSINESS**

### **STRATEGIC PLANNING GOALS AND OBJECTIVES FOR THE BOONSBORO ENVIRONMENTAL COMMISSION (BEC)**

The Commission continued discussing the Strategic Plan and Objectives of the Commission. Member Renner stated she would be working on the format and content of the plan to be discussed at the next meeting.

### **SUSTAINABLE MARYLAND SURVEY RESULTS**

Secretary Whitmore shared the final results of the Sustainable Maryland Community Survey. The Commission discussed the publication of the results in the newsletter, on the webpage, and a press release.

### **GREEN TEAM**

Secretary Whitmore stated with the completion of the survey, the next step is to establish the Green Team to begin working on action items for certification. She stated it is recommended that 12-15 people serve on the team and she had begun sending invitations to several people within the community. The Commission discussed the format of the Green Team, and agreed Members Whitmore, Renner, Schmidt, and Council Liaison would represent the Commission on the Green Team.

### **SYCAMORE RUN DEVELOPMENT**

Town Planner Clark presented a letter to send to the developers of Sycamore Run from the Environmental Commission pertaining to the support of the Commission of their efforts to develop the property in a “green” manner.

## **DISCUSSION**

The Commission discussed speakers and possible education seminars for future meetings and Town events. The Commission also discussed inviting the Park Board to the August meeting to discuss stream restoration projects, naming of the streams, locations for pet waste stations, and other items that both Commissions could work on collectively.

## **ADJOURN**

Chairperson Schmidt declared the meeting adjourned at 8:37 p.m.

Respectfully submitted,

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Megan Clark,  
Town Planner/Zoning Administrator