



**MAYOR AND COUNCIL  
WORKSHOP AGENDA  
MONDAY, OCTOBER 29, 2018**

**7:00 PM**

**Charles F. "Skip" Kauffman Jr. Meeting Chambers**

---

**WORKSHOP MEETING – 7:00PM**

**Citizens Comments** (*must sign in and limit comments to 3 minutes*)

**Recommendation to Hire Full-time Police Department Administrative Assistant**

*Recommendation from Police Chief and Personnel Committee*

**Recommendation to Advertise Full-time Water and Sewer Operator Position**

*Recommendation from Superintendent and Personnel Committee*

**Snow Removal and Sidewalk Clearing RFP for the 2018 – 2019 Winter Season**

*Review of [Bid Results](#) and [Contracts](#)*

**Outsourcing and Direct Deposit of Town Employee Payroll**

*Update on Status and Recommendation to Move Forward*

**DRAFT 2019 Town Meeting and Event Calendar**

*Review of [Draft Calendar](#)*

**Executive Session;** *as provided under General Provisions Article §3-305 (b)(1), subsection (i) to discuss the appointment, employments, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and General Provisions Article, §3-305(b)(7) to consult with counsel to obtain legal advice.*

---

**Event Reminders:**

Trick-or-Treat - Wednesday, October 31 from 6PM to 8PM

Olde Tyme Christmas – Friday, December 7 at 6:30PM

**Town Hall Closings:**

Thanksgiving:

November 21 – Closing at 12 noon

November 23 & 24 – Closed

Christmas:

December 24 & 25 – Closed (Trash Pick-up on Wednesday, December 26)

New Year:

December 31 – Closing at 12 noon

January 1– Closed (Trash Pick-up on Wednesday, January 2)

**Tentative November 2018 Regular Agenda Items:**

- Snow Removal Contract
- 2019 Meeting and Event Calendar