



TOWN OF BOONSBORO

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MEMORANDUM

To: Mayor Long and Town Council Members

From: Megan Clark, Town Manager

Date: August 18, 2017

Subject: CIP Purchase – Public Works Truck

The Fiscal Year 2018 CIP budget includes shared expenses for the replacement of a 2004 Public Works Truck. Staff is requesting to move forward with the purchase of a new truck, due to repairs needed to the vehicle. The police department has requested to keep the truck and repair it in the future in order to haul equipment. Ordering a new truck in August will enable an expected delivery hopefully by November/early December.

Utilizing the Blanket Purchase Order for the State of Maryland, a 2017 Ford F-350 diesel engine with a utility body, lift gate, 4WD, and a Boss VPlow will cost approximately \$47,700.

The Fiscal Year 2018 CIP budgets \$17,500 in each of three funds, thus total budgeted expenses are \$52,500.

Hagerstown Ford has provided a quote that closely mirrors the state pricing with a preferred Fisher VPlow for \$48,481.00.

Staff is requesting to move forward with the purchase of the vehicle due to major repairs needed on the 2004 PW Truck.

Thank you in advance for your consideration.