

Boonsboro Public Safety Commission
Meeting Minutes
Thursday, March 16, 2017

Present: Chair, Tony Nally; Terri Hollingshead; Kristy Smith; Rick Weaver; Chad Matthews; Chief Stanford, Boonsboro Police Department; Rick Byrd, Council Liaison

This meeting was held in conjunction with the SHA report to the mayor and council as a result of requests to study traffic challenges in Boonsboro.

Mayor Howard Long, assistant mayor Cindy Kauffman, town manager Megan Clark and members of the Boonsboro Town Council were also in attendance in addition to many local citizens.

John Wolford of the State Highway Administration presented the results of a comprehensive traffic study and some potential solutions to those present. Linda Poffenberger and Chris Perkins were also in attendance. The study is divided into 4 sub studies.

1. Speed Analysis
2. Intersection of Main Street and Maple Avenue
3. Intersection of Main Street and Orchard Drive
4. Intersection of Potomac/Saint Paul and Main Street

The SHA offers suggested resolutions to each of the issues. They were outlined in the report presented. As the PSC will receive a copy of that report for further review, they are not included in these minutes. Please consider the report an attachment to the minutes.

The plan of action will be for the mayor and council to review and discuss the recommendations and then respond to the SHA. The PSC will also review them and provide feedback to the mayor and council based upon the year's work in this area.

Outside of the scope of the study, citizens asked the SHA to look at visibility when exiting the Dollar General, and to study speed in that area of town.

Chief Stanford also asked Mr. Wolford to consider relocation of the 40 MPH sign on Maple Avenue near Campus Drive.

Following the general meeting, Mrs. Sandy Garcia of Mousetown Road followed up on a letter regarding visibility pulling out of Mousetown Road. A resident consistently parks a large SUV in the first spot, decreasing visibility and reducing safety when pulling out from Mousetown Road. The PSC will discuss this in our next meeting.

Before dispersing, members of the PSC were in agreement that once the traffic study has been shared, the commission should offer input and opinion to chair Tony Nally via email.

Respectfully submitted,

Kristy Smith

Boonsboro Park Board

March 22, 2017

Present: Greg Solberg, Rich Hawkins, Isaac Whitmore, Jeff Davidson, Sandra Shifler, Laura Schnackenberg, Council Liaison
Marilee Kerns

Absent: Chris Hawkins

The meeting was called to order at 7:05 by President Schnackenberg.

The February minutes were read and approved, motion Greg, seconded Jeff, all approved.

Tot Lot Update

The construction of the new playground will begin on March 27th and is expected to be completed March 31st. A name for the new playground is necessary so it can be referred to appropriately. After a discussion, King Farm Playground was selected because of its location on the property given by Braydon King, motion Greg, seconded Rich.

A ribbon cutting ceremony will be scheduled for the playground and the walking trail. Possible dates for the ceremony are April 23 at 4:00 p.m., May 6 at 2:00 p.m., and June 10 at 8:00 p.m. A final date will be decided later.

Budget FY17/18

Park Board approved the draft budget for FY17/18, motion Greg seconded Rich, all approved.

Park Facilities' Fees

The Park Board discussed the fees for the use of park facilities and made the following changes:

Boonsboro Residents: \$40 – gazebo and pavilions 4,5, and 6

\$50 – pavilions 1,2,and 3

Non-Residents: \$55 – gazebo and pavilions 4,5,and 6

\$60 – pavilions 1,2,and 3

Community Center Rental Fee: \$75 for the day and a \$50 key security deposit.

There is no charge for local teams to use the fields, but each team must complete an application, have approval by the Town and Park Board, and have verification of insurance to cover the players. Field usage for tournaments is approved on a case by case basis with the Town reserving the right to charge a field fee, motion by Jeff, seconded by Rich, all approved.

Park, Stream and Trees

The annual park and stream clean-up and tree planting will be Sunday, April 23rd 1 – 4 p.m.

Jeff will present an Arbor Day program for children in the Boonsboro Library on Saturday, April 22nd and 11 a.m.

A Boonsboro Tree Ordinance is being drafted by the Tree Board.

The Tree Board is working on activities to inventory park and street trees.

May 1st Boonsboro Middle will do a stream monitoring and spread mulch in the park.

Movie

Greg is looking for information for the June 10 movie in the park.

Concerts

Boonsboro Middle and High School – May 21, 2017 – 6 and 7 p.m.

Jeff Taulton – August 13, 2017 – time to be decided

U.S Navy Country Current – September 2, 2017 – 7 p.m.

Mason Dixon Barbershop Chorus – September 17, 2017 – 3 p.m.

Other concerts are being scheduled.

Independence Day Celebration – July 1, 2017

Rohrersville Band and DJ Jeff Taulton are confirmed. Vendor applications will be available later.

April 26th meeting is the annual park walk through. We will meet at the gazebo at 6p.m.

Meeting adjourned at 8:00 p.m. motion Jeff, seconded Greg, all approved.

Respectfully submitted,
Sandra Shifler
Secretary