

**Public Safety Commission
Meeting
16 January 2014**

The Public Safety Commission's (PSC) monthly meeting was held on Thursday, 16 January 2014 at 7:00 PM in the first floor conference room (former town library) of Town Hall. Present: Acting Commission Chairperson Cindy Collier, Commission Members Bryan Hill, Terri Hollingshead, Marty Love and Scott Stavrou. Also present PSC Council Liaison Sean Haardt of the Mayor and Council (M&C) and Police Chief Stanford of the Boonsboro Police Department (BPD). No guests were present.

WELCOME:

Collier welcomed those in attendance and distributed the January's meeting agenda and PSC's November 2013 Minutes along with an additionally packet of information. This packet was a draft PSC Proposal for New Addressing Ordinance 2014 with highlighted areas for further discussion.

MINUTES:

Stavrou queried the collected group for additional clarification on two small areas within the November minutes. These being the connection of Mike Schramm to Boonsboro and the specifics of the concerns brought to the attention of Oley Griffith about pedestrian traffic near Josie's on Main. After verbal commitment by Stavrou to implement corrections and additional time for final review Motion by Hill, seconded by Love to officially approve the amended 21 November 2013 PSC Meeting Minutes. Motion carried

UNFINISHED BUSINESS:

The PSC further worked on the PSC Proposal for New Addressing Ordinance 2014. This is an ongoing effort to tender to the M&C for their review a comprehensive proposal to govern all future addressing issues for the Town of Boonsboro with a unified and enforceable addressing system that aids first responders while also being aesthetically consistent and uniform. After drawing on the expertise of Chief Stanford, Love and Hill consensus was to strike 4.1 section (V). This dealt with the need for reflective numbering of houses within 25 (twenty five) feet on the road. All those queried mentioned that within this distance the numbers did not need to be reflective. All other points of the ordinance discussed were left 'as is'. Collier requested Hill to make the final changes so that it could be presented by liaison Haardt at the 23 January 2014 M&C workshop meeting.

NEW BUSINESS:

Collier was enthusiastically supported and encouraged to continue on as Chairperson for the PSC during the 21 November 2013 PSC meeting. However, at her request an official vote was postponed until all PSC members could be present in case those absent also wished to be considered for the position. At the 16 January 2014 Meeting all PSC member were present and Collier opened the floor to anyone that would like to be considered for the Chairperson position. There was no interest by any other commissioners and Collier was encouraged to officially accept the position. Following Hill's recommendation to adhere to formal protocol Motion by Hill second by Stavrou for Collier to be the nominated as the official Chairperson. Motion

carried unanimously and would be presented to the M&C by liaison Haardt for official consideration.

Hill brought up concerns about the frequency and type of information that was being sent out by the Boonsboro's Communities Notification System Code Red. It was decided that the PSC should first find out who manages the Code Red system and then query how they determine what should be sent out. This is out of concern for possible overuse of the system that may cause true emergencies to be lost in the 'chatter'.

MAYOR & COUNCIL REPORT:

Liaison Haardt reported that the M&C had officially approved the placement of a Stop Sign at the intersection of Della Lane and Toms/Kerns Drive as per the recommendation of the PSC. This was after the PSC had been presented with the results of a traffic survey and subsequent debate. The stop sign had been placed by the employees of the Town of Boonsboro on or about Monday 13 January 2014. Stavrou verified this as a resident of the neighborhood and that there were cones and flags near the two new Stop Signs alerting drivers to their placement. Liaison Haardt relayed that in addition to the PSC recommendation the M&C was also impressed with the neighborhood petition with nearly 50 signatories and photographic evidence documenting concerns.

Liaison Haardt reminded the PSC that within the M&C there is felt to be an ongoing need for the PSC to examine the sidewalks around the Boonsboro and determine which needed repaired by residents. Collier signaled that she would make this an agenda item for next month's meeting.

Lastly, liaison Haardt stated that Apple Valley Waste Management would be opening the first recycling sorting facility in the Washington County near Hagerstown and that previous to this recycling waste was shipped out of state.

CHIEF'S REPORT:

Chief Stanford briefly reported on an incident at Boonsboro High School that led to the injury of a teacher. Chief Stanford had high praise for the High School Staff and administration for their thorough and proactive reaction to the event. Chief Stanford reported that officer Shawn Faith had resigned and was pursuing a career outside the realm of law enforcement. Chief Stanford expressed his gratitude and well wishes for officer Faith and that filling the vacancy would be a priority.

BPD had recently purchased a new Silver Tahoe that had new decal package that better ties to the community. Stanford reported that a 4 wheel drive is essential due to the nature of their calls and condition of back roads. Chief Stanford hoped that at some point to convert the black Tahoe into same scheme as new silver Tahoe so has to have uniform presentation. Chief Stanford reported on some of his ideas for improvements for the BPD such as 24 hour lighting of station, the addition of safety lobby (secure area to wait for LEO response), electronic message board in front of station, and updated security camera system for Shafer Park and business that wished to participate. PSC discussed possible alternate funding streams for implementation of some of these ideas.

FIRE & RESCUE REPORT:

Hill reported that the 1st Hose Company of Boonsboro was very thankful and appreciative of the professional and courteous assistance rendered by Officer Martin Pitsnogle during a recent incident. Also, Hill stated that Steven Mohl of the 1st Hose Company of Boonsboro would be at the next meeting to discuss items to be placed in the next Town Newsletter and help with further community outreach.

Collier and Haardt would make duplicate outreach to Boonsboro Ambulance and Rescue to gather input to the PSC and or secure a representative to attend future PSC meetings.

ADJOURNMENT:

Motion by Stavrou, second by Hill to adjourn at 8:30 PM. Next PSC meeting to be held 20 February 2014 a 7:00 PM.

Respectfully submitted,

/s/

Cindy Collier,
Public Safety Commission Chairperson