

**Public Safety Commission
Meeting
17 October 2013**

The Public Safety Commission (PSC) monthly meeting was held on Thursday, 17 October 2013 at 7:00 PM in the first floor conference room (former town library) of Town Hall. Present: Acting Commission Chairman Cindy Collier, Commission Members Bryan Hill, Terri Hollingshead, Marty Love and Scott Stavrou. Also present PSC Council Liaison Sean Haardt of the Mayor and Council (M&C). Absent: Police Chief Charles Stanford. No guests were present.

WELCOME:

Collier welcomed those in attendance and distributed the agenda and additional documents. These documents included the 19 September 2013 minutes, and Hill's PSC Proposal for New Addressing Ordinance 2013.

MINUTES:

After time to review the September minutes Motion by Stavrou, second by Hill to officially approve the 19 September 2013 PSC Meeting Minutes. Motion carried

CORRESPONDENCE:

Liaison Haardt received correspondence/petition from a resident living on/near Della Lane addressing their safety concerns and belief that a stop sign is needed for intersection of Della Lane and Toms/Kerns Drive. This petition is written documentation of previous verbal safety issues brought to the PSC's attention during its September meeting. The petition read as follows:

"This is a petition for a stop sign to be placed at the intersection of Della Lane and Toms/Kerns Drive. There is no regard to the 25 mph speed limit on this stretch of the road. We feel there is constant speeding and reckless driving and it is a danger to the children and residents of the neighborhood."

A lengthy signatory page(s) confirming support for the addition of a Stop Sign was attached to the petition.

Stavrou noted that as a resident of the discussed neighborhood that due to Della Lanes uninterrupted length it was easy to exceed the 25 mph posted limit. Liaison Haardt would check with the lead petitioner to see if they would want updates from Stavrou as the PSC looked into their concerns.

Collier would contact Chief Stanford to request a speed survey. Consensus was the PSC needed hard data to confirm excessive speeding and rule out the bystander "perspective" that has been seen in other areas.

UNFINISHED BUSINESS:

Hill presented a draft of the Address Ordinance that had incorporated the suggestions of Town Planner Megan Clark. Initial discussions centered on section 5a of the Applicability Clause.

Section 5a allowed the Town of Boonsboro to impose the Ordinance whereupon the drawing of a permit for renovation or remodeling of residential structure. Consensus was to remove section 5a and allow the M& C to make the final determination.

Additional talks were held concerning section 4c dealing with numbers displayed in the rear of structures that face alleys. Commissioner Marty Love brought up valid points why this might be confusing in certain situations especially for 1st responders in determining where to respond. However, in the end consensus was the more information the better and consensus was to leave in section 4c. Hill would make the necessary changes and then forward to Liaison Haardt for presentation to M&C.

Liaison Haardt and Kim Miller would be finalizing the list of donors and participants for the 2013 NNO. Haardt and Miller would then finish the Thank You letters to those on list and mail same day (18 October 2013).

Collier and Hollingshead had not been able to determine which bicycle organization had routed their ride through Boonsboro during 2013 Boonsboro Days.

NEW BUSINESS:

Discussions on the repositioning of the white stop line on St. Paul Street to aid the 1st Hose Company of Boonsboro in entering /exiting this street. Consensus was that specific distance recommendations would be helpful. Love and Hill would seek additional clarification on what the 1st Hose Company of Boonsboro and the Ambulance/Rescue Company would exactly need to aid their efforts. PSC would discuss again after gathering this additional information.

MAYOR & COUNCIL REPORT:

Liaison Haardt informed the PSC that the M&C had discussed the DJ issues for the NNO. Additionally, the M&C is aware of the issues with Della Lane and look forward to suggestions offered by the PSC to improve safety.

The intern from the University of Maryland who was to perform the Walk Ability Study for the Town of Boonsboro had not conducted the survey. The Walk Ability was part of a grant obtained by the Environmental Commission. While conducting the Walk Ability Study the intern was supposed to also help determine which sidewalks were in poor condition. Megan Clark strongly felt that the PSC should plan on conducting its own survey identifying sidewalks in need of repair.

Liaison Haardt had spoken to a private traffic surveyor (Neil Parrott) who had been conducting a traffic survey at the intersection of Alt 40/MD34. This survey is being done in advance to future residential developments that will be built around and in Boonsboro. Haardt would be provided with these traffic survey results and disseminate the results to the PSC.

CHIEF'S REPORT:

There was no official Police report but Liaison Haardt relayed information on recent arrests and police activities.

FIRE & RESCUE REPORT:

No report from the 1st Hose Company of Boonsboro or the Boonsboro Ambulance and Rescue Service.

ADJOURNMENT:

Motion by Stavrou, second by Love to adjourn at 8:10 PM.

Respectfully submitted,

/s/

Cindy Collier,
Public Safety Commission