

Boonsboro Public Safety Commission
Meeting Minutes
Thursday, December 14, 2017

Present: Chair, Tony Nally; Terri Hollingshead; Kristy Smith; Rick Weaver; Chad Matthews; Marty Love, Rick Byrd, Council Liaison

This meeting was called to order at 7 PM by Tony Nally.

Citizen Christy Weaver was also in attendance.

Minutes from the October PSC meeting were reviewed and approved as submitted.

Old Business

The PSC has addressed the issue of drug testing of town employees with the town manager. Currently, there is not a random drug testing policy. However, the testing is done in the event of an accident. It is our understanding that insurance premiums may be reduced by up to 28% if such a policy was in place. Several other municipalities have similar programs in place.

The SHA will be making no improvements to the crosswalk at Maple Avenue and Main Street at this time. Mayor and Council have declined the other proposed changes and enhancements to that and other areas with traffic and safety concerns.

Officer Lorusso currently has the only vehicle with which the speed trailer can be moved. The trailer has not been in use in recent weeks. PSC members feel that using it along Maple Avenue near the school zone could be beneficial. Mr. Nally will inquire as to whether town vehicles equipped with hitches could move the unit.

The PSC would like to have a financial report regarding funds raised and still outstanding for the purchase of the speed trailer.

Mr. Weaver has completed an informal survey of residents of Knode Circle. The overwhelming opinion of those residents is not in favor of making the street one-way.

New Business

Prior to the meeting, Mr. Nally distributed information from the Maryland Bike Safety Taskforce for review. While bike safety is relevant to the PSC, there is not an action item for the commission at this time.

The PSC had previously discussed an active shooter training drill for the mayor and council and members of the PSC. Mrs. Smith brought information about a similar program being presented in Smithsburg. Mr. Matthews suggested that PSC members take a look at resources offered on the ATF website. He also has some knowledge in this area. The commission will consider offering an event like this to the public here in Boonsboro. Depending on format and interest, donations could be accepted at such an event to offset the cost of the speed trailer.

Discussion on other topics that may be of interest to local citizens included car seat safety and disaster preparedness. Quarterly or bi-annual programming would be a good tool for engaging Boonsboro residents and promoting public safety.

Mr. Nally will do some preliminary investigation about hosting a PSC Facebook page and obtaining a commission specific email address. Mrs. Smith shared that using scheduled posts would reduce the amount of time involved in keeping a Facebook page current. These means of communication would provide an additional opportunity to engage and promote good will.

The PSC will have two vacancies due to Mr. Dove's inability to attend regular meetings and Mrs. Smith's pending move from the area.

Boonsboro Police Department Report

- No representation in attendance.

Fire and Rescue Report

- No representation in attendance.

Other Business

The meeting was adjourned at 7:40 PM.

Respectfully submitted,

Kristy Smith

**BOONSBORO ECONOMIC DEVELOPMENT COMMISSION
MEETING MINUTES
DECEMBER 20, 2017**

The Boonsboro Economic Development Commission met on December 20, 2017 at the Kauffman Annex. In attendance: Chairman George Messner, Secretary Vickie Messner, Carol Blessing, Kristin Bowl, Terri Packard, Bruce Wilder, Council liaison Cindy Kauffman, Mayor Howard Long, Town manager Megan Clark, and guest Audrey Vargason. The meeting was called to order at 9:00 AM.

Public Comments Audrey Vargason, CVB Sales Director, made a presentation about a partnership between the Town of Boonsboro, the EDC, and the CVB to create an expo experience representative of the town's history and local business for the USA Cycling Amateur Road National Championship in July. Boonsboro (Route 67) will be the host destination for the first leg of the competition. A request has been made to coordinate an evening with business owners to learn more about the expo opportunities (February date to be determined). More information will be available at the January 19th Networking Breakfast.

The minutes from the October 25, 2017 meeting were approved as written. Motion to accept: T. Packard, Second: B. Wilder. Motion carried.

The next **Networking Breakfast** is scheduled for January 19, 2018 @7:30 AM at Vesta. Notification of the meeting will be sent by January 10th, RSVP date January 16th. Mayor Howard Long will give a state of the town presentation. Kathryn Gratton (SCORE) is scheduled to be the March speaker.

Old Business

A motion was made by B. Wilder and seconded by T. Packard to include a half page **Boonsboro ad** in the Hagerstown/Washington County Visitors Guide. (Budget-Sponsorship/Advertising)

First Saturday is being restructured and will be directed by a committee of local businesses.

225 Anniversary- The Open House tour of historic churches was very successful. It is an activity which could become an annual event. It was suggested Keedysville and Sharpsburg churches could be included next year. It is planned to form an events committee to continue activities in 2018. To date, mug and ornament sales total over \$4500 (\$1500 sold July-December 2017). It was suggested to compile a summary of the year's activities and the Reflections newspaper articles.

Christmas Pop Up Shops C. Blessing reported 12 vendors participated. \$300 was collected toward the Veterans Room pledge at Hospice. A balance of \$325 remains toward the pledge to be paid by December 2020.

Cultural Trail- no report

New Business

The budget committee will meet in January to begin work on 2019 budget. Mug reorders will be made soon using a Washington monument design.

Membership Two vacancies are open on the EDC. Applications available on Town website.

New Businesses- Pet Valu (Weis Plaza), Erie Insurance (South Main)

A majority of EDC members and representatives from the National Road Heritage Foundation and Boonsboro Historical Society attended the annual **CVB Breakfast meeting** at Fountain Head Country on December 5, 2017. Area businesses recognized as 20th Anniversary Members were Boonesborough Museum of History, Crystal Grottoes, and Old South Mountain Inn. The EDC contributed items for the Welcome bags and the 225th Anniversary Committee provided a Boonsboro basket for a door prize.

An email was received suggesting the creation of a game about Boonsboro (similar idea to Hagerstown Monopoly). This is an activity the Events Committee could pursue.

Next meeting: February 28, 2018

Motion to adjourn: T. Packard, Second: C. Blessing. Motion carried. Adjournment: 10:25 AM.

Submitted:

Vickie Messner, Secretary