

**Police and
Public Safety
Commission Meeting
13 June 2013**

Police and Public Safety Commission (PPSC) monthly meeting was held on Thursday, 13 June 2013 at 7:00 PM in the second floor conference room of Town Hall. Present: Commission Chairman Chris Sarnecki, Commission Members Cindy Collier and Scott Stavrou and PPSC Council Liaison Sean Haardt and Police Chief Charles Stanford. No guests were present.

WELCOME:

Sarnecki welcomed those in attendance and explained he would be working from the sole copy of the agenda.

MINUTES:

Motion by Stavrou, second by Collier to officially approve the 9 May 2013 PPSC Meeting Minutes. Motion carried. Liaison Haardt reported that he believed he had passed on the number of calls received by the BPD in light of Chief Stanford's absence for the 9 May 2013 meeting.

UNFINISHED BUSINESS:

Collier reported on the status of contracts for DJ and magician and their submission to Kim Miller for processing for National Night Out (NNO). Stavrou reported Antietam Cable verbally committed to donating 500 units of Ice Cream. The manager of the Boonsboro Weis reported that for larger donations such as the 400 hot dogs and 1,500 hot dog buns requested by the PPSC we would need to go through the corporate office. Consensus was to instead approach Bonnie's at the Red Bird (Red Bird) about providing hot dogs and hot dog buns at their cost and to also approach Sam' Club for a \$25 (twenty five) gift card. Stavrou would initiate contact with Red Bird. Sarnecki reported no return contact yet from Mike Shipe of the Washington County Antique Tractor Club (WCATC) for Barrel rides or from Ron Snoeberger from Martin Chips. Temporary Food permit would be applied for by mid-July.

Collier would explore establishing a PPSC email account for jointly receiving application requests for NNO and other future correspondence.

No application received for PPSC vacancies, however Oley Griffith of the 1st Hose Company of Boonsboro reported that someone in his department had expressed interest.

NEW BUSINESS:

The 4 (four) banners for NNO had been modified by the Art department from Liaison Haardt's teaching position and returned to Town were awaiting placement sometime in July.

Collier would submit the PPSC Business Letter to Haardt prior to the Mayor and Council (M&C) meeting on Monday 17 June 2013 for approval. Haardt volunteered to hand deliver letters upon receiving from Kim Miller the town's business listings.

MAYOR & COUNCIL REPORT:

Liaison Haardt reported that the M&C officially approved a \$250.00 (two hundred fifty) increase to the PPSC's budget bringing it to \$1250.00 (one thousand two hundred and fifty) for FY2014.

Liaison Haardt shared further correspondence from Joyce Kaetzel of McKeldin Drive on 16 May 2013 and an informal meeting that occurred at Green Fest concerning safety issues on Park Drive.

M&C suggested rewording the NNO application to read, "please consider including a donation with your

request to set up a booth at National Night Out” and striking the suggested donation amounts. The PPSC via Collier would incorporate the changes and resubmit to Haardt to be submitted for M&C approval at their meeting on Monday 17 June 2013. Megan Clark had not found ordinance enforcing a concrete apron leading to driveway to road as per Ms Joyce Kaetzel’s assertion.

Haardt relayed that the town did not need approval for a stop line to be painted on the exiting side of Cemetery Lane onto Main Street. A work order had been placed with the town’s maintenance staff and Chief Stanford would coordinate to make sure it was properly placed. M&C would request a public hearing concerning the removal of one or two on street parking space on Main Street near intersection with Cemetery Lane. Stavrou volunteered to notify Mr. Bikle of status of Cemetery Lane.

Problem with the parking spaces and overall traffic patterns at the Community Center in Shafer Park were noted by the M&C. Possibility of rearrangement of spaces to optimize and gain additional spaces and PPSC involvement in that endeavor.

CHIEF’S REPORT:

Chief Stanford reported on the street parking issues on Weldon Drive. Officers of the BPD met with residents and in cooperative manner are working to resolve the issues.

A resident of High Street reported to Chief Stanford their concerns of the perceived excessive speeds observed on High Street. Stanford conducted a traffic/radar survey and noted a top speed of 18 mph in the posted 25 mph zone. As per complaints observation Stanford would make another traffic/radar survey between the times of 4:30 to 6:00 PM.

FIRE & RESCUE REPORT:

No report from the 1st Hose Company of Boonsboro or the Boonsboro Ambulance and Rescue Service.

SPECIAL ANNOUNCEMENT:

Chairman Sarnecki tendered his verbal resignation immediately citing his personal and professional schedule.

ADJOURNMENT:

Motion by Stavrou, second by Collier to adjourn at 8:30 PM.

Next meeting to be held Thursday, 11 July 2013 in the first floor conference room of Town Hall

Respectfully submitted,

/s/

Scott Stavrou,
Police and Public Safety Commission