

**Police and Public Safety
Commission Meeting
9 May 2013**

Held monthly meeting on Thursday, 9 May 2013 at 7:00 PM in the first floor lounge of Town Hall. All P&PS Commission Members and Council Liaison present. Police Chief Charles Stanford – excused absence. Guest: Ms. Joyce Kaetzel.

WELCOME:

Reviewed change in format of Minutes per Council Member Barbara Wetzel, who deemed previous Commission Minutes too detailed, too in-depth, difficult to comprehend and used too much paper.

MINUTES:

Motion by Commission Member Stavrou, second by Commission Member Collier to approve 11 April 2013 P&PS Commission Meeting Minutes. Motion carried.

UNFINISHED BUSINESS:

Finished changes to donation request letter for hand delivery to area businesses for 2013 National Night Out (NNO). Secured contracts for magician, DJ and ice cream donation. Decided to approach local Weis Market for donation of hot dog and buns before contacting Sam's Club in Hagerstown. Delivered NNO banner to Haardt to pursue modifications as cost savings effort. Mentioned posting of two P&PS vacancies on Town's website.

NEW BUSINESS:

Heard annual, detailed safety concerns (narrowness of road, lack of sidewalks, accumulation of stones from NAPA Auto Store lot, poor visibility, unfinished driveway aprons, failure to obey stop signs, excessive speed and general unsafe conditions) along Park Drive from Ms. Joyce Kaetzel. Further action/contact with Town Planner by Haardt.
Reviewed 30 April 2013 letter from Messrs. Thomas Bickle and W. Ross Cunningham re their meeting with SHA Engineer, John L. Wolford on 17 April 2013 to discuss ongoing concerns and possible solutions for Cemetery Lane. Believed a separate meeting with Commission and Mr. Wolford would be beneficial. Noted relocation of current bollard was not an option per Town Manager.

MAYOR & TOWN COUNCIL REPORT:

Discussed Council Member Kevin Chambers' recommendation that Council be notified immediately upon departure of members in future. Mentioned that Town Manager was advised of Commission Member Bob Glausier's departure upon receipt of his resignation. Recognized Council's ongoing concerns of deteriorating sidewalks as a pending issue. Learned that Commission's finalized registration form was not presented to Council for vote. Extended offer by Collier to assist or field questions from Town Administrator Kimberly Miller re registration form. Agreed to Council's stipulation of increased NNO budget to hand deliver donation letters.

CHIEF'S REPORT:

Reported to Sarnecki that 348 calls and 2 drug related arrests were handled by BPD last month

FIRE & RESCUE REPORT:

Read Mary Jane Blickenstaff's email advising of 113 calls to Boonsboro Ambulance and Rescue Company in April, totaling 421 calls thus far. Conveyed that preparations are made for Boonsboro Carnival, 24 May - 1 June 2013. Passed along Blickenstaff's "thank you" to Commission for its continued interest.

No report from First Hose Company of Boonsboro.

ADJOURNMENT:

Motion by Stavrou, second by Collier to adjourn at 8:30 PM. Motion carried.
Next meeting: Thursday, 13 June 2013 at 7:00 PM in the first floor lounge of Town Hall.

Respectfully submitted,
/s/

Christopher J. Sarnecki
Chairman, Police and Public Safety Commission